

MENDON BOARD OF SELECTMEN

MINUTES OF MEETING----- April 23, 2013

APPROVED----- May 6, 2013

Chairman Ammendolia, Selectmen Tinio & Goddard are present.

Chairman Ammendolia informed attendees that they held an Executive Session with the Fire Department prior to this meeting.

Bob Carlson, Library Trustee, approached the Selectmen to discuss the two open library trustee positions. He believes that if there are more write-ins on the ballot than are open trustee positions, the trustees would have to interview the candidates. Action: D. Willoughby to contact Town Counsel for clarification. Chairman Tinio informed Mr. Carlson that since UMass Dartmouth was shut down, he will pick up the shelving for the new library in two weeks.

Members will discuss the open Public Safety positions at the next BoS meeting. *Action: D. Willoughby will put the item on the agenda for the next meeting.*

Mr. Robinson joined the Selectmen to discuss the outline for support in their office. Discussion surrounded Town Administrator/Coordinator (acts under direction of Selectmen) and Town Manager (acts independently of Selectmen). Mr. Robinson suggests an assessment be done to look at which employees are elected or appointed, to whom they report and to whom they should report. *Action: D. Willoughby to ask town counsel how the contract, consultant position should be posted.* The objective will be used as the job description.

Selectman Tinio made and Selectman Goddard seconded a motion to open the June 27, 2013 Special Town Meeting warrant. Warrant will close May 23, 2013. There will be no by-laws on the warrant unless someone brings forth a petition. The motion carried unanimously.

Selectman Tinio informed members that Howard Phipps, Tree Warden, is in the hospital. Alan Tetreault was appointed as Assistant Tree Warden several years ago and has been assuming Howard's responsibilities. *Action: D. Willoughby to send a memo to Alan thanking him and ask if there is anything they can do to assist, to let them know.*

Selectman Tinio made and Selectman Goddard seconded a motion to approve a Junk License for Bob White at 50 Cape Road from May 1, 2013 to April 30, 2014. The motion carried unanimously. Action: D. Willoughby to align the expiration date for next year's potential license with other junk licenses if necessary.

Selectman Tinio made and Selectman Goddard seconded a motion to approve the April 9, 2013 regular meeting minutes. The motion carried unanimously.

Selectman Tinio discussed the air conditioning estimate for the lower level of town hall previously submitted by Boucher Energy. He will submit it to the Capital Planning Committee and Finance Committee. He thinks the whole town hall should be considered for air conditioning depending on the cost.

Mr. Schofield explained he plans to meet with Chief Horn regarding the cost-benefit analysis regarding regionalization of dispatch services.

Selectman Tinio made and Selectman Goddard seconded a motion to enter into Executive Session under M.G.L. c 30A, Sec. 21(3) to discuss strategy relating to collective bargaining with the Fire Department, Police, Mass Coalition of Police AFL-CIO Local 188, Town Hall Union and Mendon Police Civilian's Employees Association. Roll call voted needed. L. Tinio-aye, M. Ammendolia-aye, M. Goddard-aye. We'll reconvene only to adjourn.

Respectfully Submitted;

Diane Willoughby
Administrative Assistant

Documents Distributed located in Administrative Secretary's Office:
BOS Meeting Minutes of April 9, 2013
Statement of Work/Outline of Objectives for BOS Assistance
Boucher Energy Proposal for Basement Air Conditioning for Town Hall dated July 25, 2012