

MENDON BOARD OF SELECTMEN

MINUTES OF MEETING----- November 26, 2012

APPROVED-----December 10, 2012

Chairman Ammendolia, Selectmen Goddard and Tinio, and Interim Town Coordinator Horn are present.

Chairman Ammendolia called the meeting to order at 7:38 p.m. and led the pledge.

Susan Darnell informed Selectmen she met with the Library Director and reviewed that position and Children's Librarian position. She presented a spreadsheet with tasks and hours allotted and a task list. The current Children's Librarian offered to take a lower salary in order to keep the institution of a full-time Director and part-time Children's Librarian budget neutral. Susan would like to post the position in a professional trade paper and local newspaper.

Susan informed members that Town Counsel would like to close in the middle of December due to the offer expiring at the end of December. The Treasurer is not sure if the money will be available by then. She will continue to work with them to coordinate the closing date.

Daniel Gilmore sent a statement of interest to fill Bill McHenry's library trustee position. The trustees voiced their support through Susan. **Selectman Tinio made and Selectman Goddard seconded a motion to appoint Daniel Gilmore of 23 Hastings Street as Taft Library Trustee with a term to expire May 14, 2013. The motion carried unanimously.**

Susan mentioned a town meeting vote is needed to move funds from the library salaries line item to the library director salaries line item.

Selectman Tinio made and Selectman Goddard seconded a motion to open and conduct the Fiscal Year 2013 Tax Classification Hearing. The motion carried unanimously. Selectman Tinio read the legal notice. Ken O'Brien & Jean Berthold, Assessors, approached the board. Mr. O'Brien explained Bruce Tycks was not able to attend and read Mendon's Tax Recapitulation for Classification - FY13. **Selectman Tinio made and Selectman Goddard seconded a motion to close the Fiscal Year 2013 Tax Classification Hearing. The motion carried unanimously. Selectman Tinio made and Selectman Goddard seconded a motion to adopt a single tax rate for the Town of Mendon in Fiscal Year 2013. The motion carried unanimously.**

Bob Brown, Mendon's auditor, approached the board. Selectmen wanted Bob's reasoning why he thought Treasurer's position could be done part time. Bob believes it can be done depending on staff and structure. Six out of 20 towns he works with have a Finance Director. In those towns Town Coordinator/Administrator and Finance

Director work under the BOS. There are two typical types of Finance Directors-- Finance Director/Accountant or Finance Director/Treasurer/Collector.

Selectman Goddard made and Selectman Tinio seconded a motion to appoint Linda Hawkes to the part-time Treasurer/Collector position pending successful negotiations. Members discussed Mr. Luce's and Ms. Hawkes' qualifications. **The motion carried unanimously.** *Action: D. Willoughby to notify Linda and Mr. Luce of board's decision. She will also let Alan know and tell him that Selectmen want to meet with him to find a replacement. Mr. Schofield recommended making decision on CFO by end of this fiscal year.*

Selectman Tinio made and Selectman Goddard seconded a motion to approve the BOS meeting minutes of November 19, 2012. The motion carried unanimously.

Ernie Horn indicated the Town Hall Union is the only union ready to negotiate.

Chairman Ammendolia informed the board that there will be a notice for a public hearing on December 17 for Daniel Antonellis.

Ernie Horn said there is a lawsuit pending regarding the dogs on Millville Street. He believes the complainant who requested a dog hearing with the Board will be advised by counsel to not have the hearing. *Action: Ernie will speak with the complainant tomorrow.*

Selectman Tinio made and Selectman Goddard seconded a motion to enter into Executive Session under M.G.L. Sc. 21(3) to discuss collective bargaining strategy with the Finance Committee for Fire and Police Departments, Dispatch & Town Hall Employees' Union contract negotiations. We'll only reconvene to adjourn. Goddard aye Tinio aye Ammendolia aye.

Respectfully Submitted,

Diane Willoughby
Administrative Assistant

Documents discussed located in the Administrative Secretary's Office:

Library Director Tasks Spreadsheet and Taft Public Library Children's Librarian Tasks List
Mendon's Tax Recapitulation for Classification - FY13
Milford Daily News Hearing Notice for Tax Classification Hearing dated November 16, 2012
BOS Meeting Minutes of November 19, 2012