

## MENDON BOARD OF SELECTMEN

MINUTES OF MEETING----- January 13, 2014  
APPROVED----- February 3, 2014

Chairman Tinio and Selectmen Goddard are present.

Chairman Tinio called the meeting to order at 7:05 p.m. and led the pledge.

Todd Gleason, 20 Thayer Road, addressed the board to discuss chronic littering around town. Even though a no littering sign was placed near Twin Elm Farm, it continues to be a chronic problem in this area. He would like a more aggressive and comprehensive approach to clean up litter. Chairman Tinio is not sure how often, other than the annual clean up, trash is picked up on the streets. He will speak with Alan Tetreault, Highway Surveyor and contact Sheriff's Department to assist with more frequent clean up.

Chairman Tinio announced that there is a no parking ban on the Gift Barn property as it is being sold. Clough Elementary parents were allowed to use the property to park for field use.

Vinnie Cataldo, Water Commission member, and Tim Watson, Mendon, Certified Water Operator, approached Selectmen about using Miscoe Springs property as a public water supply. Dwight Watson, Water Commission Chairman, was not able to attend. Mr. Cataldo explained that there seems to be conflicting information received from DEP about the site. He requested a letter from someone of a high authority at the DEP saying Miscoe Springs cannot be used as a public water supply. The ability to use the site as a water source could benefit the town buildings and schools if the existing water sources fail. Selectman Goddard summarized that Miscoe Springs is a legacy water supply according to a source at DEP and cannot be used as a public water supply. Chairman Tinio said it is an option worth exploring. Mr. Watson said if another well needs to be dug on the property, the full permitting process would need to be followed. Selectman Reil stated he has met with DEP and said their concern was that the permit was grandfathered for a bottling plant. He was told a new well could be located deeper into the woods on the site. Chairman Tinio will also sign the letter which will be sent to the head of public drinking water program.

Liana Moore and Leah Martin, MURSD School Committee members, Dennis Braun and Greta von der Luft candidates for the Mendon Blackstone Valley Vocational Regional School District Committee member position approached the Selectmen. Greta and Dennis gave an overview of their background. Members were very impressed with each of their higher educational backgrounds and noted that both candidates are highly qualified. **Selectman Goddard made and Selectman Reil seconded a motion to appoint Dennis Braun to the Blackstone Valley Vocational Regional School District Committee with a term to expire December 31, 2014. The motion carried unanimously.**

Chairman Tinio announced that there is an opening on the Cultural Council with a term to expire June 30, 2014.

Steve Marsden, Northeast Real Estate Solutions, joined the board to report that 27 companies requested bid documents for the Solar Request for Proposals. Six say they will respond. Someone from his company will come to town hall to open the bids on Thursday at 2:00 p.m. He will use a score sheet to review and evaluate the proposals. The public net metering cap is going to be raised. Steve recommended talking to our local representative to push the legislation through. *Action: Ranking of the proposals will be put on the agenda for January 27. The Finance Committee and/or its chairman will be invited.*

## MENDON BOARD OF SELECTMEN

MINUTES OF MEETING----- January 13, 2014

APPROVED----- February 3, 2014

Alan Tetreault, Highway Surveyor, approached the board to discuss the gift of a side walk machine from Mr. Meehan. Alan is waiting for the title and bill of sale. The board can only accept the machine if a letter is received from Mr. Meehan saying he is donating the piece of equipment to the Town.

**Selectman Goddard made and Selectman Reil seconded a motion to accept the 1995 Holder Sidewalk Plow donated by Imperial Cars pending receipt of a donation letter. The motion carried unanimously.**

Principal Assessor Jean Berthold and Treasurer/Collector Linda Hawkes joined the Selectmen to discuss duties for the Senior/Veteran Work-Off Abatement Program. Selectman Reil does not feel the duties should cover jobs that an employee would normally do. Members discussed that it should not be for a full-time assistant for employees and typical volunteer jobs. Members considered including cyclical or heavy volume assistance needed such as the septic program. Volunteers should only be used for when offices will be closed. Until a Town Administrator is hired, BOS can approve requests on a case-by-case basis. Amy mentioned fuel assistance intake, food pantry coordination and grants would be something with which participants could assist. Requests should come to Jean Berthold and will get approved through the Selectmen. There are ten people who have filled out documentation. Money involved has to be reported to the IRS. Jean needs to make sure all people are used equitably used. Retirement needs to also be taken out due to OBRA. Chairman Tinio asked for town counsel to get a determination. Town also has to pay Medicare portion. *Action: Linda will write up legal requirements and how area towns are managing the program.*

Linda Hawkes discussed the issuance of Arthur Champney's Class II license. There are delinquent taxes and interest owed of \$275 for a 1999 excise bill. Mr. Champney believes the original bill has been paid and is looking for proof. **Selectman Goddard made and Selectman Reil seconded a motion to issue the Class II License to Arthur Champney d/b/a Ron Champney Used Cars, 152 Uxbridge Road. The motion carried unanimously.**

Gold Medalist, LLC, owes \$3,000 in taxes. The Greenhouse Wood Fired Pub owners owe \$14.10 in Real Estate taxes. They also owe Personal Property taxes which total \$2700. Chairman Tinio suggested stapling tax bill to licenses when issued. **Selectman Goddard made and Selectmen Reil seconded a motion to grant a Common Victualler License to MJM McCarthy Greenhouse d/b/a The Greenhouse Wood Fired Pub, 3 Cape Road, pending receipt of the license fee and Gold Medalist, LLC d/b/a Gasco Fuel, 25 Cape Road. The motion carried unanimously.**

Chief Horn & Detective Sergeant Kurczy joined the Selectmen to discuss the Police Clerk position. The Chief recommended an hourly rate \$20.45 at a grade six, step 1 non-union position. Salaries in area towns range from \$19.60 to \$27.00. The majority are \$22.00 & \$23.00 per hour. Selectman Reil recommended a grade 5 because it is in line with town policy and will save the town money over time. The previous person in the position was paid approximately \$21.90; however, she was a Confidential Secretary. Chief Horn gave an overview of how the Police Clerk position became an Administrative Assistant position. Selectmen agreed that the new Town Administrator can work on the compensation plan. Chief Horn will send a job description to the Selectmen and will advertise as a grade 5/6 starting at \$19.74 with a salary range.

## MENDON BOARD OF SELECTMEN

MINUTES OF MEETING----- January 13, 2014  
APPROVED----- February 3, 2014

Chief Horn explained that a Special Police Officer is used for details or when the department is down a person. Utilizing a Special Police Office gives them additional people at their disposal without increasing the budget. The person is typically a retired officer. David Kurzy gave background of Joseph Hayes who the Chief is recommending to be hired. **Selectman Goddard made and Selectman Reil seconded a motion to appoint Joseph N. Hayes as a Special Police Officer effective January 13, 2014 at the hourly rate of \$30.00.**

Chief Horn distributed Bellingham Rules and Regulations for Selling Gold. Chief Horn explained stolen gold can be sold and melted down. A waiting period can be enforced. This can be a problem for the citizen if money cannot be given to a seller for 30 days. The value of gold can fluctuate. A by-law would need to be amended for a fine for lack of payment. Selectman Reil said a 14-day hold would be more reasonable. *Action: The Chief will modify rules and regulations and draft something more balanced. Chairman Tinio will contact other towns and have them give Chief Horn the input.*

The Police Lieutenant is still out on medical leave. Steve Sinko expects to be back at the end of the month. *Action: The Chief will let Rich Schofield know.*

Bill Ambrosino, Planning Board Chairman and Shirley Smith, Zoning By-Law Review Committee Member, discussed Uses of Land & Structures and Table of Uses By-law Changes. There were public hearings where everyone was allowed to give input. Everyone was able to come to a central ground. There are two affordable housing by-laws ready for review that need hearings scheduled. Shirley asked for a set date for the next town meeting as a set of by-laws will be ready, such as a village district by-law. There is usually a Special Town Meeting in June. The Selectmen are amenable to putting one or two by-law articles on the annual town meeting warrant. There is a village district by-law. <Meeting paused to change DVD.>

During the pause Liana and Chairman Tinio discussed whether or not Mendon has a leash law.

The Master Plan Committee has scheduled workshops. One is scheduled for tomorrow night for economic development, housing and land use. It will be televised.

Members received Bring Your Own Bottle policy from counsel tonight. The Selectmen will review it and discuss at their January 27 meeting.

Municipal Resources has received a lot of resumes for the Town Administrator position. Alan Gould, Vice President, will schedule his interviews with the candidates the same day as the Selectmen's interviews.

**Selectman Goddard made and Selectman Reil seconded a motion to approve the Regular Session Meeting Minutes of December 2, 2013, Regular Session Minutes of November 25, October 28, January 7, 2013 amended as noted, and executive session meeting minutes of February 4, 2013 to be released. The motion carried unanimously.**

Diane Willoughby informed members that she posted the January 22 Finance Committee meeting.

**MENDON BOARD OF SELECTMEN**

**MINUTES OF MEETING----- January 13, 2014**

**APPROVED----- February 3, 2014**

Selectman Reil announced that this Saturday from 8:00 a.m. to 12:00 p.m. he will be available to residents.

**Selectman Goddard made and Selectman Reil seconded a motion to adopt the CORI policy dated January 13, 2014. The motion carried unanimously. Action: Diane to provide Amy a copy.**

Selectman Goddard would like the Finance Committee to attend the January 27 BOS meeting to review money articles or to provide their input.

Chairman Tinio read from a portion of the Mendon Town By-Laws, Chapter XI Section 7, which states that "no person owning or keeping a dog shall permit such dog to be at large, loose or unattended in any street or public place or allow it upon the premises of anyone other than the owner or keeper of such dog without the permission of the owner or occupant of such premises"

**Selectman Goddard made and Selectman Reil seconded a motion to adjourn the meeting at 9:21 p.m. The motion carried unanimously.**

Respectfully submitted,

Diane Willoughby  
Administrative Assistant

Documents Discussed Located in 'Administrative Secretary's' Office:

Letter dated January 13, 2014 from Chief Horn to Chairman Tinio

Bellingham's Rules and Regulations for Selling Gold

CORI Policy

Regular Session Meeting Minutes of January 7, October 28, November 25, December 2, 2013, and

Executive Session Meeting Minutes of February 4, 2013

Uses of Land & Structures and Table of Uses By-law Changes