

MENDON BOARD OF SELECTMEN

MINUTES OF MEETING-----November 19, 2012

APPROVED-----November 26, 2012

Chairman Ammendolia and Selectman Goddard are present.

Chairman Ammendolia called the meeting to order at 7:42 p.m. and led the pledge.

Chairman Ammendolia opened Miscoe Road, Verizon New England, Inc. & Massachusetts Electric Company (NGRID) Pole Hearing @ 7:45 p.m. Selectman Goddard read the notice to abutters.

7:47 p.m. Selectman Tinio joined the meeting. Paul Schneider, Manager, Verizon, introduced himself and explained the petition. *Action: Diane Willoughby will ask Alan Tetreault to look at the site* Kevin Philbrick approached the board and said he spoke with Alan and met with him on site and Alan did not have any objections. Paul believes work can be done in six weeks once the board approves. Paul will also contact Alan for his approval. **Selectman Tinio made and Selectman Goddard seconded a motion to close the hearing for the pole for Miscoe Road for Verizon New England, Inc. & Massachusetts Electric Company (NGRID). Motion carried unanimously. Selectman Tinio made and Selectman Goddard seconded a motion to allow Pole locations to be granted to Verizon New England and Massachusetts Electric Company(NGRID) joint or identical locations for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors, guys and other sustaining and protecting fixtures as said Companies may deem necessary, in the public way or was as requested in petition of said Company dated the 27th day of September 2012. Miscoe Road: On the northeasterly sideline, place new Midspan Pole No. 20 1/2 approximately 105 feet west of existing Pole No. 20, then place new Midspan Pole No. 20 1/2-1 approximately 150 feet northwest of proposed Pole No. 20 1/2 pending approval from the Highway Surveyor. The motion carried unanimously.**

Linda Hawkes is a candidate for the Treasurer/Collector position. She would like a full-time position. She is currently working 30 hours per week. Linda listed her qualifications which include being enrolled in the University of Phoenix Masters in Accounting Program and anticipates obtaining her degree in 1.5 years. She would take Treasurer/Collector's classes if she was hired. Eric Luce is the second candidate for the position. He gave an overview of his experience. He was the Town Accountant in Millville and Hopedale. He would prefer a part-time position but would be open to a full-time position. He would be need two to three weeks notice to start. He spoke with Claudia and Christine about time savings by doing payroll through an outside service. He explained his movement between most jobs as pursuing a better opportunity. He does not have Treasurer/Collector certification. Selectmen discussed having position as part-time until their analysis is complete. They would like Chris Kupstas and the auditor to attend Monday. *Actions: D. Willoughby to add the topic to the agenda for next Monday's BOS meeting. Selectman Tinio will get a job description by Friday from Ernie Horn, Chris Kupstas and the auditor.*

Duncan Chapman and George Lamothe from Northeast Real Estate Solutions approached the board. Duncan talked with Town Counsel to work out and agree on a fee structure in the contract. Selectman Tinio read the fee structure. DEP determined solar panels are allowed in Zone 1. Northeast Realty Solutions has met with five town committees and plans to come back to Selectmen by January after more research is done. **Selectman Tinio made and Selectman Goddard seconded a motion to sign the consulting & brokerage services agreement with Northeast Realty Solutions, Inc., Doc. No. 1-10-25-12. The motion carried unanimously.** Duncan does plan to speak with Jean Philips in Hopedale regarding water and sewer.

Jean Berthold approached the selectmen to discuss their inquiry into removal of old excise tax bills from receivables. Jean presented outstanding tax bills as of February 2012. Kelly & Ryan said that they usually ignore outstanding bills prior to a certain year. Assessor cannot write off a tax unless Treasurer/Collector's office deems them uncollectible. It looks favorable on bond rating to remove un-collectibles. *Action: Selectman Tinio will do more research with Richard from Kelly and Ryan to get the statute which allows removal of receivables.*

Action: Selectman Tinio to provide board members, Jean Berthold and Diane Willoughby with electronic versions of the financial presentation from the last selectman's meeting.

Selectman Tinio made and Selectman Goddard seconded a motion to accept minutes of November 5 meeting. Motion carried unanimously.

Selectman Tinio made and Selectman Goddard seconded a motion to accept November 13, 2012 meeting minutes. Motion carried unanimously.

Chairman Ammendolia read the request from Melissa Bettencourt. **Selectman Tinio made and Selectman Goddard seconded a motion to allow the Blackstone Valley Pop Warner Association to hold a Toll Road on Saturday, November 24 from 9:00 a.m. to 12:00 p.m. at the intersection of North Avenue, Milford St., Main St. and Hastings St. The motion carried unanimously.** *Action: D. Willoughby to notify public safety.*

Chairman Ammendolia informed Mike & Lawney that Kevin Rudden called him last week requesting that Troop 44 use the Kelly land. Their Certificate of Liability is up to date. **Selectman Tinio made and Selectman Goddard seconded motion to allow Troop 44 to meet at the Kelly property on Saturday, November 17, 2012. The motion carried unanimously.**

Selectman Tinio made and Selectman Goddard seconded a motion that the Town of Mendon participate in the Central MA Regional Housing Production Plan Challenge Grant and to authorize the Chairman of the Mendon Board of Selectmen, Michael Ammendolia to sign the application on the Board's behalf. The motion carried unanimously.

Chairman Ammendolia signed the 20E expense warrant and 20P payroll warrant.

Selectmen would like the Finance Committee to review the Worldband Contract before they sign it. *Action: D. Willoughby to forward them a copy.*

Selectmen agreed to hold meetings December 10 & 17. They will host a luncheon, Christmas Party on December 20 at 1:00 p.m. *Action: D. Willoughby to confirm availability of the Senior Center.*

Respectfully submitted,

Diane Willoughby
Administrative Assistant

Documents Discussed located in Administrative Secretary's Office:
Consulting and Brokerage Services Agreement/Northeast Realty Solutions, Inc., Doc. No. 1-10-25-12
Milford Daily News Notice of Public Hearing, Mendon/Sel/Verizon, dated November 9, 2012
BOS Meeting Minutes of November 5 and 13, 2012
Email from Melissa Bettencourt dated November 19, 2012
Worldband Service Level Agreement/Network Telemetry – Offsite Backup Contract
Town of Mendon Consolidated Financial Operations (PowerPoint Presentation)
Community Innovation Challenge Grant Application

20E Expense Warrant and 20P Payroll Warrant located in the Treasurer/Collector's Office