



# TOWN OF MENDON

Finance Committee  
[fincomm@mendonma.gov](mailto:fincomm@mendonma.gov)

Mike Krager, Chairman  
Nicholas Ciantra, Vice Chairman  
Adam Griffin, Clerk  
Mike Jones,  
Mike Ammendolia  
John Hodgins  
Ron Zammuto

## MEETING MINUTES

**Meeting Date:** Tuesday, January 17, 2023  
**Time Called to Order:** 7:00 PM  
**Time Adjourned:** 8:15 PM  
**Location:** Town Hall - Main Meeting Room  
**Meeting Chair:** Mike Ammedolia  
**Recorder:** Adam Griffin

<u>Member:</u>	<u>Present<sup>1</sup></u>	<u>Remote<sup>2</sup></u>	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Mike Krager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mike Jones	<input type="checkbox"/>	<input type="checkbox"/>
Nicholas Ciantra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	John Hodgins	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mike Ammendolia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Adam Griffin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ron Zammuto	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

Topic Name	<u>Approval of Minutes</u> <u>None</u>
Summary:	
Decisions Made:	
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Appointment of Finance Committee Officers
Summary:	Committee members discussed the need for the election of new officers for the FY24 budget and going forward. A motion was made by Mike A elect Mike Krager as Chair, second and unanimously approved, Adam G. abstained. A motion was made by Mike K to elect Nicholas Ciantra as Vice Chair, second and unanimously approved, Adam G. abstained. It was then discussed the former Clerk is no longer on the committee and was a position appointed by the Board, but unknown if it was to be filled this year. A motion was made by Mike K to temporarily elect Adam Griffin as Clerk until clarified by the Board, second and unanimously approved.
Decisions Made:	Mike Krager elected as Chair Nicholas Ciantra elected as Vice Chair Adam Griffin elected as Clerk

<sup>1</sup> If "Present" contains an "x" that person was physically present.

<sup>2</sup> If "Remote" contains an "x" that person participated remotely according to 940 CMR 29.10(5) a through e as approved by the Meeting Chair.

<b>Actions to be Taken:</b>	Notify the Board of the change in officers of the Finance Committee
<b>Related Documents or Exhibits:</b>	N/A

<b>Topic Name:</b>	Discussion of Budget Process for FY 24
<b>Summary:</b>	Mike A. discussed the way the committee should proceed in planning the FY24 Budget meetings and the role of the Finance Committee in the new process of joint meetings with the Board. Members all agreed that last year's process of combining the meetings with the Board was beneficial but did not fully give the level of detail the committee had been historically used to via individual meetings with departments as needed. The committee then discussed the process according to the bylaws, which consists of there being a Finance Committee and its overall objective to recommend the annual budget to the Board. Mike K noted the joint Finance Committee and Select Board meetings are scheduled every two weeks through April 2023 and suggested scheduling follow up meetings in the 'off' weeks to discuss any questions from the previous meeting, request certain departments attend for more detailed questions and if no follow was needed, the meeting could be cancelled. The committee agreed that would be a good approach and will schedule the meetings through April 2023
<b>Decisions Made:</b>	To schedule Finance Committee meetings in the opposite weeks of the joint Select Board and Finance Committee budget review meetings.
<b>Actions to be Taken:</b>	Schedule meetings and coordinate agenda with Town Clerk for posting
<b>Related Documents or Exhibits:</b>	N/A