

**MINUTES OF MEETING----- June 16, 2014**  
**APPROVED-----June 25, 2014**

Chairman Goddard, Selectman Reil, and Town Administrator Newman are present at the Mendon Town Hall.

Chairman Goddard called the meeting to order at 7:05 p.m.

**Selectman Reil made and Chairman Goddard stepped down to second a motion to sign the Purchase and Sale Agreement for 52 Providence Street between the Town of Mendon and Arthur F. Paddock and Gladys A. D'Alessandro. The motion carried unanimously.**

**Selectman Reil made and Chairman Goddard stepped down to second a motion to waive the building and electrical permit fees for the Mendon Lion's Club's sponsored circus on June 24, 2014. Motion carried unanimously.**

Dan Byer joined Selectmen to discuss the Park and Recreational Facility Construction (PARC) grant application. The town would be eligible for more than 50% reimbursement or \$51,243 to repair the tennis courts at Memorial field . The deadline for the application is Wednesday. The award should be made in September. The Town would need to sign a contract after the bids are received. **Selectman Reil made and Chairman Goddard stepped down to second a motion to sign the PARC grant application for the Memorial Park tennis courts. I authorize Daniel Byer, Administrative Clerk to the Mendon Parks and Recreation Department, to act as the official contact person for this application.** Mr. Byer explained that the Chief Municipal author of contract cannot be the contact person. **The motion carried unanimously.** *Action: Ms. Willoughby to provide Mr. Byer with a letter confirming authorization.*

Shawn Clifton, Boy Scout Troop 1, joined the Selectmen to discuss his Eagle Scout project. He plans to build a 20-foot long bridge for horses at Park & Asylum Streets. Koopman Lumber designed the bridge. The Conservation Commission and Land Use Committees have given their approval. Chairman Goddard asked that Shawn provide a project update as things progress. The Knox Trail Council and National Trail Riders are paying for it. *Action: Ms. Willoughby to send Shawn a letter confirming the Selectmen's approval.*

**Selectman Reil made and Chairman Goddard stepped down to second a motion to make the following one-year appointments with terms to expire June 30, 2015:**

**ADA Coordinator:  
Affordable Housing Coordinator  
Building Commissioner  
Assistant Building Inspector  
CMRPC  
Cultural Council  
Custodian of Soldier and Sailors Graves  
Election Warden  
Deputy Election Warden  
Emergency Mgmt. Director  
Insurance Advisory Committee**

**Master Plan Committee**

**Kevin Rudden  
William McHenry  
Timothy Aicardi  
John Erickson  
Bill Ambrosino  
Marcy Singer  
Robin Fletcher  
Carol Cook  
Kathryn Rich  
Mark Bucchino  
Dave Kurczy, Mark Bucchino, Margaret Tetreault,  
Claudia Cataldo, Alan Tetreault and Mark Ricard  
Kathleen Schofield, Steve Parent, Sharon Cutler, Mark  
Mortimer, William Ambrosino and Shirley Smith**

<b>Municipal Hearings Officer</b>	<b>Jean Berthold</b>
<b>Procurement Officer, Highway</b>	<b>Alan Tetreault</b>
<b>Town Counsel</b>	<b>Robert Mangiaratti</b>
<b>Veteran's Agent and Veteran's Burial Agent</b>	<b>Robin Fletcher</b>
<b>Website Committee</b>	<b>William Ambrosino and Margaret Tetreault</b>
<b>Wiring Inspector</b>	<b>Jack Grenga</b>
<b>Assistant Wiring Inspector</b>	<b>Albert Jones</b>
<b>Alternate ZBA</b>	<b>Shirley Grant</b>
<b>Zoning Bylaw Review Committee</b>	<b>Shirley Smith, Patrick Doherty and Ted King</b>

**The motion carried unanimously.**

**Selectman Reil made and Chairman Goddard stepped down to second a motion to appoint Cindy Donatelli, Joyce Firth, and Monika Schmid to the Cultural Council with terms to expire June 30, 2016. The motion carried unanimously.**

**Selectman Reil made and Chairman Goddard stepped down to second a motion to make the following three year term appointments with terms to expire June 30, 2017:**

<b>Agricultural Committee</b>	<b>Casey Vandervalk and Ellen Gould</b>
<b>Conservation Commission</b>	<b>Damon Tinio</b>
<b>Council on Aging</b>	<b>Earl Pearlman and Carol Kotros</b>
<b>Finance Committee</b>	<b>Brian Guzman</b>
<b>Historical Commission</b>	<b>Kathleen Schofield</b>
<b>Town Forest Committee</b>	<b>Paul Doucette</b>
<b>ZBA</b>	<b>Patrick Guertin</b>
<b>Treasurer/Collector</b>	<b>Linda Hawkes</b>

**The motion carried unanimously.**

**Selectman Reil made and Chairman Goddard stepped down to second a motion to amend the April 7, 2014 regular session meeting minutes by inserting on page one paragraph 6, "Selectman Goddard made and Selectman Reil seconded a motion to allow the Mendon Lion's Club to use a portion of the town-owned property, adjacent to the Fino property, on Tuesday, June 24 for parking pending an adequate Certificate of Insurance. The motion carried unanimously." The motion carried unanimously.**

**Selectman Reil made and Chairman Goddard stepped down to second a motion to approve the regular session meeting minutes of May 28 and June 9, 2014 and the executive session minutes of May 28, 2014 not to be released. The motion carried unanimously.**

**Selectman Reil made and Chairman Goddard stepped down to second a motion to close the Town buildings on Thursday, July 3 in recognition of Independence Day per the Personnel Policy and pay all employees scheduled for normal work hours that day. Chairman Goddard suggested formalizing the holiday policy. The motion carried unanimously. All questions regarding this should go through the Town Administrator.**

**Ms. Newman stated that any contract for the town should go out to bid. She asked the Selectmen whether she will be given the authority to sign contracts below a certain dollar threshold or whether all**

contracts should go through the board. Members agreed John Potter's contract can be signed as it can be cancelled by giving him 30-days notice. Chairman Goddard stated he is comfortable treating this as an extension. Selectmen agreed with the practice of all contracts going out to bid. **Selectman Reil made and Chairman Goddard stepped down to second a motion to sign the contract with John F. Potter to clean the Town Hall July 1, 2014 through June 30, 2015.** The motion carried unanimously.

**Selectman Reil made and Chairman Goddard stepped down to second a motion to open the public hearing to consider the application of Traja Traha, LLC, 25 Cape Rd. for an annual all alcohol restaurant license under MGL Ch 138, S 12. The motion carried unanimously.** Jennifer Conrad, Attorney for Abraham and Ruby Jreij, applicant, approached the Board. Ms. Conrad explained the location is the old Westwood Lumber Store. Part of the building is a convenience store. The restaurant is scheduled to be opened October. They will also apply for common victualler license. The former showroom will be renovated into the restaurant. Douglas Kempton, 35 Cape Road, asked for ratio of residents to liquor licenses. He believes there are enough problems with alcohol on Route 140. He is concerned with DUI's in the area. He is also concerned with no water detention system on the site. Selectman Reil said the State allows a certain amount of alcohol licenses per town and believes Mendon still has four available. Chairman Goddard is in support of bringing a commercial business to town. Mr. Jreij said people can come from other areas where they have been drinking. Education is the problem. Ms. Conrad said the restaurant only has 96 seats with a small 15-seat bar area and plenty of parking. Mr. Jreij noted operating hours could be Monday through Saturday 8:00 a.m. to 1:00 a.m. and Sunday hours could be 11:00 a.m. to 11:00 p.m. or 12:00 p.m. to 11:00 p.m. **Selectman Reil made and Chairman Goddard stepped down to second a motion to close the public hearing to consider the application of Traja Traha, LLC, 25 Cape Rd. for an annual all alcohol restaurant license under MGL Ch 138, S 12. The motion carried unanimously.** **Selectman Reil made and Chairman Goddard stepped down to second a motion to approve the annual all alcohol, restaurant license under MGL Ch 138, S 12 for Traja Traha, LLC, 25 Cape Road, pending positive routing slips. Granting of this license will not be of detriment to the educational and spiritual activities of the church and school located within 500 feet of the proposed restaurant. The motion carried unanimously.**

**Selectman Reil made and Chairman Goddard stepped down to second a motion to allow Phat Brothers LLC to use 36 Milford Street for employee parking from June 19 to June 20, 2014 pending an adequate Certificate of Liability Insurance. The motion carried unanimously.**

7:49 p.m. **Selectman Reil made and Chairman Goddard stepped down to second a motion to enter into executive session under M.G.L. c.30A Sec. 21 to conduct a strategy session in preparation for contract negotiations with Kimberly Newman and to conduct contract negotiations with Kimberly Newman. We will reconvene into open session. A roll call vote is needed. Reil-aye, Goddard-aye**

Selectmen returned to open session at 8:29 p.m.

**Selectman Reil made and Chairman Goddard stepped down to second a motion to open the Verizon New England Inc. & Mass. Elec. Co. (National Grid) Hearing for Hartford Ave. E./Cemetery Street Joint Pole No. T.15/E.15. The motion carried unanimously.** Selectman Reil

read the legal hearing notice that was published. Thomas Blicharz from UC Synergenic introduced himself on behalf of Verizon. Pole 15 is blocking access to Ammidon Road. It will be removed and replaced 20 feet' to the east. Wires will be transferred. **Selectman Reil made and Chairman Goddard stepped down to second a motion to close the Verizon New England Inc. & Mass. Elec. Co. (National Grid) Hearing for Hartford Ave. E./Cemetery Street Joint Pole No. T.15/E.15. The motion carried unanimously. Selectman Reil made and Chairman Goddard stepped down to second a motion to approve the Verizon New England Inc. & Mass. Elec. Co. (National Grid) request the for the Hartford Ave. E./Cemetery Street Joint Pole No. T.15/E.15. The motion carried unanimously.**

8:34 p.m. **Selectman Reil made and Chairman Goddard stepped down to second a motion to adjourn. The motion carried unanimously.**

Respectfully submitted,



Diane Willoughby  
Administrative Assistant

Documents Discussed located in 'Administrative Secretary's' Office:

Town of Mendon Parks and Recreation Department Memorial Park Tennis Court PARC Grant Application

Purchase and Sale Agreement between Arthur F. Paddock and Gladys A. DÁlesdandro, 52 Providence Street

Bid and Contract to Clean Town Hall July 1, 2014 to June 30, 2015 from Potter's Cleaning Service 25 Cape Road , Mendon, MA New Restaurant Floor Plan by Sami LLC dated May 8, 2014

Petition, Petition Plan & Order for Verizon Job #4A0L5KV

BOS Regular Session Meeting Minutes of April 7, May 28, and June 9, 2014 and Executive Session Minutes of May 28, 2014

All Alcohol Restaurant License for Traja Traha, LLC, 25 Cape Road