

MINUTES OF MEETING----- April 7, 2014
APPROVED-----May 28, 2014
AMENDED----- June 16, 2014

Chairman Tinio, Selectmen Reil, and Goddard are present at the Mendon Town Hall.
Chairman Tinio called the meeting to order at 7:07 p.m.

Selectman Goddard made and Selectman Reil seconded a motion to enter into Executive Session M.G.L. c.30A Sec.21 to conduct a collective bargaining session with the Mendon Permanent Firefighters Union. We'll reconvene into open session. A roll call vote is needed. Tinio-aye, Goddard-aye, Reil-aye.

Chairman Tinio reconvened into regular session at 7:40 p.m. and let the pledge.

Chairman Tinio suggested delegating approval of annual requests to the Town Administrator. *Action: Diane will put this on Town Administrator's list.*

Selectman Goddard made Selectman Reil seconded a motion to allow the Mendon Lion's Club to have a toll road fund raiser in support of Eye Research on Saturday, May 17 from 9:00 a.m. to noon at the lights on the corner of Route 16 and North Avenue pending an adequate certificate of liability insurance. The motion carried unanimously.

Selectman Goddard made and Selectman Reil seconded a motion to allow the Mendon Lion's Club to use a portion of the town-owned property, adjacent to the Fino property, on Tuesday, June 24 for parking pending an adequate Certificate of Insurance. The motion carried unanimously.

Selectman Goddard made Selectman Reil seconded a motion to allow the Mendon Girl Scouts to use the Inman Hill property for camping on May 3 and 4, 2014 pending an adequate Certificate of Liability Insurance. The motion carried unanimously.

Selectman Goddard suggested having the new Town Administrator coordinate approval of budgets controlled by other committees and departments with the Finance Committee and Board of Selectmen prior to implementation. Chairman Tinio agreed saying this effects how union and non-union contracts and salaries are negotiated. Selectman Goddard would like this to be one of the first things Kim addresses. Selectman Reil pointed out that the Parks Dept. position salary change was made because the salary was slated for \$18.00 per hour. The rate was brought in line with what this person was making for the Highway Department. The rate was checked with the Parks Department Clerk and the money was available. Selectman Goddard and Reil agreed they would like Kim to formalize the compensation plan,

Anne Mazar and Bill McHenry joined Selectmen. Bill explained his position as Affordable Housing Coordinator and that subsidized housing is considered affordable housing. He is a non-voting, adjunct member of the Master Plan Committee (MPC) which helps him in his capacity as Affordable Housing Coordinator. The MPC will be doing a follow-up survey that will be sent to residents. A housing production plan is going to the CPC for their review. It will then be sent to the BOS before going to the State. It is a housing needs assessment, overview of housing position and a plan to meet needs. Selectman Goddard suggested coordinating this with the Master Plan Committee. Selectman Goddard suggested using CMRPC as a resource. Mr. McHenry has been working with Kevin Rudden to assess

needs of the senior population. 49 affordable units are supposed to be in town. However, that had to be reduced to 40 due to Cobbler's Knoll build out. Two by-laws are on inclusionary where ten percent need to be affordable if there are more than six units. The accessory unit by-law allows opportunity for smaller units which have an affordable component. Bill is training to become a lottery agent. Anne feels the Affordable Housing Coordinator position is ongoing and can be funded with CPC money. Anne Mazar gave overview of Green Communities and what she and Bill do. Bill does the logistics and working with Guardian Energy and coordinates work with each department. Bill outlined projects done recently. A process will be written to dispose of town's surplus equipment. There are air conditioners that were replaced and old ones need to be disposed. He is tracking energy use throughout the town. Selectman Reil mentioned the lights at Miscoe Hill that are on when school is not in session. Anne Mazar mentioned grants that she will be writing grants for Clough School for running air conditioning and heating when people are in the building and HVAC for new library.

Selectman Goddard made and Selectman Reil seconded a motion to allow the renewal of the following junk licenses: Bob White, 50 Cape Rd., Shirley Smith, 188 Providence St. and David Lowell, 4 Main Street. The motion carried unanimously. Mr. Skinner asked about how many junk yards are in town. Mr. Tinio doesn't know of any. Mr. Skinner suggested someone should count them.

Chairman Tinio said that there is someone out with an injury from the Highway Dept. The person should be back on the April 14th tentatively. If this person is out for an extended period of time, there needs to be a temporary laborer hired for the position. Mr. Schofield said we still need to find out whether it is short term or long term. *Action: The Town Administrator needs to evaluate the personnel policy as far as the process that must take place before being put on Long Term Disability.*

Selectman Goddard made and Selectman Reil seconded a motion to issue a Common Victualler, Monday through Saturday and Sunday Entertainment Licenses for Phat Brothers LLC, d/b/a Mendon Twin Drive-In pending receipt of positive routing slips. The motion carried unanimously.

Chairman Tinio read the request from Troop 44 for their can and bottle drive. **Selectman Goddard made and Selectman Reil seconded a motion to allow Troop 44, Mendon, Boy Scouts of America requests your board's approval to hold our next can and bottle drive from 9:00 a.m. to 2:00 p.m. on Saturday, April 26, 2014 in the Town Hall parking lot and to hang a banner sign on the metal railing in front of the Town Hall parking lot for one week prior to the event. The motion carried unanimously.**

Selectman Goddard made and Selectman Reil seconded a motion to enter into Executive Session M.G.L. c.30A Sec.21 to conduct a strategy session with respect to contract negotiations for the Town Administrator and collective bargaining strategy sessions for the Mendon Permanent Firefighters and Town Hall Employees Unions as an open meeting may have detrimental effect on the negotiating position of the public body and the chairman so declares. We'll reconvene only to adjourn. A roll call vote is needed. Goddard aye, Tinio-aye, Reil-aye. 8:35 p.m.

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Selectman Reil made and Selectman Goddard seconded a motion to adjourn at 9:10 p.m. The motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script, reading "Diane Willoughby". The signature is written in dark ink and is positioned above the printed name and title.

Diane Willoughby
Administrative Assistant

Documents Discussed located in 'Administrative Secretary's' Office:
Common Victualler, Monday through Saturday and Sunday Juke Box & Drive-In Movie Entertainment
Licenses for Phat Brothers LLC, d/b/a Mendon Twin Drive-In
Email from Dick Ferrucci dated April 2, 2014
Letter from Kevin Rudden dated April 7, 2014