



TOWN OF MENDON

Finance Committee
fincomm@mendonma.gov

Approved 1/23/13

Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Peter Salenius

MEETING MINUTES

Meeting Date: Wednesday, January 16, 2013
Time Called to Order: 7:00 PM
Time Adjourned: 8:38 PM
Location: Town Hall - Main Meeting Room
Meeting moved to: Mendon Senior Center
Meeting Chair: Rich Schofield
Recorder: Willem Angenent

<u>Member:</u>	<u>Present¹</u>	<u>Remote²</u>	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	X	<input type="checkbox"/>	Eric Peterson	X	<input type="checkbox"/>
Chris Burke	X	<input type="checkbox"/>			
Willem Angenent	X	<input type="checkbox"/>	Peter Salenius	X	<input type="checkbox"/>
Mike Merolli	<input type="checkbox"/>	<input type="checkbox"/>	Jeanne Davoren	<input type="checkbox"/>	<input type="checkbox"/>

Topic Name: MURSD FY 2014 Budget (First Pass): Presented by Dr. Joseph Maruszczak Superintendent of Schools
Summary: Initials Projections explained in details and question answered.
Decisions Made:
Actions to be Taken:
Related Documents or Exhibits: 2 attachments (1 FY 2014 Budget supporting Documentation, 1 MURSD FY 2014 Initial Projections January 16, 2013)

Topic Name: Consider Candidates for new Fin Com Member
Summary: No new Candidates present.
Decisions Made: Tabled till next meeting.
Actions to be Taken:
Related Documents or Exhibits:

Topic Name: Motion to Adjourn by CB Second by PS @ 8:38 PM
Summary:
Decisions Made: Approved

¹ If "Present" contains an "x" that person was physically present.

² If "Remote" contains an "x" that person participated remotely according to 940 CMR 29.10(5) as approved by the Meeting Chair.



TOWN OF MENDON

Finance Committee
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Approved 2/20/13

Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Peter Salenius

MEETING MINUTES

Meeting Date: Wednesday, February 13, 2013
Time Called to Order: 7:00 PM
Time Adjourned: 9:45 PM
Location: Town Hall - Main Meeting Room
Meeting Chair: Rich Schofield
Recorder: Jeanne Davoren

<u>Member:</u>	<u>Present</u> ¹	<u>Remote</u> ²	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Eric Peterson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Peter Salenius	<input type="checkbox"/>	<input type="checkbox"/>
Willem Angenent	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	<input type="checkbox"/>	<input type="checkbox"/>	Jeanne Davoren	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Topic Name:	Minutes approved for January 9 and January 23, 2013.
Summary:	Chris requested an addition to the Jan 23 rd minutes noting that he requested to Chief Horn that he look into reducing his fleet.
Decisions Made:	
Actions to be Taken:	Minutes to be adjusted,
Related Documents or Exhibits:	

Topic Name:	Blackstone Valley Superintendent Dr. William Fitzpatrick and Mike Peterson
Summary:	Current numbers shared but have not been approved by the School Committee yet. Projected assessment increase \$90,540 vs prior year at \$74,683. Total Proposed Mendon Assessment: \$659,964
Decisions Made:	
Actions to be Taken:	None
Related Documents or Exhibits:	Presentation from Dr Fitzpatrick.

Topic Name:	Interview Candidate for Fin Com Membership Brian Guzman
Summary:	Interview

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Decisions Made:	Eric moves Chris seconds to recommend to BOS that Brian be appointed to Fin Com. VAC
Actions to be Taken:	Recommendation to BOS to appoint Brian to Fin Com.
Related Documents or Exhibits:	Letter from Brian expressing his interest.

Topic Name:	Report from Willem regarding his attendance at CPC meetings
Summary:	Info gathering
Decisions Made:	None
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Selectman Chairman Mike Ammendolia request for Fin Com member to become member of Capital Planning Committee
Summary:	Discussion
Decisions Made:	Consideration from members, to be discussed at meeting when all are present.
Actions to be Taken:	None tonite
Related Documents or Exhibits:	



TOWN OF MENDON

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Approved 3/7/13

Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Peter Salenius

MEETING MINUTES

Meeting Date: Wednesday, February 20, 2013
Time Called to Order: 7:00 PM
Time Adjourned: 8:25 PM
Location: Town Hall - Main Meeting Room
Meeting Chair: Rich Schofield
Recorder: Willem Angenent

<u>Member:</u>	<u>Present</u> ¹	<u>Remote</u> ²	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	X	<input type="checkbox"/>	Eric Peterson	<input type="checkbox"/>	<input type="checkbox"/>
Chris Burke	X	<input type="checkbox"/>	Peter Salenius	X	<input type="checkbox"/>
Willem Angenent	X	<input type="checkbox"/>	Jeanne Davoren	<input type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	X	<input type="checkbox"/>			

Topic Name: Minutes approved for February 20^{13th} Meeting

Summary: Rich S noted to have the 3 letters (**Dispatch Regionalization, Fin Com Appointment and Liquidation of Assets**) to the BOS to be attached. ✓ donejd

Decisions Made:

Actions to be Taken: Minutes Approved

Related Documents or Exhibits: 3 Letters attached.

Topic Name: Budget overview.

Summary: Explanation of first round Budget by Rich S.
General discussion under members and public, question answered.

Decisions Made:

Actions to be Taken: none

Related Documents or Exhibits:

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Topic Name:	Snow & Ice operating budget.
Summary:	Discussion for Snow & Ice Removal Deficit spending.
Decisions Made:	Meeting to be held on February 21, Alan Tetreault will be present to give an explanation of needed spending.
Actions to be Taken:	Item added to the scheduled February 21 meeting.
Related Documents or Exhibits:	

Topic Name:	BVT Budget and School Budget
Summary:	Questions are raised about the BVT budget increase. Explained in details by Rich S. Question and answers from attending public about the spending increase. Rich S explained that this is still the "first" pass.
Decisions Made:	
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Motion to adjourn by: Peter S second by Mike M
Summary:	
Decisions Made:	Motion approved
Actions to be Taken:	
Related Documents or Exhibits:	



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Approved 3/7/13

Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Peter Salenius

MEETING MINUTES

Meeting Date: Thursday, February 21, 2013
Time Called to Order: 7:05 PM
Time Adjourned: 7:50 PM
Location: Town Hall - Main Meeting Room
Meeting Chair: Rich Schofield
Recorder: Willem Angenent

<u>Member:</u>	<u>Present</u> ¹	<u>Remote</u> ²	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	X	<input type="checkbox"/>	Eric Peterson	X	<input type="checkbox"/>
Chris Burke	X	<input type="checkbox"/>	Ken Polay	<input type="checkbox"/>	<input type="checkbox"/>
Willem Angenent	X	<input type="checkbox"/>	Peter Salenius	<input type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	X	<input type="checkbox"/>	Jeanne Davoren	<input type="checkbox"/>	<input type="checkbox"/>

Also present: Alan Tetreault, Highway Surveyor; Mike Ammendolia, Chairman BoS; Mike Goddard, Member BoS.

Topic Name:	Deficit spending Snow & Ice removal
Summary:	Alan T explained the need for additional funds Snow & Ice removal all was explained in details and that the "base" amount is +/- \$3000.00 / Inch Summarized is that the cost for a 10 Inch storm is \$30,000.00
Decisions Made:	Motion made by Mike M and second by Eric P to advise the BoS to approve \$60,000.00 Deficit Spending for Snow & Ice removal due to impending storms. Discussion, Question + Answer from Members Public Motion passed
Actions to be Taken:	BoS will vote on this motion at their next (February 25) meeting.
Related Documents or Exhibits:	

Topic Name:	Funding for new Side Walk snow removal equipment.
Summary:	Alan T explained the need for a new machine. Several questions are raised about sharing with neighboring Towns, hiring a contractor. Legal questions about the duties of residents for removal of snow on their own side walk. Mike A will talk to Town Council about the State Law and enforcement.
Decisions Made:	
Actions to be Taken:	

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Topic Name: Motion to adjourn by Mike M second by Eric P.

Summary:

Decisions Made: Motion approved

Actions to be Taken:

Related Documents or

Exhibits:



TOWN OF MENDON

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Approved 3/19/13

Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Peter Salenius

MEETING MINUTES

Meeting Date: Thursday, March 07, 2013
Time Called to Order: 7:00 PM
Time Adjourned: 10:15 PM
Location: Town Hall - Main Meeting Room
Meeting Chair: Rich Schofield
Recorder: Jeanne Davoren

<u>Member:</u>	<u>Present</u> ¹	<u>Remote</u> ²	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Eric Peterson	<input type="checkbox"/>	<input type="checkbox"/>
Chris Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Peter Salenius	<input type="checkbox"/>	<input type="checkbox"/>
Willem Angenent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeanne Davoren	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Topic Name:	Approval of Minutes FEB 20 & 21, 2013
Summary:	Minutes reviewed. Chris moved Will seconded
Decisions Made:	Minutes approved Unanimous
Actions to be Taken:	
Related Documents or Exhibits:	Minutes taken by Willem Angenent

Topic Name:	STM Library Article 3
Summary:	New Library Director Andrew Jenerich and Trustee Bob Carlson present
Decisions Made:	Approved Unanimous
Actions to be Taken:	Chris moved, Will seconded to vote to recommend transfer \$9,551.10 from Library Salaries (Line Item 610A1) to Director Salary (Line Item 610A2)
Related Documents or Exhibits:	

Topic Name:	Article 1 Bills of a Prior Year
Summary:	
Decisions Made:	Approved Unanimous
Actions to be Taken:	Chris moved Will seconded Vote to recommend Transfer \$1110.72 from Free Cash to Bills of a Prior Year (line item 196B)
Related Documents or Exhibits:	

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Topic Name:	Article 2 Property & Casualty Insurance
Summary:	
Decisions Made:	Approved Unanimous
Actions to be Taken:	Chris moved Will seconded Vote to recommend transfer \$476 from Free Cash to Property & Casualty Insurance (line Item 945B)
Related Documents or Exhibits:	

Topic Name:	Article 4 Treasurer Collector Salaries
Summary:	
Decisions Made:	Approved Unanimous
Actions to be Taken:	Mike moved Will seconded Vote to Recommend Transfer \$4000 from Treasurer Collector Salaries and \$442.88 (Line Item 145A2) from Free Cash to Treasurer Collector Bills of a Prior Year (Line Item 145A1)
Related Documents or Exhibits:	

Topic Name:	Article 5 Town Hall Services Salaries
Summary:	
Decisions Made:	Approved. 4 yes, Brian Abstained.
Actions to be Taken:	Chris moved Will seconded Vote to recommend transfer \$1350 from Con Com (Line Item 171A) and \$97.58 from Free Cash to Town Hall Services Salaries (Line Item 199A1)
Related Documents or Exhibits:	

Topic Name:	Article 6 Parks & Recreation Park Director Salary
Summary:	
Decisions Made:	Approved Unanimous
Actions to be Taken:	Chris moved Will seconded Vote to Recommend transfer \$114.70 from Free Cash to Parks & Recreation Park Director Salary (Line item 630A2)
Related Documents or Exhibits:	

Topic Name:	Article 7 Assessor's Expenses
Summary:	
Decisions Made:	Approved Unanimous
Actions to be Taken:	Chris moved Will seconded to Vote to recommend transfer \$250 from Free Cash to Assessors Expense (Line Item 141B)
Related Documents or Exhibits:	

Topic Name:	Article 8 Town Accountant Expenses
Summary:	
Decisions Made:	Approved Unanimous
Actions to be Taken:	Chris moved Will seconded Vote to recommend transfer \$200 from Free Cash to Town Accountant Expenses (Line Item 135B)
Related Documents or Exhibits:	

Topic Name:	Article 9 Town Hall Services Computer Expenses
Summary:	
Decisions Made:	Approved Unanimous
Actions to be Taken:	Chris moved Will seconded Transfer \$7560 from Free Cash to Town Hall Services Computer Expenses (Line Item 199E)
Related Documents or Exhibits:	

Topic Name:	Article 10 Police Department Overtime Wages
Summary:	
Decisions Made:	Approved Unanimous
Actions to be Taken:	Chris moved Will seconded vote to recommend transfer \$2,010 from Fin Com Reserve for General Expenses (Line Item 131C) and \$5000 from Fire Dept Call Salaries (Line Item 220A1) and \$3000 from Police Salaries (Line Item 210A1) and \$5,040 from Dispatch Salaries (Line Item 299A1) and \$2,500 from Street Light Expenses (Line Item 424B) and \$2,000 from Selectmen Insurance Deductible (Line Item 133C) and \$450 from Free Cash to Police Overtime Wages (line Item 210A3.
Related Documents or Exhibits:	

Topic Name:	Article 11 Police Department Expenses
Summary:	
Decisions Made:	Approved Unanimous
Actions to be Taken:	Chris moved Will seconded transfer \$16,134 from Free Cash to Police Department Expenses (Line Item 210B) Amended from \$18,134 to \$16,134 and back to the original \$18,134 after speaking with the Chief.
Related Documents or Exhibits:	

Topic Name:	Article 12 Gas Inspector Wages
Summary:	
Decisions Made:	Approved Unanimous
Actions to be Taken:	Chris moved Will seconded transfer \$750 from Plumbing Inspector Account Wages (Line Item 243A) to Gas Inspector Account Wages (242A)
Related Documents or Exhibits:	

Topic Name:	Article 13 Police Cruisers
Summary:	
Decisions Made:	Approved Unanimous
Actions to be Taken:	Chris moved Will seconded transfer \$42,000 from Free Cash to Police Department Cruiser Replacement (Line Item 210C)
Related Documents or Exhibits:	

Topic Name:	Article 14
Summary:	
Decisions Made:	
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 15
Summary:	
Decisions Made:	
Actions to be Taken:	
Related Documents or Exhibits:	



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Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Peter Salenius
Brian Guzman

MEETING MINUTES

Meeting Date: Monday, March 11, 2013
Time Called to Order: 7:00 PM
Time Adjourned: 10:15 PM
Location: Town Hall - Main Meeting Room
Meeting Chair: Rich Schofield
Recorder: Jeanne Davoren

<u>Member:</u>	<u>Present</u> ¹	<u>Remote</u> ²	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Eric Peterson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris Burke	<input type="checkbox"/>	<input type="checkbox"/>	Peter Salenius	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Willem Angenent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brian Guzman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	<input type="checkbox"/>	<input type="checkbox"/>	Jeanne Davoren	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Topic Name:	Board of Selectmen Meeting
Summary:	Peter moved, Brian seconded to increase the current Snow & Ice current \$60,000 up by \$30,000 to \$90,000.
Decisions Made:	Vote approved Unanimous.
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Public Safety Budget
Summary:	Chief Horn reviewed what to do to stabilize the Public Safety Budget.
Decisions Made:	Ideas reviewed and questions asked.
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Executive Session
Summary:	Moved into Executive Session to reconvene only to adjourn.
Decisions Made:	
Actions to be Taken:	
Related Documents or Exhibits:	

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TOWN OF MENDON

Finance Committee
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Approved 4/10/13

Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Peter Salenius
Brian Guzman

MEETING MINUTES

Meeting Date: Tuesday, March 19, 2013
Time Called to Order: 6:30 PM
Time Adjourned: 11:15 PM
Location: Miscoe Hill Auditorium
Meeting Chair: Rich Schofield
Recorder: Jeanne Davoren

<u>Member:</u>	<u>Present</u> ¹	<u>Remote</u> ²	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Eric Peterson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Peter Salenius	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Willem Angenent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brian Guzman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeanne Davoren	<input checked="" type="checkbox"/>	<input type="checkbox"/>

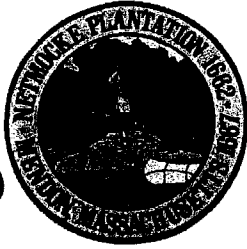
Topic Name:	Minutes Approval March 7, 2013 and March 11, 2013
Summary:	Chris moved, seconded by Brian to approve
Decisions Made:	March 7 th Approved unanimous March 11 th Approved, 3 Yes, 2 abstained
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 14 of STM Weed Control Inman Pond
Summary:	Chris moved, seconded by Brian to recommend the article.
Decisions Made:	Motion Approved 3 Yes 1 No
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 15 of STM Weed Control of Lake Nipmuc
Summary:	Chris moved, seconded by Mike to recommend the article.
Decisions Made:	Motion Approved 4 Yes 1 No
Actions to be Taken:	
Related Documents or Exhibits:	

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TOWN OF MENDON

Finance Committee
fincomm@mendonma.gov

Approved 4/24/13

Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Peter Salenius
Brian Guzman

MEETING MINUTES

Meeting Date: Wednesday, April 10, 2013
Time Called to Order: 7:00 PM
Time Adjourned: 8:45 PM
Location: Town Hall - Main Meeting Room
Meeting Chair: Rich Schofield
Recorder: Jeanne Davoren

<u>Member:</u>	<u>Present</u> ¹	<u>Remote</u> ²	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Eric Peterson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Peter Salenius	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Willem Angenent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brian Guzman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	<input type="checkbox"/>	<input type="checkbox"/>	Jeanne Davoren	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Topic Name:	Approval of Minutes March 19, 2013
Summary:	Minutes reviewed. Chris moved Will seconded
Decisions Made:	Minutes approved Unanimous
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	ATM Warrant review Article 17
Summary:	CPC article to install a camera at Memorial Park
Decisions Made:	Chris moved, seconded by Eric to recommend. VAU
Actions to be Taken:	
Related Documents or Exhibits:	

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Topic Name:	Article 18 & 19 Community Preservation Affordable Housing Account Coordinator
Summary:	
Decisions Made:	Hold til next meeting
Actions to be Taken:	Willem will get more information
Related Documents or Exhibits:	

Topic Name:	Article 21 Appropriate \$110,000 to fund Town Coordinator Position
Summary:	
Decisions Made:	Approved 4 yes 1 abstain
Actions to be Taken:	Chris moved Peter seconded to recommend this article
Related Documents or Exhibits:	

Topic Name:	Article 23 Appropriate \$money by borrowing to purchase a Multi Purpose Trackless vehicle for Highway Dept.
Summary:	
Decisions Made:	Not Approved Unanimous
Actions to be Taken:	Chris moved Peter seconded Vote to Recommend Transfer \$
Related Documents or Exhibits:	

Topic Name:	Article 2
Summary:	
Decisions Made:	Approved. 4 yes, Brian Abstained.
Actions to be Taken:	Chris moved Peter seconded Vote to recommend
Related Documents or Exhibits:	

Topic Name:	Article 3 Salaries of elected officials
Summary:	
Decisions Made:	Approved Unanimous
Actions to be Taken:	Chris moved Will seconded Vote to Recommend provided the amount does not exceed the \$75,000 anticipated
Related Documents or Exhibits:	

Topic Name:	Article 5 Chapter 90 money
Summary:	
Decisions Made:	Approved Unanimous
Actions to be Taken:	Chris moved Peter seconded Vote to recommend
Related Documents or Exhibits:	

Topic Name:	Article 7 Cyclical Inspection
Summary:	
Decisions Made:	Approved Unanimous
Actions to be Taken:	Chris moved Brian seconded Vote to recommend
Related Documents or Exhibits:	

Topic Name:	Article 4 Raise and appropriate money to defray charges and expenses of the town.
Summary:	
Decisions Made:	Approved Unanimous
Actions to be Taken:	Chris moved Eric seconded Vote to recommend
Related Documents or Exhibits:	



TOWN OF MENDON

Finance Committee
fincomm@mendonma.gov

Approved 5/8/13

Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Peter Salenius
Brian Guzman

MEETING MINUTES

Meeting Date: Wednesday, April 24, 2013
Time Called to Order: 7:00 PM
Time Adjourned: 9:15 PM
Location: Town Hall - Main Meeting Room
Meeting Chair: Rich Schofield
Recorder: Jeanne Davoren

<u>Member:</u>	<u>Present</u> ¹	<u>Remote</u> ²	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Eric Peterson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Peter Salenius	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Willem Angenent	<input type="checkbox"/>	<input type="checkbox"/>	Brian Guzman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeanne Davoren	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Topic Name:	Fin Com Public Hearing begins at 7:05pm
Summary:	Budget Read line by line, holds considered.
Decisions Made:	
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Approval of Minutes April 10, 2013
Summary:	
Decisions Made:	Eric moved, Chris seconded to approve. VA Merolli abstained
Actions to be Taken:	
Related Documents or Exhibits:	

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Topic Name:	Article 4
Summary:	Adjust Article 4 as recommended.
Decisions Made:	Chris moved, Eric seconded to recommend. VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 6
Summary:	To Fund FY portion of the Update Valuation Account.
Decisions Made:	Chris moved, Eric seconded to recommend. VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 13 \$26,570.52
Summary:	From the Ambulance Reserve Account to fund the FY14 Ambulance Lease Payment.
Decisions Made:	Chris moved, Eric seconded to recommend. VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 14 PD Federal Grant
Summary:	R& A or Transfer amount of money for PD State/Fed General Matching Grants.
Decisions Made:	Eric moved, Brian seconded to recommend. VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 15
Summary:	Rental of trailer for Police Dept \$16,000
Decisions Made:	Mike moved, Peter seconded to approve V 4 No. Brian abstained. Chris moved, Eric second to increase Fin Com Reserve by \$16,000 V 4Yes Brian abstained. Brain moves, Peter seconds to retract the previous motion and put it back into Article 15 and amend the verbiage of the article to specify that this money will be spent on the jurisdiction of the BOS.V 3 yes, 2 No Approved.

Actions to be Taken:	
Topic Name:	Article 16
Summary:	Fino Debt Article, \$96,704
Decisions Made:	Mike moves town support \$96,704 from Community Preservation Funds Account to fund a portion of the FY14 Fino Land Debt. VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 18
Summary:	\$20,000 to Renew the position of the part time Affordable Housing Coordinator
Decisions Made:	Mike moves, Peter seconds to recommend. VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 19
Summary:	\$4000 For the handicap walkway between the Town Beach parking lot off Taft Avenue and the Memorial Field parking lot off Millville Road to be handicapped accessible.
Decisions Made:	Mike moves, Peter seconds to support the above as outlined in the motion. VAU.
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 22
Summary:	\$38,000 for Mosquito Control Project
Decisions Made:	Mike moves, Chris seconds to support this motion as outlined in article. VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Approved June 3, 13



TOWN OF MENDON

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Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Peter Salenius
Brian Guzman

MEETING MINUTES

Meeting Date: Wednesday, May 08, 2013
Time Called to Order: 7:00 PM
Time Adjourned: 8:30 PM
Location: Town Hall - Main Meeting Room
Meeting Chair: Rich Schofield
Recorder: Jeanne Davoren

<u>Member:</u>	<u>Present</u> ¹	<u>Remote</u> ²	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Eric Peterson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Peter Salenius	<input type="checkbox"/>	<input type="checkbox"/>
Willem Angenent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brian Guzman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeanne Davoren	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Topic Name:	Approval of Minutes April 24, 2013
Summary:	Minutes reviewed
Decisions Made:	Chris moved, seconded by Brian to approve. VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Chapter 77 Transfer Planning Bd \$1795.00
Summary:	Discussion about fees going into general fund and coming out of general fund. Planning Board hearings associated with STM and public by law review, were more than expected
Decisions Made:	Mike moved seconded by Eric to approve the Ch 77 transfer from Gen Fund St Lighting Ext to Planning Bd Hearings.
Actions to be Taken:	Approved
Related Documents or Exhibits:	

¹ If "Present" contains an "x" that person was physically present.

² If "Remote" contains an "x" that person participated remotely according to 940 CMR 29.10(5) a through e as approved by the Meeting Chair.

Topic Name:	Chapter 77 Transfer Board of Selectmen Budget
Summary:	Transfer information discussed and explained by Rich
Decisions Made:	Mike moved, Eric seconded to approve the transfer
Actions to be Taken:	Transfer \$1400 from Town Hall Bldg Maint to Selectmen Expenses Hearings and Transfer \$3850 from Town Hall Tel Acct, to Town Hall Computer Maint.
Related Documents or Exhibits:	

Topic Name:	Chapter 77 Transfer Building and Plumbing Dept
Summary:	Transfer information discussed and explained by Rich
Decisions Made:	Mike moved, Eric seconded to approve the transfer.
Actions to be Taken:	Transfer \$3000 from Unemploynt Insurance to Building Inspector Fee Acct and Transfer \$50 from Street Lights to Plumbing Expense Training and Travel.
Related Documents or Exhibits:	



TOWN OF MENDON

Finance Committee
fincomm@mendonma.gov

Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Peter Salenius
Brian Guzman

MEETING MINUTES

Meeting Date: Monday, June 03, 2013
Time Called to Order: 7:00 PM
Time Adjourned: 8:15 PM
Location: Town Hall - Main Meeting Room
Meeting Chair: Rich Schofield
Recorder: Jeanne Davoren

<u>Member:</u>	<u>Present</u> ¹	<u>Remote</u> ²	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Eric Peterson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris Burke	<input type="checkbox"/>	<input type="checkbox"/>	Peter Salenius	<input type="checkbox"/>	<input type="checkbox"/>
Willem Angenent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brian Guzman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeanne Davoren	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Topic Name:	Approval of Minutes
Summary:	Willem moved, seconded by Eric to approve the minutes of May 8, 2013
Decisions Made:	
Actions to be Taken:	Minutes approved Unanimous
Related Documents or Exhibits:	

Topic Name:	Chapter 77 Transfer
Summary:	Request to Transfer \$2000 from Police Full Time Wages to Fire Dept Overtime Wages.
Decisions Made:	Mike moves seconded by Willem to approve this transfer.
Actions to be Taken:	Transfer approved Unanimous
Related Documents or Exhibits:	

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² If "Remote" contains an "x" that person participated remotely according to 940 CMR 29.10(5) a through e as approved by the Meeting Chair.

Topic Name:	Chapter 77 Transfer
Summary:	Request to Transfer \$4500 from Dispatch Full Time Wages to Police Dept Quinn Wages.
Decisions Made:	Mike moves seconded by Brian to approve this transfer.
Actions to be Taken:	Transfer approved Unanimous
Related Documents or Exhibits:	

Topic Name:	Chapter 77 Transfer
Summary:	Request to Transfer \$3118.09 from Civil Defense to Fire Dept Equipment Maintenance and \$3000 from Police Overtime Wages to Fire Dept Vehicle Maintenance and \$2000 from Police Overtime Wages to Fire Dept Overtime Wages.
Decisions Made:	Mike moves seconded by Brian to approve these transfers.
Actions to be Taken:	Transfer approved Unanimous
Related Documents or Exhibits:	

Topic Name:	Chapter 77 Transfer
Summary:	Request to Transfer \$5500 from Fire Dept Full Time Wages to Fire Dept Call Wages.
Decisions Made:	Mike moves seconded by Brian to approve these transfers
Actions to be Taken:	Transfer approved Unanimous
Related Documents or Exhibits:	

Approved June 27, 13



TOWN OF MENDON

Finance Committee
fincomm@mendonma.gov

Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Peter Salenius
Brian Guzman

MEETING MINUTES

Meeting Date: Wednesday, June 19, 2013
Time Called to Order: 7:00 PM
Time Adjourned: 8:00 PM
Location: Town Hall - Main Meeting Room
Meeting Chair: Rich Schofield
Recorder: Jeanne Davoren

<u>Member:</u>	<u>Present</u> ¹	<u>Remote</u> ²	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Eric Peterson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Peter Salenius	<input type="checkbox"/>	<input type="checkbox"/>
Willem Angenent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brian Guzman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeanne Davoren	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Topic Name:	STM Article 5
Summary:	
Decisions Made:	Mike moves Brian seconds to transfer \$1300 from Free Cash to Town Elections & Registrations Expenses
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	STM Article 2
Summary:	Property & Casualty Insurance
Decisions Made:	Mike moves Brian seconds to pass over this article
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

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Topic Name:	STM Article 10
Summary:	Town Collector Treasurer Expenses
Decisions Made:	Mike moves Brian seconds to transfer \$500 from Tax Title to Town Collector Treasurer Expenses
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	STM Article 8
Summary:	Selectmen Expenses
Decisions Made:	Mike moves Brian seconds to transfer \$950 from Free Cash to Selectmen Expenses
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	STM Article 3
Summary:	Health Insurance
Decisions Made:	Mike moves Brian seconds to transfer \$10,650 from Free Cash to Health Ins
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	STM Article 4
Summary:	Town Hall Services Computer Expenses
Decisions Made:	Mike moves Brian seconds to transfer \$3850 from Free Cash to Town Hall Services Computer Expenses
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	STM Article 9
Summary:	Town Hall Services Expenses
Decisions Made:	Mike moves Brian seconds to transfer \$2230 from Free Cash to Town Hall Services Expenses
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	STM Article 14
Summary:	Town Counsel Expenses Mike moves Brian seconds to transfer \$4500 from Solar Panels, \$3500 from Tax/Title, \$11,000 from Free Cash, \$1000 from Town Hall Salaries totaling \$20,000 to Town Counsel Expenses Mike moves to amend this motion to also transfer \$7000 from Unemployment to Town Counsel Expenses totaling \$27,000.
Decisions Made:	
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	STM Article 1
Summary:	Mosquito Control.
Decisions Made:	Mike moves Brian seconds to support the position to transfer \$500 from Solar Panels to Mosquito Control.
Actions to be Taken:	Vote 4 – No, 1 abstained. Mike moves to recommend the town pass over this article. Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	STM Article 6
Summary:	to Fin Com Expenses.
Decisions Made:	Mike moves Brian seconds to transfer \$181 from Fin Com Salaries to Fin Com Expenses.
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	STM Article 11
Summary:	Snow & Ice Removal Salaries.
Decisions Made:	Mike moves Brian seconds to transfer \$3915.25 from Free Cash to Snow & Ice Removal Salaries.
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	STM Article 12
Summary:	Snow & Ice Removal Expenses..
Decisions Made:	Mike moves Brian seconds to transfer \$10,000 from Unemployment, \$2500 from Medicare,\$554.89 from Tree Warden Expenses, \$2300.05 from Overlay Surplus, \$1883.95 from Water Surplus, \$1000 from Selectmen Engineering, \$3000 from BOH Expenses, \$5000 from Highway Police Detail, \$1900 from Highway Salaries, \$2000 from Trash Disposal, 600 from Free Cash, \$1000 from ZBA Expenses \$1000 from Insurance Deductible, \$1000 from Planning Board Engineering, \$1000 from Conservation Engineering and \$5000 from New/Used Equipment totaling \$42,738.89 to Snow & Ice Removal Expenses..
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	STM Article 13
Summary:	SNOW & Ice Removal
Decisions Made:	Mike moves Brian seconds to pass over this article
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	STM Article 15
Summary:	Memorial Park Playground Excavation
Decisions Made:	Mike moves Brian seconds to support the motion to transfer \$7500 from CPC Budgeted Reserve to Memorial Park Playground Excavation.
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	STM Article 16
Summary:	Records Room Repairs
Decisions Made:	Mike moves Brian seconds to transfer \$2500 from CPC Historic Preservation to Records Room Repairs
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	STM Article 6
Summary:	Police Department Expenses
Decisions Made:	
Actions to be Taken:	Willem will go to speak with Chief re this money and what it is requested for.
Related Documents or Exhibits:	

Topic Name:	Chapter 77 Transfer
Summary:	
Decisions Made:	Mike moves Brian seconds to transfer \$300 from Weed Control to Plumbing Inspector Fee Account
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	Chapter 77 Transfer
Summary:	
Decisions Made:	Mike moves Brian seconds to transfer \$1000.00 from Medicare Expenses to Building Inspector Account Wages
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	Action items
Summary:	Jeanne will send letters to: BOS asking if their Secretary can contact BVRTS re asking Dr Fitzpatrick about using his students for printing itmes for the Town. BOS asking them to at the first STM of the financial year to consider having an annual smoke alarm detectors cleaned and tested. Fin Com member Peter Salenius to ask if he intends to continue on as a member taking into consideration his lack of attendance,
Decisions Made:	
Actions to be Taken:	
Related Documents or Exhibits:	



TOWN OF MENDON

Finance Committee
fincomm@mendonma.gov

approved 9/11/13

Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Brian Guzman

MEETING MINUTES

Meeting Date: Thursday, June 27, 2013
Time Called to Order: 7:00 PM
Time Adjourned: 8:00 PM
Location: Town Hall - Main Meeting Room
Meeting Chair: Rich Schofield
Recorder: Jeanne Davoren

<u>Member:</u>	<u>Present</u> ¹	<u>Remote</u> ²	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Eric Peterson	<input type="checkbox"/>	<input type="checkbox"/>
Chris Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Willem Angenent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brian Guzman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeanne Davoren	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attendance at Special Town Meeting at Miscoe Hill Elementary School

Topic Name:	Approval of minutes
Summary:	Chris moved, seconded by Mike to approve minutes of June 3, 2013 and June 19, 2013
Decisions Made:	Vote approved June 3, Chris abstained. Vote approved June 19 Unanimous.
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	STM Article 7
Summary:	
Decisions Made:	Mike moves Brian seconds to Pass Over this article
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

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² If "Remote" contains an "x" that person participated remotely according to 940 CMR 29.10(5) as approved by the Meeting Chair.

Topic Name:	STM Article 12
Summary:	Snow & Ice Removal Expenses..
Decisions Made:	Mike moves Brian seconds to transfer \$10,000 from Unemployment, \$2500 from Medicare, \$554.89 from Tree Warden Expenses, \$2300.05 from Overlay Surplus, \$1883.95 from Water Surplus, \$1000 from Selectmen Engineering, \$3000 from BOH Expenses, \$5000 from Highway Police Detail, \$1900 from Highway Salaries, \$2000 from Trash Disposal, 600 from Free Cash, \$1000 from ZBA Expenses \$1000 from Insurance Deductible, \$1000 from Planning Board Engineering, \$1000 from Conservation Engineering and \$5000 from New/Used Equipment totaling \$42,738.89 to Snow & Ice Removal Expenses..
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	Chapter 77 Transfer
Summary:	
Decisions Made:	Mike moves Brian seconds to transfer \$1000 210A2 PD S&W and \$1000 from 210B PD Expenses to 220B FD Expenses.
Actions to be Taken:	Vote Approved Unanimous
Related Documents or Exhibits:	

Topic Name:	Action items
Summary:	Need additional Fin Com member, should advertise,
Decisions Made:	Rich will take care of this.
Actions to be Taken:	
Related Documents or Exhibits:	



TOWN OF MENDON

Finance Committee
fincomm@mendonma.gov

Approved 11/6/13

Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Brian Guzman
Mike Ammendolia

MEETING MINUTES

Meeting Date: Wednesday, September 11, 2013
Time Called to Order: 7:03 PM
Time Adjourned: 9:00 PM
Location: Town Hall - Main Meeting Room
Meeting Chair: Rich Schofield
Recorder: Jeanne Davoren

<u>Member:</u>	<u>Present</u> ¹	<u>Remote</u> ²	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Eric Peterson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brian Guzman	<input type="checkbox"/>	<input type="checkbox"/>
Willem Angenent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mike Ammendolia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeanne Davoren	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Topic Name:	Approval of minutes for June 27, 2013
Summary:	
Decisions Made:	Chris moves Mike M seconds to approve with an amendment..
Actions to be Taken:	Vote Approved Mike A abstain
Related Documents or Exhibits:	

Topic Name:	Review of Proposed Budget Process for FY15
Summary:	Rich reviews a schedule for the budget meetings for FY15
Decisions Made:	Meeting list will be updated and sent to all
Actions to be Taken:	
Related Documents or Exhibits:	

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² If "Remote" contains an "x" that person participated remotely according to 940 CMR 29.10(5) as approved by the Meeting Chair.

Topic Name:	STM
Summary:	Review possible proposed requests for Nov 26 STM
Decisions Made:	None
Actions to be Taken:	None
Related Documents or Exhibits:	

Topic Name:	Water Dept Issue
Summary:	Rich explains an issue with the charges for water usage and a discrepancy with the amount we are being charged by Hoepdale for water. More info later
Decisions Made:	
Actions to be Taken:	No action
Related Documents or Exhibits:	

Topic Name:	Discussion about oil burnners in Town of Mendon Buildings.
Summary:	
Decisions Made:	
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Discussion about new Police station and its stagnant status.
Summary:	Discussion about how to get this station completed and where to get the money to do so.
Decisions Made:	None
Actions to be Taken:	
Related Documents or Exhibits:	



TOWN OF MENDON

Finance Committee
fincomm@mendonma.gov

Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Brian Guzman
Mike Ammendolia

MEETING MINUTES

Meeting Date: Wednesday, November 06, 2013
Time Called to Order: 7:00 PM
Time Adjourned: 9:45 PM
Location: Town Hall - Main Meeting Room
Meeting Chair: Rich Schofield
Recorder: Jeanne Davoren

<u>Member:</u>	<u>Present</u> ¹	<u>Remote</u> ²	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Eric Peterson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brian Guzman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Willem Angenent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mike Ammendolia	<input type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeanne Davoren	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Topic Name:	Fin Com Minutes for Sept 11, 2013
Summary:	Review and approval
Decisions Made:	Chris moved, Mike second, VA Brian abstained
Actions to be Taken:	Approved
Related Documents or Exhibits:	

Disc Motion *DISCUSSION* *Result*

Topic Name:	Article 1
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 2
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

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² If "Remote" contains an "x" that person participated remotely according to 940 CMR 29.10(5) as approved by the Meeting Chair.

Topic Name:	Article 3 Salary Negotiations
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VA ERIC ABSTAINED
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 4 Town Coordinator
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VA 2Y, 2N, Brian abstained Rich votes Y to break tie.
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 5 Solar Interconnection Fee for Taft Orchard
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, V Not approved Unanimous.
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 6 Fin Com Expense
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 7 Town Accountant Expense
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 8 Town Treasurer/Collector Tax Title Foreclosure
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU

Actions to be Taken:	
Related Documents or Exhibits:	
Topic Name:	Article 9
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 10 Conservation Expense
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 11 Conservation Salaries
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 12 Bills of a Prior Year
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 13 Town Hall Salaries
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 14 Town Hall Services Town Coordinator Salaries
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 15 Town Accountant Hall Expenses
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VA Eric abstained
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 16 Town Computer Hall Expenses
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 17 Police Dept Salaries
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VA Eric vote N
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 18 Police Dept Clerk Salary
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, V 1Y 3N Brian abstained, Not Approved Mike moved, Willem second to reconsider, VA 4Y 1N
Actions to be Taken:	Mike moved, Willem second to revote VA 3Y 2N
Related Documents or Exhibits:	

Topic Name:	Article 19 Police Dept Quinn Bill Wages
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU

Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 20 Gas Inspector Account Wages
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 21 Plumbing Inspector Account Wages
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 22 Dispatch Salaries Deficit
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 23 Highway Construction and Maintenance Salaries
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 24 Highway Construction and Maintenance Salaries
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 25 Council on Aging Expenses
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 26 Snow & Ice Removal FY2013 Deficit
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 27 Interest on Library Bond
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 28 Unemployment Expenses
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	11/13/13 decisions or approved unless we get new info before STM
Related Documents or Exhibits:	

Topic Name:	Article 29 Health Insurance Expenses
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 30 Police & Fire Accident Insurance
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU

Actions to be Taken:	
Related Documents or Exhibits:	
Topic Name:	Article 31 Property & Casualty Expenses
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VA Eric voted N
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 32 Fin Com Reserve for General Expenses
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 33 Stabilization
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second to pass over this article, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 34 Capital Expenses
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 35 Ambulance Lease
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 36 Water Meters
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VA 1Y1N 2 abstained, Mike & Chris abstained
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 39 Recreation Trails For Mendon Town Forest
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 42 Gannet Property Purchase
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU <i>Tabled.</i>
Actions to be Taken:	<i>\$ 580,000</i>
Related Documents or Exhibits:	

Topic Name:	Article 43 Complete Efficiency Projects under 2013 Green Communities
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

approved 1/8/14

TOWN OF MENDON

Finance Committee

a.gov



Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Brian Guzman
Mike Ammendolia

MINUTES

Meeting Date: Wednesday, November 13, 2013
Time Called to Order: 7:00 PM
Time Adjourned: 9:30 PM
Location: Town Hall - Main Meeting Room
Meeting Chair: Rich Schofield
Recorder: Jeanne Davoren

<u>Member:</u>	<u>Present</u>	<u>Remote</u>	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Eric Peterson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brian Guzman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Willem Angenent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mike Ammendolia	<input type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeanne Davoren	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Also present Selectmen Tinio, Goddard and Reil.

Topic Name:	Approval of minutes of meeting November 13, 2013
Summary:	These minutes were tabled until the next meeting for lack of time to review
Decisions Made:	Review and approve these minutes at the next Fincom meeting.
Actions to be Taken:	Approve minutes next meeting.
Related Documents or Exhibits:	November 13, 2013 meeting minutes.

Topic Name:	Article 5 Solar Connection Fee for Taft Orchard
	This article was held over from last week's meeting. Selectman Goddard was present to explain the motivation of the article. The Selectman still need to meet and finalize their position, but the likelihood is that they will want to pass over the article. The idea is supposed to be that the obtaining of the Solar Interconnect Permit is that since it is somewhat time and labor intensive to obtain and since the permit can be transferred to a purchaser of the Taft Orchard

Summary:	property, if needed, that it will make the property more desirable if the permit is obtained now. Mr. Peterson and Mr. Burke felt that such a thing should be the responsibility of the organization that buys or leases the property and not the Town. Additionally, Mr. Goddard noted that not only does it seem that the permit fee is not refundable if not used (still needs to be confirmed) there appear to be other costs that might be associated with obtaining this Solar Connection permit.
Decisions Made:	The Fincom voted to not support the article. Unless the Selectman decide to move forward anyway, it will be passed over. If the Selectman decide to move forward, the Fincom will recommend that the Town vote "no" based on the reasons explained in the above "Summary".
Actions to be Taken:	Chairman Schofield to modify the motion to pass over.
Related Documents or Exhibits:	November 19 th STM Warrant

Topic Name:	A question, not on the agenda, was raised by Mr. Burke relative to the water situation and easement that was requested by Cumberland Farm and whether such would impact the sale, desirability, or sell price of the Taft Orchard property.
Summary:	Selectman Tinio explains the history of the water situation at this location and tried to address Mr. Burke's concerns. Mr. Tinio did not completely satisfy Mr. Burke, but as this was both not on the agenda and there is no decision to be made relative to this Mr. Burke dropped the matter.
Decisions Made:	No decision was applicable.
Actions to be Taken:	No actions are required.
Related Documents or Exhibits:	No related documents.

Topic Name:	Review and decide on whether or not to reconsider support for Article 28.
Summary:	Article 28 provides for the transfer of a sum of money into Unemployment Insurance. A decision was made last week to support this article because if we are found to owe this money we must pay. However, the Treasurer Collector is looking into the issue as she believes that we should not be accountable to pay this money. She has opened an inquiry and is still awaiting a decision.
Decisions Made:	Decision to leave this article as approved unless new information is found before the STM.
Actions to be Taken:	N/A
Related Documents or Exhibits:	The November 19 th STM Article Spreadsheet and STM Warrant

Topic Name:	Consider whether or not to support Article 42 of the STM Warrant.
	The Article provides for the CPC recommending that the Town vote to purchase the Gannett Property which is situated between

Summary:

Pleasant St, Kinsley Lane, and Millville St. It totals about 97 acres. Patrice Murphy attended on behalf of the CPC. She explained that besides being a valuable piece of Mendon property, this property has a great blue heron rookery and several vernal pools they are in the process of certifying by the State. The Town's purchasing this property would give additional protection and conservation of this land as both the ConComm and the Planning Board have already approved the building of high-end homes on two lots and there is area that could be built to include up to another 27 more modest homes. Approx \$580,000 is amount to be sought as the initial capital outlay, but the article would be contingent on receiving a Mass Land Grant of \$315,630. Ms. Murphy was questioned as to whether or not the vernal pools and the rookery were due protection whether or not we purchased the property and the answer was "yes". However, it is the belief of the CPC that the protection afforded by the State by those designations would not satisfactorily protect them. Mr. Burke and Mr. Peterson questioned the purchasing of yet more property by the Town and suggested that we would be better off with the purchase of the Pearson property that will become available t some point in the near future.

Decisions Made:

Mr. Merolli moved, and Mr. Guzman seconded to approve the motion on this article. Guzman and Merolli voted "Yes" and Angenent, Burke, and Peterson voted "No". The motion failed

Actions to be Taken:

The Fincom recommendation for the Town to vote not to be written up by Chairman Schofield.

Related Documents or Exhibits:

The November 19th STM Article Spreadsheet and STM Warrant

Topic Name:

Initial Review of the 2015 Budget

Chairman Schofield took the Fincom through the initial first pass of the FY '15 budget as planned in our annual budget process. He noted that all department heads have notified that they have completed their portion of the budgeting exercise and will make no more changes in KVS unless notifying the Fincom.

The initial pass of the budget shows about a \$140,000 deficit which has been pretty consistent over the first pass of the previous two budget cycles. Highlights contained in this pass include:

1. Any contractual raise estimates to be negotiated for FY '15 have NOT been included yet
2. The Snow & Ice number has been left flat since last year's number is now in excess of the 75% of the trailing 5 year average. We do not want to decrease it because that will keep us from being able to deficit spend for S&I in the event that is necessary
3. It presumes and includes all stipends restored
4. It include \$90,000 for a Town Administrator as well as health insurance for an assumed family plan
5. It assumes full staffing of the Police Department at 14 officers with the return of Sinko from Africa and the Cadet from the academy
6. It still has the annual cost of the trailers because even if we do

Summary:

- not use the trailers some expense will be incurred to modify whatever space is used
7. 50% of new growth and prop 2.5 expansion as the MURSD increase
 8. Assumes \$30,000 of increased excise tax billing over FY '13 as reviewed and agreed by the Principal Assessor as a STARTING POINT
 9. Increases the BVT assessment by \$56,586 which the Chairman estimated by confirming the pupil count that FY '14 was based on (70) and the pupil count that FY '15 WILL be based on (76) and rounded up – he is waiting for feedback from Dr. Fitzpatrick as to whether this is too low
 10. Increases the debt payments to BVT by \$15,000 due to the expected request by Dr. Fitzpatrick to build a new Agricultural program costing just under \$3m
 11. Mr. Schofield removed the \$45,000 addition put into "Hired Equipment" by the Highway Surveyor, on agreement with him, because that is a one-time expense to fix two bridges in Town for which we have a number of alternate sources
 12. The Cyclic Inspection amount is down to \$6,500 from \$10,000. The Cycle Inspection cycle is a 5 year program run every 10 years. Rather than to have 5 years of funding and 5 years of no funding, the Principal Assessor has recommended dividing the cost over 10 years and funding a smaller number every year.
 13. The Assessor's Overlay has been increased to \$97,500 from \$80,000 last year. The Principal Assessor has advised that abatement requests have gone up. The additional \$7,500 is to be for a ½ a year of Senior / Veteran abatement program in FY '14 being ½ way through the year. The abatement program only affects the budget one year in arrears.

The general feeling of the group was that we have a good start going and there is confidence that we will be able to balance the budget.

Decisions Made:

None, just information for now.

Actions to be Taken:

On going adjustments to budget figures as and when more accurate numbers become available will continue. Specifically, Chairman Schofield plans to meet with the Town Accountant to review the adjusted cost of Health Insurance post the modifications made to the Retiree Medical portion of the Insurance (Medex). Savings were derived from this activity, but have not yet been reflected in the FY '15 budget estimate. He should have an update by next meeting.

Mr. Goddard requested we get documentation as to dispensing of Overlay funds to understand where these are going and what the numbers have looked like over the past several year. Chairman Schofield took the action.

Related Documents or Exhibits:

2015 Fincom Book 111213.XLSX

Topic Name:

Discussion about Public Safety Budget

Summary:

This was really part of the Initial Budget Review summarized in the previous topic. However, because of the sizable impact on the FY '15 budget from Public Safety and the amount of discussion and debate around it we have chosen to summarize this part of the discussion separately. At the moment Public Safety in general would get an increase of over 8% and the Police Department in particular over 19%. Public Safety has requested the highest increase in the FY '15 budget. There are a number of current and historical issues that are driving concern over this with members of the Fincom.

These include:

1. The continue rental of the police trailers
2. The FY '13 lease, and use of, police vehicles
3. The belief that we need to look at other options for public safety dispatch

Decisions Made:

Mr. Schofield suggested, and the group agreed, to having a sit down with Police/BoS and FinCom to discuss the various needs from Public Safety in a spirit of cooperation and mutual respect to understand the need and where we might be able to get creative to satisfy the needs and help balance the budget.

Actions to be Taken:

The Chairman will look at the upcoming schedule and add an additional meeting so that we can meet in two sessions with the Chief and iron out all the budgetary questions. Options included two successive weeks, two successive days, or, if need be, one BoS meeting and one Fincom meeting. BoS will attend.

Related Documents or Exhibits:

2015 Fincom Book 111213.XLSX

Topic Name:

Mr. Peterson wished to re-review the decision on Article 36 relative to the Water meters

Summary:

Mr. Peterson has an objection to this Article as this is an upgrade to the system and the people who use these meters are the ones who should be paying, not the Town and it shouldn't be on the STM to make the town pay. Mr. Schofield explained that the motivation of the Water Department is based on the fact that the current loss rate from the water system is 25.7% while best-practice is 10% and that of the 15.7% difference 64% is being paid for by the Town.

Therefore, the Town realizes a savings from doing the project on an annual basis. Additionally, Mr. Schofield argued the Water

Department's point that the entire Town IS a user of the water system as the hydrants are used to put out fires, fill Fire Department Water tankers, and prime the septic system at the Clough School among other things.

Decisions Made:

Mr. Angenent moved and Mr. Burke seconded to reconsider Article 36 – Mr. Merolli abstained on the grounds that he is a water user, all others voted in favor. Mr. Burke moved, and Mr. Angenent seconded, to pass over this article. Mr. Merolli and Mr. Guzman abstained and Mr. Burke, Mr. Peterson, and Mr. Angenent approved.

Actions to be Taken:

Chairman Schofield to speak to the Water Commissioners to see if they want to pass over and wait until February to provide time to research the feasibility of charging the water users for this upgrade.



TOWN OF MENDON

Finance Committee
fincomm@mendonma.gov

Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Brian Guzman
Mike Ammendolia

MEETING MINUTES

Meeting Date: Wednesday, November 06, 2013
Time Called to Order: 7:00 PM
Time Adjourned: 9:45 PM
Location: Town Hall - Main Meeting Room
Meeting Chair: Rich Schofield
Recorder: Jeanne Davoren

<u>Member:</u>	<u>Present</u> ¹	<u>Remote</u> ²	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Eric Peterson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brian Guzman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Willem Angenent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mike Ammendolia	<input type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeanne Davoren	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Topic Name:	Fin Com Minutes for Sept 11, 2013
Summary:	Review and approval
Decisions Made:	Chris moved, Mike second, VA Brian abstained
Actions to be Taken:	Approved
Related Documents or Exhibits:	

Topic Name:	Article 1
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 2
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

¹ If "Present" contains an "x" that person was physically present.

² If "Remote" contains an "x" that person participated remotely according to 940 CMR 29.10(5) a through e as approved by the Meeting Chair.

Topic Name:	Article 3 Salary Negotiations
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VA ERIC ABSTAINED
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 4 Town Coordinator
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VA 2Y, 2N, Brian abstained Rich votes Y to break tie.
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 5 Solar Interconnection Fee for Taft Orchard
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, V Not approved Unanimous.
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 6 Fin Com Expense
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 7 Town Accountant Expense
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 8 Town Treasurer/Collector Tax Title Foreclosure
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU

Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 9
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 10 Conservation Expense
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 11 Conservation Salaries
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 12 Bills of a Prior Year
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 13 Town Hall Salaries
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 14 Town Hall Services Town Coordinator Salaries
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 15 Town Accountant Hall Expenses
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VA Eric abstained
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 16 Town Computer Hall Expense
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 17 Police Dept Salaries
Summary:	Refer to article spreadsheet
Decisions Made:	Chris moved, Mike second, VA Eric vote N
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 18 Police Dept Clerk Salary
Summary:	Refer to article spreadsheet <i>Debated as to</i>
Decisions Made:	Chris moved, Mike second, V 1Y 3N Brian abstained, Not Approved Mike moved, Willem second to reconsider, VA 4Y 1N
Actions to be Taken:	Mike moved, Willem second to revote VA 3Y 2N
Related Documents or Exhibits:	

Topic Name:	Article 19 Police Dept Quinn Bill Wages
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU

Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 20 Gas Inspector Account Wages
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 21 Plumbing Inspector Account Wages
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 22 Dispatch Salaries Deficit
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 23 Highway Construction and Maintenance Salaries
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 24 Highway Construction and Maintenance Salaries
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 25 Council on Aging Expenses
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 26 Snow & Ice Removal FY2013 Deficit
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 27 Interest on Library Bond
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 28 Unemployment Expenses
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 29 Health Insurance Expenses
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 30 Police & Fire Accident Insurance
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU

Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 31 Property & Casualty Expenses
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VA Eric voted N
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 32 Fin Com Reserve for General Expenses
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 33 Stabilization
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second to pass over this article, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 34 Capital Expenses
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 35 Ambulance Lease
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 36 Water Meters
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VA 1Y1N 2 abstained, Mike & Chris abstained
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 39 Recreation Trails For Mendon Town Forest
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 42 Gannet Property Purchase
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	

Topic Name:	Article 43 Complete Efficiency Projects under 2013 Green Communities
Summary:	Refer to article spreadsheet
Decisions Made:	Mike moved, Brian second, VAU
Actions to be Taken:	
Related Documents or Exhibits:	



TOWN OF MENDON

Finance Committee
fincomm@mendonma.gov

Approved 1/8/14

Rich Schofield, Chairman
Chris Burke, Vice Chairman
Willem Angenent, Secretary
Mike Merolli
Eric Peterson
Brian Guzman
Mike Ammendolia

MEETING MINUTES

Meeting Date: Wednesday, December 18, 2013
Time Called to Order: 7:03 PM
Time Adjourned: 9:00 PM
Location: Town Hall - Main Meeting Room
Meeting Chair: Rich Schofield
Recorder: Jeanne Davoren

<u>Member:</u>	<u>Present¹</u>	<u>Remote²</u>	<u>Member</u>	<u>Present</u>	<u>Remote</u>
Rich Schofield	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Eric Peterson	<input type="checkbox"/>	<input type="checkbox"/>
Chris Burke	<input type="checkbox"/>	<input type="checkbox"/>	Brian Guzman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Willem Angenent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mike Ammendolia	<input type="checkbox"/>	<input type="checkbox"/>
Mike Merolli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeanne Davoren	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Also present Selectmen Tinio, Goddard and Reill

Topic Name:	Public Safety Review Police Budget
Summary:	Rich explains that public safety budget has the most increases so that precipitates this review with Chief and his staff
Decisions Made:	<ol style="list-style-type: none">1. Chief will ck with alternate gas suppliers to see if better deals exist for gas for cruisers2. Chief says we need to consider purchasing ammunition becoming more expensive esp w one in the academy shooting many rounds per day.3. Discussion about phones and actual phone expenses and the expenses of cards in MDT's in the cruisers and how that contributes to the phone expenses, constantly looking at ways to save money.
Actions to be Taken:	Staff will continue to try to find ways to save money. Once a clerk is in place it will be easier to manage the budget.
Related Documents or Exhibits:	

Topic Name:	Public Safety Review Fire Budget
Summary:	<ol style="list-style-type: none">1. Looking at 2-300% increase in vehicle maintenace. Chief expains the evolution of a the former mechanic for full time in the force. But the cost is outrageous. So Rich suggests getting all the bills since M ike stopped being the mechanic just to see what the difference is and weigh the idea of hiring a full time mechanic. Mark B will put together what has been suggested and will try to get this info in a report,2. Chief recommends getting rid of two vehicles and continue on replacing two per year and rotating them. This would cause about a \$20,000 Increase.

Topic Name:	Ambulance Replacement
Summary:	Mark says they want to keep the existing ambulance and purchase a new one for \$209,000. He explains the potential for lost revenue of \$125,000. Rich repeats based on what would have been billed out on the transports alone: \$125,000
Decisions Made:	Mark will gather information and present to PD
Actions to be Taken:	

Related Documents or Exhibits:

Topic Name:	Fin Com Transfer
Summary:	Not enough money in Insurance Deductible to cover the costs related to a current claim. Need \$2000 more.
Decisions Made:	Mike moved, Brian second to transfer \$2000 from Fin Com Reserve to Insurance Deductible.
Actions to be Taken:	Fin Com transfer approved.
Related Documents or Exhibits:	Fin Com transfer document.