

## MENDON BOARD OF SELECTMEN

MINUTES OF MEETING----- October 28, 2013

APPROVED----- November 18, 2013

AMENDED-----December 16, 2013

Chairman Tinio, Selectmen Goddard and Reil are present.

Selectman Reil called the meeting to order at 7:07 p.m. and led the pledge.

Chairman Tinio announced the Veteran's Appreciation Breakfast on November 8.

Sergeant David Kurczy recommended that Ed Pokornicki replace Officer Dumas who is leaving to take a job in Sturbridge. Officer Pokornicki was laid off when the Town took cost saving measures.

**Selectman Goddard made and Selectman Reil seconded a motion to appoint Edward Pokornicki as a full-time Police Officer at a Step Two at a rate of \$24.6938 per hour effective immediately. He will retain the longevity from his previous employment with Mendon. The motion carried unanimously.**

Sergeant Kurczy reported that Special Officers are retired full-time officers. They each have over 30 years of experience. When an officer is needed and a Mendon officer is called in, they would have to be paid overtime. Setting a fixed rate is cheaper than paying overtime. They currently get whatever the lowest step officer is paid. Item will be put on the agenda for discussion at the November 4 meeting.

Town Accountant Claudia Cataldo, Alan Tetreault, Peg Tetreault and David Kurczy from the Insurance Advisory Committee joined the Selectmen. Mrs. Cataldo distributed updated rates for Medex 2. She noted that the Town currently pays \$452 per month for Medex 3. The committee is recommending switching to Medex 2 for retirees at \$271.62/month effective January 1, 2014. Peg calculated that her family would save money. The Town would save \$38,000 per year. Retirees would save \$541.50 per year. MIIA will come out and talk to retirees individually. Letters will be mailed out to retirees. Instead of using Express Scripts for prescriptions, CVS Caremark will be used. A decision must be made by next Monday. The mechanism needs to be confirmed with Worcester Regional Retirement System about making up for overpayment. **Selectman Goddard made and Selectman Reil second a motion to offer the Medex 2 Plan to retirees beginning January 1, 2014. The motion carried unanimously.**

Chairman Tinio signed proposal.

Tim Aicardi, Building Inspector, joined the Selectmen. He explained that the plumbing fee for commercial fixtures (heating or fan unit) is out of line with other towns: Hopedale -\$80, Uxbridge-\$100, Mendon - \$300. The cost of doing the actual job is usually \$100. **Selectman Goddard made and Selectman Reil seconded a motion to set the Commercial Plumbing Fee to \$100. The motion carried unanimously.**

Mr. Aicardi explained that the Administrative Assistant for the Building Department will be taking a medical leave in December. Leah Cameron, Conservation Commission Administrative Clerk is willing to fill in during that time. He is scheduling for four hours on Mondays and Wednesdays and two hours on Tuesdays and Thursdays. Members discussed with Mr. Schofield, Finance Committee Chairman, that \$1300 will be needed to cover the seven-week period. Those funds could be added to an article on the Special Town Meeting warrant. **Selectman Goddard made and Selectman Reil seconded a motion to allow Leah Cameron to work in the Building Department as a part-time Administrative Clerk at a rate of \$18.02 for a maximum of seven weeks for 12 hours per week. The motion carried unanimously.**

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Members discussed by-laws being put on a February town meeting so voters will have adequate notice. They will be removed from the November Special Town Meeting Warrant. Members discussed the Board of Health Administrative Assistant requiring 40 hours per week to do her job. Chairman Tinio would like to add 2.5 hours to the Board of Health office at this time. Selectman Reil said it is easier to give hours than take away after analysis is done. Members agreed to wait until February to add hours.

**Selectman Goddard made and Selectman Reil seconded a motion to sign the November 19, 2013 Special Town Meeting warrant without by-law articles. The motion carried unanimously.**

**Selectman Goddard made and Selectman Reil seconded a motion to appoint James Ethier as a Highway Department Laborer/Equipment Operator from November 1 to March 30 at a rate of \$17.50 per hour for 40 hours per week and as a Parks Maintenance Supervisor at a rate of \$17.50 per hour for 40 hours per week April 1 through October 31 effective November 4, 2013. The motion carried unanimously.**

**Selectman Goddard made and Selectman Reil seconded a motion to grant a Hawkers, Peddlers, Transient Vendors License to S & C Flowers at 1 Cape Road Parking Lot. The motion carried unanimously.**

**Selectman Goddard made and Selectman Reil seconded a motion to allow the Troop 44 Mendon Boy Scouts to camp on the "Kelly property" on April 4 – 6, 2014 pending receipt of an adequate Certificate of Liability Insurance. The motion carried unanimously.**

**Selectman Goddard made and Selectman Reil seconded a motion to allow signs advertising St. Gabriel's Christmas Fair to be placed on the islands at Millville Road and Rt. 16, the island at Main St. and Rt. 16 and the island at North Avenue and Northbridge Road. The 18" X 24"-signs may be erected three weeks prior to the event and shall be removed on Dec. 8th, 2013 with sign positioning reviewed by Public Safety. The motion carried unanimously.**

**Selectman Goddard made and Selectman Reil seconded a motion to set the fee for a Restaurant/Wine & Malt Regular License at \$1,000. The motion carried unanimously.** Members agreed the new Town Administrator/Coordinator should review existing license fees and align them with area license fees.

**Selectman Goddard made and Selectman Reil seconded a motion to approve the executive session meeting minutes of October 21, 2013, not be released, as written. The motion carried unanimously.**

Members will discuss changing the name of "Old Road to Upton" at the November 4 meeting.

Chairman Tinio announced there is still an opening for a Mendon resident on the BVT School Committee.

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**Selectman Goddard made and Selectman Reil seconded a motion to enter into Executive Session under M.G.L.c30A, Sec. 21 to consider value of real estate for which discussion at an open meeting may have a detrimental effect on the negotiating position of the public body. A roll call vote is needed. The meeting will reconvene only to adjourn. Goddard-aye, Reil-aye, Tinio-aye.**

**Selectman Goddard made and Selectman Reil seconded a motion to adjourn at 8:46 p.m. Goddard-aye, Reil-aye, Tinio-aye.**

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Respectfully submitted,

Diane Willoughby  
Administrative Assistant

Documents Discussed Located in 'Administrative Secretary's' Office:

Town of Mendon Calendar Year 2014 Retiree Plan Rates, Benefits & Alternatives

MIIA Health Benefits Trust Renewal Proposal 1/1/14 – 12/31/14

November 19, 2013 Special Town Meeting Warrant (Final version without bylaws & alternate version with no Town Hall Salaries article and with by-laws)

Selectmen's Fees