

## MENDON BOARD OF SELECTMEN

MINUTES OF MEETING----- March 4, 2013

APPROVED-----April 9, 2013

Chairman Ammendolia, Selectmen Tinio & Goddard are present.

Chairman Ammendolia called the meeting to order at 7:25 p.m. and led the pledge.

**Selectman Tinio made and Selectman Goddard made a motion to enter into Executive Session under (M.G.L.c30A, Sec.21(2)) to conduct collective bargaining and contract negotiations with the Mass Coalition of Police, Local #188.. Roll call vote is needed. We'll reconvene into regular session. Tinio Aye, Goddard, aye, Ammendolia aye.**

Resumed regular session at 7:46 p.m.

Joe Cronin & Don Morin, Taft Library Building Committee, joined the Selectmen to discuss energy to be used at the new library. They would like to extend the gas line from Clough and asked the Selectmen to sign a document to start engineering work to determine costs. People who live on North Ave. will be approached to see if they want to connect. Chairman Ammendolia signed the documents. Committee is looking at possibility of tying the fire alarm system to dispatch. It would eliminate a monthly service charge from a third party. Selectman Tinio said the chief would need to look into it. *Action: D. Willoughby to ask the Chief if that is possible.*

Ken Picard, Chairman Jim Brochu, and Robert Fleming, Upton Board of Selectmen, joined the Selectmen and opened their meeting at 8:10 p.m. to discuss shared services. Someone is coming to Upton's meeting tomorrow evening regarding an electricity consortium for residents. Alan Tetreault, Highway Surveyor, joined the Selectmen to discuss sharing the street sweeper. He believes the wear and tear would take a toll on the sweeper. Transporting it would require taking one man from his duties. He would need a specialized trailer to transport it. Mr. Picard questioned whether Mendon would allow qualified personnel to transport the sweeper. Mr. Picard suggested the towns share a larger sweeper which can sweep the streets quicker than it has taken in the past. Selectman Goddard suggested putting details from both towns' use in writing. He also suggested seeing if catch basin cleaning can be pooled with one vendor to get a better rate. *Action: Alan Tetreault to talk to Jeff Thompson, Upton Highway Director, to discuss what each Highway Department has for equipment and what is needed.* Upton has a full-time mechanic that maintains all Police and Highway equipment. Mr. Picard noted e-permitting grant is closed for the current round. Upton's Veteran's Agent has \$8,000 stipend to be used for three or four new veterans per year and gets reimbursed for those benefits. Selectman Tinio suggested Mr. Fletcher and Upton's agent talk to discuss how they can assist each other. *Action: D.*

*Willoughby to let Mr. Fletcher know to expect a call from Upton's Veteran's agent. Mr. Picard is interested in information on Green Communities. They would appreciate if Mendon could send someone to an upcoming meeting to get information. Action: D. Willoughby to contact A. Mazar to explain that Upton is interested in becoming Green Community and see if she would be willing to attend one of Upton's meetings. She will also tell Bill Ambrosino that Upton would like information on a Master Plan Committee. The two boards will meet again in April. Upton adjourned their meeting at 8:45 p.m.*

Dirty Dawgs is buying Wally Dogs. Selectmen signed their Hawkers, Peddlers and Transient Vendors License.

Selectman Tinio explained there was an executive session prior to this meeting to discuss the Police Department's contract which had issues with numbering the table of contents and the old stipend schedule was removed. Members signed the new contracts.

**Selectman Tinio made and Selectman Goddard seconded a motion to appoint Casey Vandervalk, 25 Lovell Street, to the Agricultural Commission for a term to expire June 30, 2014. The motion carried unanimously.**

Mr. Rudden joined the Selectmen to discuss the ADA transition plan. \$8,000 was appropriated but \$6300 was used from Community Preservation funds to audit the transition plan. A 43 page report was done. He provided a hard copy for Chairman Ammendolia and will email Diane and other members an electronic copy. Community Preservation money can be used to correct problems. It would cost \$80,250 to correct the issues in Town Hall and \$251,250 to make Taft Library ADA accessible, inclusive of \$150,000 for an elevator. The records room would cost \$151,100 to become compliant. You could put a notice on the door saying if a meeting is needed, it shall be held elsewhere. The Historical Museum would cost \$101,950 to become compliant. Items can be video recorded to make them accessible to all. To make the town beach building, snack shack, bathrooms, ball fields, and Colonial Field accessible, it would cost \$379,500. Kevin will meet with Anne Mazar to look into getting Community Preservation funding. Since Library and Police Station are in architectural drawing stages, Mr. Rudden recommends spending \$800 on each building to have consultant verify architectural plans for to ensure everything is in compliance. It would cost an additional \$1200 to verify the new fire station & senior center are compliant for a total of \$4,000. If this is done the town could be 100 percent compliant by the end of next year not including the fire station and senior center. Mr. Rudden also suggests having a complaint process. Kevin will meet with Parks Department. *Action: D. Willoughby to ensure the Finance Committee gets a copy. In 2015 the existing library will be vacant. Historical Preservation funds can be used for the Library and Town Hall. Others will come out of recreation portion of Community Preservation. Mr. Rudden is looking for a variance on the elevator in Town Hall. Action: Diane Willoughby to ask Anne Mazar how much money is in the CPC accounts.*

The Selectmen received a request from Gurney Productions to film for a television series. **Selectman Tinio made and Selectman Goddard seconded a motion to allow the filming of local experts for the Haunted Collector at the Mendon Town Hall on Friday, March 8 at approximately 11 a.m. to 1:00 p.m. pending receipt of a Certificate of Insurance. The motion carried unanimously.**

Members discussed giving a temporary License to RAD Skate Park of Mendon. Diane Willoughby informed members that the owner is willing to work with the town to fix violations. Selectman Tinio would like the Fire Inspector to come in to discuss why these issues are coming up now: new code regulations or was there a waiver? Selectman Goddard would like a risk assessment from the Fire Department. **Selectman Tinio made and Selectman Goddard seconded a motion to allow RAD Skate Park Mendon to operate until March 31, 2013. During this time they are to submit a plan of action to rectify any violations noted on the routing slip/Fire Inspector's Letter dated February 26, 2013. This extension is not needed if all items were rectified on the February 28 visit. The motion carried unanimously.**

Selectmen would like the Fire Department to attend their March 25 meeting.

**Selectman Tinio made and Selectman Goddard made motion to approve the regular session meeting minutes of the regular session meeting minutes of February 4, 2013. The motion carried unanimously.**

Chief Horn is stepping down on May 1 as Interim Town Coordinator. Selectman Goddard knows someone who may be interested in being an Interim Town Coordinator and to help with a search committee until a permanent person is hired.

Anne Mazar asked Chairman Ammendolia to sign the Green Communities competitive grant program application which has a tight deadline. Two reports are required to go along with the application. Mike is waiting to see the reports. *Action: Selectman Tinio would like to see air conditioning quote for Town Hall.*

**Selectman Tinio made and Selectman Goddard seconded a motion to enter into Executive Session (M.G.L.c30A, Sec.21(2)) to conduct contract negotiations with Linda Hawkes, Treasurer/Collector and Executive Session M.G.L.c30A,Sec.21(3)) to discuss strategy relating to collective bargaining with the Fire Department, Mass Coalition of Police, AFL-CIO Local 188, and Mendon Police Civilian's Employees Association and Town Hall Union. We'll reconvene only to adjourn. A roll call vote is needed, Tinio-aye, Goddard-aye, Ammendolia-aye.**

Respectfully submitted,

Diane Willoughby  
Administrative Assistant

Documents Discussed Located in the Administrative Secretary's Office:

Green Communities Competitive Grant Program 2013

Town of Mendon, MA Americans with Disabilities Architectural Accessibility Audit Report  
dated February 11, 2013

Contract Between the Town of Mendon and the Mass. Coalition of Police, AFL-CIO Local 188  
July 1, 2012-July 30, 2015

NSTAR Application for Gas Service, Worker Order # Service & NSTAR Application for Gas  
Service, Work Order # Main, 29 North Avenue

Email from Nicole Gormley dated March 4, 2013

BOS Meeting Minutes dated February 4, 2013