

## MENDON BOARD OF SELECTMEN

**MINUTES OF MEETING-----January 30, 2012**

**APPROVED-----March 12, 2012**

Meeting called to order at 7:30 p.m. Chairman Mike Goddard and Selectmen Michael Ammendolia and Lawney Tinio are present. Interim Town Coordinator Ernie Horn also present.

Pledge

**Reviewed and approved minutes from January 17, 2012. Motion made by Selectman Ammendolia and seconded by Selectman Tinio. Unanimous vote.**

### **Old Business**

1. Treasurer/Collector position has been posted with a mid February date for return of applications.
2. Taft Orchard RFP final draft to be wrapped up this week and will be posted.
3. Adult entertainment license renewal for Showtime Entertainment, 49 Milford St., remains pending while Conservation Commission awaits a document and requests an onsite review.
4. Selectmen sign Alcohol Beverage Control Commission Form 43 for Labh, Inc., 32 Hasting St.
5. A five-member, Town Coordinator Role Committee is appointed, members to serve for one year, term ending June 30, 2013. Members are:
  - Shirley Smith, 188 Providence Street
  - Claudia Cataldo, 6 Mill River Drive
  - Joseph Cronin, 17 Vincent Road
  - William Ambrosino, 86 Mowry Street
  - Mike Lochhead, 14 Dudley Road

**The motion was made by Selectman Ammendolia and seconded by Selectman Tinio. Unanimous vote.**

6. A five-member, Agricultural Committee is appointed to serve staggered terms as follows:
  - Jane Belleville, 31 Washington Street, one-year term to expire June 30, 2012.
  - Maximilian V. Carbone, 31 Talbott Farm Drive, two year term to expire June 30, 2013
  - Ellen Gould, 174 Millville Street, three year term to expire June 30, 2014.
  - Peter Hawkes, 51 Pleasant Street, two year term to expire June 30, 2013
  - William McHenry, 86 Blackstone Street, three year term to expire June 30, 2014.

**The motion was made by Selectman Ammendolia and seconded by Selectman Tinio. Unanimous vote.**

## New Business

1. Assessment of budget status by Department Heads.
  - a. Claudia Cataldo, Town Accountant, provided an overview stating we should be fine with revenues to be collected. She further indicated that we just need to review the situation every three months.
  - b. Jean Berthold, Assistant Assessor, states no surprises in her department.
  - c. Margaret Bonderenko, Town Clerk, reported that her office budget is on track. She also states there are two elections this budget cycle. Her budget is mostly back end loaded with the exception of the census. The census forms have recently been mailed.
  - d. Alan Tetreault, Highway Surveyor, reported his budget is on track. He reports he has an enormous pile of wood debris from all the recent storms and will need a tub grinder to process the pile. He estimates a cost of \$2500.00, but hopes to do a little better. The highway Department overtime account is low even though there has been little snow removal expense.
  - e. Diane Willoughby, Conservation Committee Clerk, stated her department budget is on track. She indicated that there was an outstanding 2010 invoice from Staples in the Board of Selectmen's office that must be paid.
  - f. Amy Wilson Kent, Senior Center Director, requested the annul appeal from Tri Valley Elder Services for \$997.00 and the service contract for the gifted copier for \$295.00, neither of which were in the budget, be funded. Claudia Cataldo suggested these should be paid from the approximate \$8000.00 Gift Account, as this is what that account was established for.
  - g. Ernie Horn, Public Safety Director, reported his department is within budget. There is a leak in the fire department building roof. The responsibility for repairs is being investigated and he will report back on this issue. The Police Department has a potential for two or three new hires. All candidates are academy trained. The positions will be fully funded from vacated position not being filled, lower salaries and reduced Quinn Bill eligibility. Ernie also recognized Highway Surveyor, Alan Tetreault, for his efforts to recycle wood chips thereby adding revenue. Ernie also thanked the new School Superintendent for his participation and for being available.
  - h. Jenn Welch, Parks Department Clerk, stated her department budget historically runs \$350.00 short on the fuel line item. She is also closely watching lighting expenses.

Chairman Mike Goddard thanked everyone for their participation, and stated that budget review is well ahead of the usual schedule.

**Selectmen Tinio moved to go into Executive Session under Chapter 30A Section 21 to discuss strategy with respect to litigation and /or collective bargaining; will reconvene only to adjourn. Roll call vote is needed. unanimously approved. Tinio aye, Goddard aye, Ammendolia aye.**

Respectfully submitted,  
Carol Cook

Documents discussed located in Administrative Secretary's Office:

January 17, 2012 BOS Meeting Minutes

Accounts summary spreadsheet, Tabs:

2013 Level Funded Budget, 01-28-12 Input Data

2013 Level Funded Budget, 01-28-12 Detail Budget