

## MENDON BOARD OF SELECTMEN

MINUTES OF MEETING----- April 9, 2013

APPROVED-----April 23, 2013

Chairman Ammendolia, Selectmen Goddard and Tinio are present.

Chairman Ammendolia called the meeting to order at 7:35 p.m. and led the pledge.

Joe Cronin, Andrew Jenrich & Don Morin approached the Board and discussed the Request for Services for the Owner's Project Manager for the new Taft Library. A stipend of \$31,400 was set aside for this position. Consigli Construction offered the town used shelving from one of their library projects. It will be stored at the old Fire Station until needed. **Lawney Tinio made and Michael Goddard seconded a motion to approve the Request for Services dated April 1, 2013 for the Owner's Project Manager for the Renovation of 29 North Avenue to the New Taft Public Library. The motion carried unanimously.**

Selectmen discussed the Police Chief's desire to hire an Administrative Assistant and two Police Officers. One would replace one on active duty and one to rebuild the staff. Selectman Tinio ran numbers with R. Schofield with different scenarios of possible health insurance impacts. There is enough money for two officers but not enough for the Administrative Clerk. Money needs to be allocated to fund the insurance. The discussion will continue when the Chief is available to attend a selectmen's meeting.

Duncan Chapman, Steve Marsden and George Lamothe, Northeast Real Estate Solutions, and Attorney Mangiaratti joined the Selectmen to discuss the Request for Proposals (RFP) for the Taft Orchard Property. Duncan suggested a Request for Information for Retail/Commercial development of the front of the property. This would give Selectmen an idea of what businesses are interested in doing with the property. The RFP is written for the back property. Steve Marsden coordinated with town departments to do solar testing by the end of the month. He would like to be able to do some borings on Lot 2. The Selectmen do not have a problem with that. RFP is for leasing but there is a mechanism that allows someone to submit a proposal that indicates interest in buying the land. RFP will be amended so submitter will propose how much rent and when. Proposals may be expected around July timeframe. **Selectman Tinio made and Selectman Goddard seconded a motion to approve the Request for Proposals For The Lease of a Portion of the Taft Orchard Property in Mendon, Massachusetts for Use as a Solar Energy Facility dated March 25, 2012 Rev 4/4/13 after changes are made by Town Counsel. The motion carried unanimously.**

Anne Mazar will a draft license (to use land) as opposed to a lease (right to land) for haying Inman Hill and Route 16 fields with the help of Town Counsel. Selectmen asked how many bales of hay were taken off the fields in the last two years. Property on corner of Hopedale Street and North Avenue has three fields. Anne would to send out an RFP for haying two of the

fields that are not on the corner. The Land Use Committee is looking into a community farm for the corner field.

Attorney Mangiaratti said a liquor license applicant should send a written withdrawal of the liquor license application and the fee can be refunded.

Attorney Mangiaratti informed Selectmen that they and the remaining Library Trustees members must jointly fill an open trustee position. If there is no urgency to fill the position and since the date for the return of ballots has passed, a write-in candidate would fill the opening. *Action: D. Willoughby to invite Library Trustees to April 23 meeting to inform them of the process.*

Attorney Mangiaratti informed members that the Showtime brief is being filed by Attorney Brandon Moss in two weeks.

*Action: D. Willoughby to put discussion of the Town Coordinator/Town Administrator on the April 23 agenda and invite Mr. Robinson. She will also send Mr. Robinson the outline and objectives.* Mr. Robinson offered to do an analysis for the Town and possibly act as a part-time Interim Town Coordinator at no charge. This position would have to be properly posted.

**Selectman Tinio made and Selectman Goddard seconded a motion to grant a parade permit for May 27, 2013 to the American Legion Roger L. Wood Post 355 in observance of Memorial Day. The motion carried unanimously.** Chairman Ammendolia invited those watching to attend. The Selectmen plan to attend.

**Selectman Tinio made and Selectman Goddard seconded a motion appoint Rob Roy, 55 Blackstone Street, to the Capital Planning Committee for a term to expire June 30, 2015. The motion carried unanimously.** *Action: D. Willoughby to inform him of the appointment and remind him of resignation policy.*

**Selectman Tinio made and Selectman Goddard seconded a motion to set the Special Town Meeting for June 27, 2013 at 7:00 p.m. in the Miscoe Hill Auditorium. The motion carried unanimously.** Selectmen request that no bylaws be placed on this warrant.

**Selectman Tinio made and Selectman Goddard seconded a motion to approve the regular session meeting minutes of March 4 and April 1, 2013. The motion carried unanimously.**

**Selectman Tinio made and Selectman Goddard seconded a motion to approve the executive session meeting minutes of April 1, 2013 not to be released. The motion carried unanimously.**

Mr. Skinner said there is random disk failure of equipment that records BoS meetings. He recommends streaming the video. The cost for the first year is \$5,000 and \$1,500 for subsequent years. Selectman Tinio said it will have to go on the 'ask' list for things the town needs. Chairman Ammendolia suggested forming a committee to investigate streaming. Selectman Tinio will speak with the Superintendent of Schools about their costs for streaming the school committee meetings. Mr. Skinner and Mr. Watson will informally assist.

**Selectman Tinio made and Selectman Goddard seconded a motion to approve the request for the Reach the Beach Relay to travel through Mendon via the route specified on legs 17 & 18 on Friday May 17<sup>th</sup> between the hours of 10:00 a.m. and 5:15 p.m. Motion carried unanimously. Action: D. Willoughby to inform Highway and Police Departments.**

Mr. Schofield asked Selectmen whether they received a request for a formal comparative report of keeping dispatch in Mendon or joining another regional system. The Selectmen said they had not. Mr. Schofield will have it resent.

*Actions: D. Willoughby to check availability of Dispatch and Fire Department Unions for a 6:30 p.m. Exec. Session on April 17 and will post for a meeting at 6:30 p.m. before the Annual Town Meeting on May 3. Diane will set her email away message to request that anyone who has an agenda item for the April 23 BoS meeting to contact Selectman Tinio in order for him to post the meeting with the Town Clerk by Thursday, April 18.*

**Selectmen agreed to meet on Tuesday, May 9 and 21.**

**Selectman Tinio made and Selectman Goddard seconded a motion to adjourn at 9:50 p.m. The motion carried unanimously.**

Respectfully submitted,

Diane Willoughby  
Administrative Assistant

Documents Discussed Located in the Administrative Secretary's Office:  
Board of Selectmen Regular Session Meeting Minutes of March 4 and April 1, 2013  
Executive Session Meeting Minutes of April 1, 2013  
Email from Paul Dionne dated April 9, 2013 re: Reach the Beach Relay  
Request for Services dated April 1, 2013 for the Owner's Project Manager for the Renovation of 29 North Avenue to the New Taft Public Library  
Request for Proposals For The Lease of a Portion of the Taft Orchard Property in Mendon, Massachusetts for Use as a Solar Energy Facility dated March 25, 2012 Rev 4/4/13  
Letter of Interest from Rob Roy dated April 4, 2013