

**EXECUTIVE SESSION MINUTES OF MEETING----- June 25, 2014**  
**APPROVED TO BE RELEASED-----July 9, 2014**

Chairman Goddard, Selectmen Reil and Schofield are present at the Miscoe Hill School Auditorium, Mendon, MA.

Chairman Goddard called the meeting to order at 8:25 p.m. He explained that Ms. Newman cannot bank hours as she is salaried. Town counsel had suggested an amendment to her employment agreement allowing reasonable paid leave. Since then, the Town Accountant said she would honor a letter from them authorizing the time be paid. Selectmen agreed that this would be the simplest way to handle the situation. Members signed the memo.

**Selectman Schofield made and Selectman Reil seconded a motion to adjourn the meeting at 8:29 p.m. Goddard-aye, Reil-aye.**

Respectfully submitted,

A handwritten signature in cursive script, reading "Diane Willoughby". The signature is written in dark ink and is positioned above the printed name and title.

Diane Willoughby  
Administrative Assistant

Documents Discussed located in 'Administrative Secretary's' Office:

Memo dated June 25, 2014 to Kimberly Newman from the Selectmen Re: Kimberly Newman's Payroll Week Ending June 7, 2014