

MENDON BOARD OF SELECTMEN

MINUTES OF MEETING----- April 1, 2013

APPROVED-----April 9, 2013

Chairman Ammendolia called the meeting to order at 7:40 p.m. and led the pledge

Selectman Tinio made and Selectman Goddard seconded a motion to approve the Regular Minutes of March 25, 2013. The motion carried unanimously.

Selectman Tinio made and Selectman Goddard seconded a motion to approve the Executive Session Meeting Minutes of March 25 and February 26, 2013 not to be released. The motion carried unanimously.

7:45 p.m. Selectman Tinio made and Selectman Goddard seconded a motion to open the hearing to Transfer the All Alcoholic Beverages Package Store License from Davenport Beverage Corporation to P & P Liquors, Inc. d/b/a Pop N Kork (1A Cape Road). The motion carried unanimously. Selectman Tinio read the legal notice. Arthur Pearlman approached the board. He and his son, Eric, are purchasing Pop N Kork. Eric will manage the business. He plans to operate seven days per week, hours not to exceed 9:00 a.m. to 11:00 p.m. and Sundays noon to 6:00 p.m. He hopes to be open the beginning of June. **Selectman Tinio made and Selectman Goddard seconded a motion to close the hearing to Transfer the All Alcoholic Beverages Package Store License from Davenport Beverage Corporation to P & P Liquors, Inc. d/b/a Pop N Kork (1A Cape Road). The motion carried unanimously.** **Selectman Tinio made and Selectman Goddard seconded a motion to approve the transfer of the All Alcoholic Beverages Package Store License from Davenport Beverage Corporation to P & P Liquors, Inc. d/b/a Pop N Kork (1A Cape Road).** A resident suggested approval should be pending a favorable routing slip. **Selectman Tinio amended the motion for approval to be pending a favorable routing slip. Selectman Goddard seconded the amended motion. The amended motion passed unanimously. The main motion carried unanimously.**

Linda Hawkes approached the Selectmen regarding filling the Finance Assistant/Clerk position due to a two-month medical leave. Jenn Welch and Sherry Grant can each work an additional nine hours per week. Linda will need an additional \$33.21 per week which she can find in her budget to pay for those hours. **Selectman Tinio made and Selectman Goddard seconded a motion to authorize Jennifer Welch to work an additional nine hours per week from April 1, 2013 until May 31, 2013 in the Treasurer/Collector's Office to perform the duties of the Finance Assistant/Clerk. The motion carried unanimously.**

Selectman Tinio made and Selectman Goddard seconded a motion to authorize Sherry Grant to work an additional nine hours per week from April 1, 2013 until May 31, 2013 in the Treasurer/Collector's Office to perform the duties of the Finance Assistant/Clerk. The motion carried unanimously.

Alan Tetreault approached the Selectmen regarding the absence of his mechanic from Oct. 22, 2012 until the second week in March, 2013. He would like to give the person who took on additional work a stipend of \$1,500. This amount represents the difference in pay between his regular position and the position of the mechanic. He saved the Town money as work did not need to be subcontracted. **Selectman Tinio made and Selectman Goddard seconded a motion to grant Michael Cournoyer a one-time stipend of \$1,500 for performing additional duties during the absence of a co-worker/mechanic. The motion carried unanimously. Action: Diane Willoughby to send Dick Joiner a thank you letter for his years of service.**

The discussion of the RFP for the Taft Orchard Property will be postponed until April 9, 2013. *Action: D. Willoughby to include plans for soil test under the RFP discussion.*

Members agreed to meet April 23. D. Willoughby is confirming an executive session meeting with the Fire Department Union on April 10th at 6:30 p.m.

Members discussed Article 22, Mosquito Control. The Selectmen prefer to have a Proposition 2 1/2 override to fund the program as opposed to using funds from the Cherry Sheet. *Action: D. Willoughby will confirm the wording of the article with Bob Mangiaratti.* Chairman Ammendolia read all articles. Members discussed with Rich Schofield and Willem Angenent, Finance Committee members, the amount of money which should be included on the warrant for the Town Coordinator position. Selectman Goddard suggested being prepared to explain at town meeting where money that was allocated for previous Town Coordinator was spent. Fin. Com. Chairman Schofield noted that \$129,000 was lost when Hopedale left the Regional Dispatch. Mr. Schofield pointed out that the annual tax impact is slightly less than the cost of the library debt. For a home valued at \$300,000, it costs approximately \$54.00 per year. A \$400,000 home is \$72.00 per year. Members agreed to a salary of a maximum of \$110,000. Members discussed with Mr. Schofield the \$155,000 trackless vehicle (with attachments including mower). A five-year lease would add \$20 per year for 5 years on a \$300,000 house. Mr. Schofield suggested that all capital expenses be reviewed by the Capital Planning Committee and prioritized. Members agreed to discuss further and possibly pass over it if that is the decision that is made at town meeting. Chairman Ammendolia also suggested a bylaw saying the homeowner is responsible for clearing the sidewalk in front of one's property. *Action: Selectman Tinio to confirm with A. Mazar whether an Article 26 is needed to accept land in Cobbler's Knoll that is to be deeded to the town. The current Article 26 would need to be changed to 27.* Diane Willoughby asked selectmen if they wanted the article Mr. O'Brien requested to pay bills of a prior year to fund the last two years' assessor's stipends in the amount of \$15,600. Selectmen agreed that all stipends need to be looked at to be restored in the future and do not want to put an article on this warrant.

Selectman Tinio made and Selectman Goddard seconded a motion to accept the Annual Town Meeting warrant for the May 3, 2013 meeting to be held at the Miscoe Hill School with amendments as discussed. The motion carried unanimously.

Selectman Tinio made and Selectman Goddard seconded a motion to appoint Richard Schofield, Finance Committee member, of 135 Blackstone Street, to the Capital Planning Committee for a term to expire June 30, 2013. The motion carried unanimously.

Selectman Tinio made and Selectman Goddard seconded a motion to allow RAD Skate Park of Mendon to continue to operate until April 30, 2013. Owner shall continue to work to correct outstanding violation of 527 CMR 10.03 (3), Failure to maintain emergency/exit lighting. The motion carried unanimously.

Selectman agreed it is not necessary for Garrett, Fire Inspector, to attend selectmen's meeting to explain inspection process.

Selectman Tinio made and Selectman Goddard seconded a motion to approve a junk license for Shirley Smith at 188 Providence Street. The motion carried unanimously.

Selectman Tinio explained that Susan Giramma, Sunny Farms, requested a partial refund of the \$800 application fee paid for a beer and wine package store license pending the closure of Pop N Kork. *Action: D. Willoughby to check with Town Counsel and see if the money can be reimbursed.*

Rich Schofield and Selectman Tinio worked through the calculations to support funding the Chief's staffing issues. *Action: D. Willoughby to put on the agenda for the April 9 meeting.*

Selectman Tinio made and Selectman Goddard seconded a motion to put following questions on the May 14 ballot: Question 1 - Shall the Town of Mendon be allowed to exempt from the provisions of proposition two and one half, so-called the amounts required to pay for the bond issued in order to purchase a Multi Purpose Trackless vehicle for the Highway Department? Yes_____ No_____ Question 2 - Shall the Town of Mendon be allowed to assess an additional \$38,200 in real estate and personal property taxes for the purposes of funding the operational budget of the Town of Mendon expressly to pay for the Mosquito Control Project for the fiscal year starting July 1, 2013? Yes_____ No_____ Question 3 - Shall the Town of Mendon be allowed to assess an additional \$110,000 in real estate and personal property taxes for the purposes of funding Town Coordinator's/Town Administrator's compensation and benefits in the Fiscal Year starting July 1, 2013? Yes_____ No_____ The motion carried unanimously.

Selectman Goddard drafted a statement of work for Mr. Robinson. *Action: Members will review it and D. Willoughby will put it on letterhead and send to Mr. Robinson when finalized. They will possibly meet again with Mr. Robinson on April 23.*

Selectman Tinio made and Selectman Goddard seconded a motion to enter into Executive session under (M.G.L.c30A, Sec. 21(3) to discuss strategy relating to collective bargaining with the Fire Department, Mass Coalition of Police, AFL-CIO Local 188, Town Hall Union and Mendon Police Civilian's Employees Association. We'll reconvene only to adjourn. Roll call vote needed—Tinio-aye, Ammendolia-aye, Goddard-aye.

Respectfully submitted,

Diane Willoughby
Administrative Assistant

Documents Discussed Located in the Administrative Secretary's Office:

Public Hearing notice dated March 21, 2013 for Transfer of All Alcohol License for Pop N Kork
Statement of Work/Outline of Objectives for BoS Assistance
Regular Session Meeting Minutes of March 25, 2013 and Executive Session Meeting Minutes of March 25 and February 26, 2013
May 3, 2013 Annual Town Meeting Warrant and Ballot Questions