

## MENDON BOARD OF SELECTMEN

MINUTES OF MEETING----- October 31, 2012

APPROVED----- November 5, 2012

Chairman Ammendolia, Selectmen Goddard and Tinio and Interim Town Coordinator Horn are present.

Chairman Ammendolia called the meeting to order at 7:37 p.m. and led the pledge.

**Selectman Tinio made and Selectman Goddard Seconded a motion to enter into executive under M. G. L. c30A, Section 21 (3) to discuss strategy with respect to litigation. We'll reconvene in open session. Tinio, aye, Ammendolia, aye, Goddard, aye. The motion carried unanimously.**

Selectman Tinio reconvened the regular session at 8:08 p.m. **Selectman Tinio made and Selectman Goddard seconded to amend his motion to enter into executive session to add choice number 6 to consider the purchase, exchange, lease of value of Northeast Realty, Selectman Tinio, aye, Selectman Goddard aye, Chairman Ammendolia aye. The motion carried unanimously.**

Members reviewed the Mosquito Control Program. Members from the Board of Health and Finance Committee joined the meeting. Andy Fiske, Board of Health, along with his board and the Finance Committee met with Tim Deschamps, from the Central Mass. Mosquito Control Program. If Mendon adopted the program, Tim would do preliminary work which would total \$4,000. We could vote to adopt the program at the May annual Town Meeting. Mr. Schofield said they were in favor to give to residents the opportunity to decide and also present an article to replace funding lost from the cherry sheet in the form of a Proposition 2 1/2 Override. The program starts July 1. Tim would decide if he would do any work before that. He would have to balance his workload with other towns. Selectman Tinio suggested a February/March- timeframe for a Special Town Meeting. It could then meet the 90-day requirement to go on the May ballot. Finance Chairman Schofield wanted town counsel to look at Ch. 252 regarding funding. Voters should be made aware the funding comes off the 2014 cherry sheet. Members agreed the Mosquito Control article will be on next warrant. Three different warrants were drafted--one with the Mosquito Control article, one without and one with the Mosquito Control Article and an Override for same.

Members reviewed warrant Article 20 for a Street Sweeper. The Highway Department was renting one at \$8,000 per year and they can't accomplish all the sweeping needed to be done in the town. It costs \$169,000 for a new one. Mr. Tetreault found a 2006, used model for \$15,500. It may need some work. Alan may have money for Storm Water Management he can use. The Finance Committee suggests passing over the article if funding is not available.

**Selectman Tinio made and Selectman Goddard seconded a motion to accept the Special Town Meeting warrant for November 20 at 7:00 p.m. to be held at Miscoe Hill School with Articles 1-20 as written. The motion carried unanimously.**

**Selectman Tinio made and Selectman Goddard seconded a motion to appoint Margaret Chianese of 4 Stymast Drive to the Cultural Council for a term to expire June 30, 2014. The Motion carried unanimously.**

Members will read the Eagle Scout Citation for Logan James Kasper of Millville at the next meeting. Chairman Ammendolia read the letter from Scott Kasper, volunteer Assistant Scoutmaster about Logan. Logan is Dick Ferrucci's grandson and is very involved in the community.

Chairman Tinio spoke with Joe Zachilli, Plumbing Inspector. There is PVC piping being used at Miscoe Springs which should not be. Members agreed the state inspector needs to look at it.

Chief Horn said that Northbridge Road had the last power outage at 3:00 p.m. yesterday. The Highway Department did an amazing job opening up roads from downed trees. Police and Fire Departments worked well together. We had one car crash on Route 140 when a large tree fell across a car's window and roof. The driver was not injured. Mr. Watson & Schofield, along with the Board, offered their assistance during the storm. Some officers worked up to 26 hours straight.

Roy Ventures is requesting one-hour operating hours' extensions. Chief Horn is not aware of any problems on the police side. **Selectman Tinio made and Selectman Goddard seconded a motion to grant a one-hour extension of operating hours of Roy Ventures, Corp., d/b/a End Zone Sports Pub at 39 Milford Street, from a 1:00 a.m. closing on the night before Thanksgiving to 2:00 a.m., Thursday, November 22, 2012. The motion carried unanimously.**

**Selectman Tinio made and Selectman Goddard seconded a motion to grant a one-hour extension of operating hours of Roy Ventures, Corp., d/b/a End Zone Sports Pub at 39 Milford Street, from a 1:00 a.m. closing on New Year's Eve to 2:00 a.m. January 1, 2013. The motion carried unanimously.**

**Selectman Tinio made and Selectman Goddard seconded a motion to appoint Joe Zachilli, of 3 Cabot Road, Milford to the position of Plumbing Inspector for a term to expire June 30, 2013 backdated to June 1, 2012. The motion carried unanimously.**

**Selectman Tinio made and Selectman Goddard seconded a motion to appoint Barry Iadarola, to the position of Mendon Plumbing Inspector for a term to end June 30, 2013 retroactive from June 1, 2012. The motion carried unanimously.**

**Selectman Tinio made and Selectman Goddard seconded a motion to appoint Bento Pinto, 6 Front Street, Milford to the position of Plumbing/Gas Inspector for a term to end June 30, 2013 retroactive to June 1, 2012. The motion carried unanimously.**

**Selectman Tinio made and Selectman Goddard seconded motion to accept the minutes of August 6, 2012. The motion carried unanimously.**

Ernest Horn asked Selectman Tinio to step down.

After reviewing proposals, Mr. Horn recommends to the board to renew, update or modify the town's contract with Worldband. Selectman Goddard would like the Finance Committee to look at the contract. **Selectman Goddard made and Chairman Ammendolia stepped down to second a motion to accept the bid made by World band to offer IT services to the municipality.** Ernie stated that Selectman Tinio had no involvement in the bidding process. **The motion carried unanimously.**

Selectman Tinio rejoined the meeting. Ernie Horn distributed and discussed the Mendon Town Government Structure Organizational Chart. Items in yellow are positions to which the Board has appointing authority.

Ernie reminded the board that the Treasurer/Collector's office has four weeks left before Chris Kupstas leaves. Her position is a department head. The Personnel Policy states that such a position does not have to be advertised. However, the board may choose to do so. Members agreed to advertise the position in the Sunday edition of the Milford Daily News, post internally for ten days and have the applications due Thursday, November 8<sup>th</sup>. Position may be part- or full-time. Ernie will give the board a draft of a CFO position. Selectman Tinio suggested meeting with employees also to discuss their plans. Ernie also suggested looking at an outside payroll system. He also wants to consider putting assessor's information on line. Selectman Goddard suggested looking at pooling clerks. The board will schedule a meeting for Nov. 12<sup>th</sup> at 7:30 p.m. to interview and set a meeting for November 14 if needed. Ernie suggested assigning new financial duties as a CFO to someone internally.

Selectman Ammendolia read Guardian Energy documents he signed. He thanked Anne Mazar for all the work she has done with energy savings.

The Solarize Mendon deadline has been extended by a couple of days due to the hurricane.

Mr. Schofield approached the board regarding the fire truck bond. Members agreed to a \$60,360 bond for one year to include the interest payment. It costs \$5.80 in taxes on \$350,000 house for one year. A five-year bond would cost \$6.00 per household.

*Action: D. Willoughby to send Jean Berthold a letter saying the board agreed to a one-year bond.*

**Selectman Tinio made and Selectman Goddard seconded a motion to adjourn the meeting at 9:50 p.m. The motion carried unanimously.**

Respectfully submitted,

Diane Willoughby  
Administrative Assistant

Documents discussed located in Administrative Secretary's Office:

Letter from Mr. Kasper to Mr. Tinio  
November 20, 2012 Special Town Meeting Warrants, 3 Versions  
Mendon Town Government Structure  
Minutes of August 6, 2012

Documents discussed located in Town Coordinator's Office:

Worldband IT Services Proposal

Guardian Energy Efficiency Project Order Forms:

- Mendon Town Hall, Install 7 day time clock for Water Heater, \$190
- Mendon Senior Center, Lighting Upgrades & Occupancy Sensors, \$913
- Mendon Senior Center, 40 Gallon Water Tank with 7 Day Time Clock \$825
- Mendon Senior Center, Outside Temp Control Sensor, \$680
- Mendon Police Station, Point of Use Water Heater, \$700
- Mendon Police Station, Upgrade to LED Lighting, \$480
- Taft Library, Install 7 Day Time Clock for Water Heater, \$250
- Mendon Highway Department, Point of Use Water Heater-Under Kitchen Sink, \$500
- Mendon Highway Department, Install Occupancy Sensors Interior Lighting, \$6380
- Mendon Highway Department, Upgrade to LED Lighting, \$1680