

Chairman Goddard, Selectmen Reil and Schofield and Town Administrator Newman are present in the Upper Town Hall, Mendon.

Chairman Goddard called the meeting to order at 7:04 pm

Selectman Reil made and Selectman Schofield seconded a motion to approve the July 21 regular session minutes and executive session minutes not to be released. The motion carried unanimously.

Dick Skinner asked for a status on House Bill 1840. Chairman Goddard explained that a letter has gone out but no response. Mr. Skinner challenged the 'BOS Team' to publicly do the ALS Challenge and challenge someone else. All Selectmen agreed.

Selectman Reil made and Selectman Goddard stepped down to second a motion to approve the amended March 5, 2014 regular session minutes to include the discussion of the police cruisers, increase for all town employees and motion to enter into executive session and the March 5, 2014 executive session minutes to be released. The motion carried unanimously.

Bill McHenry gave update on Green Communities projects. Since receiving the designation, Mendon has received \$407,778. This year they have received 242,796 out of a possible \$252,000 which includes projects at the Clough school. This will save \$24,000 annually in operating costs. He is also working with National Grid for the new library project. There is a grant for technical assistance to fund the preparation of the bidding specs. In order to qualify for next year's grant round, current projects need to be finished and reporting needs to be completed. It is unlikely this can be done by the April deadline. As Affordable Housing Coordinator he explained that he is working on the larger issue of housing—economic development, transportation, land use, etc. The Master Plan survey was done last year and 750 surveys were returned. There were 500 returned this year. These surveys should be tabulated by the Master Planning Committee by December. There is a draft Housing Production Plan which was viewed by the CPC and will be updated periodically. The Selectmen have not seen it yet. Mendon has limited options for types of housing. It is mostly large, single-family homes. As Mendon's community ages, it will need more types of housing. He is working with CMRPC which is going to do a regional housing production plan. Mr. McHenry reviewed goals of said plan. Mr. McHenry will get Mr. Schofield some resources to learn about this topic. Chairman Goddard asked for a report of consumption/reduction to meet objectives. He would also like to see what projects and opportunities will be available for the next round. Mr. McHenry suggested LED outdoor lighting for poles.

Frank Bailey, Spectra Energy, introduced Douglas B. Parcher, Project Manager; Charles W. Peabody, Senior Technical Specialist/Project Manager; Gregory R. Dubell, Archeology Consultant and Denis Blais, Environmental Consultant and gave an overview of his company which contracts for Algonquin Natural Gas. They are under jurisdiction of the Department Of Transportation and are responsible for corrosion protection systems on the pipeline. After preliminary tests last year, they found the Colonial Drive site was suitable for cathodic control system to correct deficiencies. They are looking for land easement rights and an environmental review with the Conservation Commission. They would be doing shovel testing. They want something installed this fall. Mr. Dubell explained where samples will be taken to make sure no archaeological artifacts will be disturbed. They would dig 1.5-foot squares which are two-feet deep with hand augers. No digging will occur in the wetland. The squares will be replaced with no evidence of them being removed. Digging will be done along the fence line. Dan Byer, Parks Department Administrative Clerk, said the sprinkler system is 10-15 feet away from the fence and that no backhoes can be driven on the field. Mr. Bailey said before construction is done, they will contact him. **Selectman Reil made and Selectman Schofield seconded a motion to allow Spectra Energy to**

conduct an archaeological hand testing in the study corridor at ten to twelve locations on town property near the fence west of the soccer field and five to ten locations on the south side of Colonial Drive. The motion carried unanimously.

Mike Andelman, Phat Brothers LLC, reported a record summer despite some obstacles. Food sales are 50 percent higher this year than last. Mr. Andelman will be leasing the property to Fiesta Shows which does carnivals including the Marshfield and Topsfield Fairs. Fiesta Shows will apply for town permits and purchase their own insurance. Mr. Andelman is closing his food concession. The Drive-In is closing September 22 in order to prepare for the carnival. There will be a live Rocky Horror Picture Show on October 12 & 13. The carnival will be set up at screen one. Parking will be at screen two. He estimates 400-520 cars. He may request that additional parking be done across the street on town property if weather is poor one of the days and more attendees are anticipated subsequently. Mr. Andelman said a Jimmy Buffet simulcast concert was held in June which was a 21-plus event. Alcohol was legally sold in one area to discourage people from bringing their own alcohol. A police detail was hired. They are working with WAAF to have a 21-plus, four-greatest-man-movies event including a cigar-rolling class on September 6. The Friday before will be a ladies' movie event. They will hire as many detail officers as recommended. People will be id'd on the way in and will be given wrist bands before ordering. **Selectman Reil made and Selectman Schofield seconded a motion to move to allow EJ Dean of Fiesta Shows and Michael Andelman, Phat Brothers LLC, to hold a carnival at the Mendon Twin Drive-In, 35 Milford Street, on Thursday, September 25 from 5:00 p.m. to 10:30 p.m., Friday, September 26 from 5:00 p.m. to 11:00 p.m., Saturday, September 27 from 1:00 p.m. to 11:00 p.m. and on Sunday, September 28 from 1:00 p.m. to 9:00 p.m. pending return of positive routing slips and an adequate Certificate of Liability Insurance. The motion carried unanimously.**

Selectman Reil made and Selectman Schofield seconded a motion to hire William McHenry as the Green Communities Program Manager with a stipend not to exceed \$21,240 using Green Communities Funding through FY 15 & FY 16. The motion carried unanimously.

Selectman Reil made and Selectman Schofield seconded a motion to appoint Thomas Hackenson, 21 Kinsley Lane, to the Board of Assessors with a term to expire March 12, 2015. Goddard-aye, Reil-aye, Schofield, aye, Tycks-aye, O'Brien-aye.

Members discussed re-appointment of Andrew Jenrich as Library Director. Chairman Goddard stated that he has no problem re-appointing him. However, his contract will be sent to town counsel in order to be formatted like other town employee contracts. The subject will be tabled until next week's meeting. If there are language changes, it will be run by the Library Board of Trustees who will meet the first Wednesday of September.

Selectman Reil made and Selectman Schofield seconded a motion to sign the Contract with the Mendon Permanent Firefighters Union Local 4936 I.A.F.F. dated July 1, 2014 to June 30, 2015. The motion carried unanimously. Union members in attendance also signed the contract.

Linda Hawkes, Treasurer/Collector explained that she interviewed nine to ten candidates for her open clerical position and chose three for a second interview with the Town Administrator. She also gave them a test. She and Kim, Town Administrator, agreed on the same candidate to be offered the position. Ms. Hawkes explained she used a spreadsheet and formula for ranking. The candidate has a good background in every qualification she needs. **Selectman Reil made and Selectman Schofield seconded**

a motion to appoint Sharlene Harris to the Municipal Clerk position in the Treasurer's Office at grade 3, step 3, \$18.17 per hour, pending successful completion of a background check. Ms. Hawkes said Sharlene understands there is a floating element to the position. The position is for 18 hours per week. **The motion carried unanimously.**

Discussion of the FY15 focus will be tabled until next week. Selectmen will look at what they want to target for this fiscal year. This will be brought to the multi-board meeting.

At a prior meeting, Selectman Reil stated he wanted time to further review Senate Telecommunications Bill No. 2183 before possibly writing a joint letter with the Planning Board. The Mass. Municipal Association asked the Board to send a letter announcing their lack of support. Chairman Goddard does not want to lose local zoning authority regarding cellular siting. Selectman Reil is a believer in giving more decision making power to the local government. Selectman Schofield said he disagrees in this case as the board's decision could effect people's general service and commerce. However, he will go with the general consensus of the board. Ms. Newman said Bill Ambrosino, Planning Board Chairman, said his Board would be in support of it. Ms. Newman said the bill may not be going anywhere in this session. *Action: Ms. Newman will inquire as to whether the bill is still active. If so, she will send the Board's decision to the MMA.* **Selectman Reil made and Selectman Schofield seconded a motion to oppose Senate Bill 2183 "An Act Upgrading Mobile Broadband Coverage in the Commonwealth". The motion carried unanimously.**

Selectman Reil made and Selectman Schofield seconded a motion to open the Special Town Meeting warrant for November 5, 2014. The warrant will tentatively close September 11 and be signed September 29. Selectman Schofield confirmed he and Ms. Willoughby reviewed strategic view of a generic town meeting time line.

Selectman Schofield reported that he was inducted into Mendham Brothers of the Brush. He watched a video of Mendon's 325th Anniversary which will be made available to the public. This organization was formed to celebrate the founding of Mendon. Discussion was around insurance liability. Attorney Mangiaratti confirmed a committee needs to be formed to work with Mendham Brothers of the Brush. Ms. Newman recommended having a Sept. 8 deadline for people to send letters indicating their interest. Letters will be sent acknowledging receipt and inviting them to the September 22 meeting.

Selectman Reil made and Selectman Schofield seconded a motion to sign the September 9, 2014 State Primary Warrant. The motion carried unanimously.

Members agreed to following meeting dates: September 8, 22 and 29.

Ms. Newman said she would like to skip her report and go into executive session regarding a real estate transaction which cannot wait until a future meeting.

Selectman Schofield stated he does not think discussion of items related to Kimberly Newman's contract should be in executive session. **Selectman Reil made and Selectman Schofield seconded a motion to enter into Executive Session MGL Chapter 30A Section 21 to conduct a strategy session with respect to collective bargaining with the Town Hall Union, Mass. Coalition of Police, AFL-CIO Local 188, Mendon Police Civilian Employees Union and Mendon Permanent Firefighters Union as an open discussion may have a detrimental effect on the bargaining position of the Selectmen and I so declare. Also, to conduct contract negotiations with Linda Hawkes, Treasurer/Collector,**

also, to conduct a strategy session with respect to a real estate transaction as it may have a detrimental effect on the bargaining position of the Selectmen. Schofield-aye, Goddard-aye. Reil-aye.

Selectman Reil made and Selectman Schofield seconded a motion to adjourn. The motion carried unanimously.

Respectfully submitted,



Diane Willoughby
Administrative Assistant

Document Discussed located in 'Administrative Secretary's' Office:
Regular Session & Executive Session Meeting Minutes of July 21, 2014 & Amended and Executive Session Minutes of March 5, 2014
Goals of a Housing Production Plan
September 9, 2014 State Primary Warrant
Contract with the Mendon Permanent Firefighters Union Local 4936 I.A.F.F. dated July 1, 2014 to June 30, 2015
Spectra Energy Partners Algonquin Transmission Mill River Main Line Ground Bed Cathodic Protection Plan, Mendon, dated 07/17/2014