

## MENDON BOARD OF SELECTMEN

MINUTES OF MEETING----- May 21, 2013

APPROVED----- June 17, 2013

Selectmen Goddard, Tinio and Reil are present.

Selectman Tinio called the meeting to order at 7:30 p.m. and led the pledge.

**Selectman Goddard made and Selectman Reil seconded a motion to elect Lawney Tinio as Chairman of the Board of Selectman. The motion carried unanimously.**

Selectman Tinio said he plans to have a list of goals ready for the next meeting. One main goal will be to handle the Town Coordinator position. He would also like to see more cemetery space. Selectman Goddard added he would like to have more field space in town, shared services and the lease/sale of the Taft Orchard property. Selectman Goddard thanked Mr. Ammendolia for his time served on the board.

Members agreed to meet Tuesday, June 4, Monday June 17, July 1, 15 & 29 at 7:00 p.m. *Action: D. Willoughby to put new meeting start time on web site*

**Selectman Goddard made and Selectman Reil seconded a motion to approve the Hawker's & Peddlers License for Lambert's Flowers, 1 Cape Road, pending receipt of taxes, filing fee and positive routing slip. The motion carried unanimously.**

Selectman Goddard made and Selectman Reil seconded a motion to open the hearing to consider a new General On-Premises Wine & Malt Beverages Only Alcohol License by ATLK, LLC d/b/a Deluxe Pizza at 32 Hastings Street, Suites 112 & 113. Selectman Goddard read the hearing notice. Attorney Joe Antonellis introduced himself, the manager and owner/operator who approached the board. Building needs no renovations, taps will be installed and bottles of wine purchased to be served. They will get liquor liability insurance. Chairman Tinio said Mr. Ferrucci, abutter, contacted him and is in favor of approval. **Selectman Goddard made and Selectman Reil seconded a motion to close the hearing to consider a new General On-Premises Wine & Malt Beverages Only Alcohol License by ATLK, LLC d/b/a Deluxe Pizza at 32 Hastings Street, Suites 112 & 113. The motion carried unanimously. Selectman Goddard made and Selectman Reil seconded motion to grant a new General On-Premises Wine & Malt Beverages Only Alcohol License by ATLK, LLC d/b/a Deluxe Pizza at 32 Hastings Street, Suites 112 & 113. The motion carried unanimously.**

Susan Darnell and Joe Cronin approached the Selectmen to discuss the term expiration for the building committee. **Selectman Goddard made and MR seconded motion to extend the Taft Library Building Committee's term to end upon completion of the renovation of the St. Michael facility. The motion carried unanimously.** Committee will meet with Mr. Schofield and Chief Horn regarding the police using the rectory instead of temporary trailers. D. Willoughby sent an email to town counsel to see if running water, electricity and monitored fire

alarm was needed. Rich would like to see a target date of September for trailers to be vacated and move into the rectory in order to get a rebate on the trailers. Alan was plowing the parking lot for the church. Property needs to be mowed. *Action: Chairman Tinio will look into having the town mow it.* Selectman Ammendolia had been the liaison to the building committee. Selectman Reil will attend their next meeting on Thursday. Susan Darnell asked about Judy Leonelli's donation of her buyer's agent fee to the renovation fund. She will write check to the Friends of the Library. Susan will schedule with Diane for Judy to come in and present it during a meeting.

Members agreed to table staffing of BOS office until board can determine a funding source with the Finance Committee. The topic will be discussed at their June 4 meeting.

Members discussed the license to grow and harvest forage crops for Milford Street property & town fields. **Selectman Goddard made and Selectman Reil seconded a motion to sign the three-year license with Peter Hawkes to Grow and Harvest Forage Crops for Milford Street. (Lot 20 North Avenue/Lot 3) and Inman Hill Road Lots 16, 26 & 33 Town Fields. The motion carried unanimously.**

Duncan Chapman, Steve Marsden & George Lamothe from Northeast Real Estate Solutions approached the board. Nineteen companies requested the RFP. Recommendation is being made to address issues brought up by six companies. Steve proposed changing amount to \$5,000 instead of \$50,000 referenced the May 21 letter. The amount of bid bond is too high. He recommends extending June 3 submittal date to June 25 and 'short list'. Members also discussed the Power Purchase Agreement and confirmed the town is willing to enter into such agreement. BVT is willing to considering entering into an agreement. *Action: Diane Willoughby will ask Jay for update on negotiating for power purchase agreement.* A motion can be made if needed on May 29. Members discussed second RFP potential for commercial retail. Members agreed it should not be residential. The RFP will request a sale and lease price. Northeast Real Estate will do 25 test holes at their cost. There is an average of \$17.5K per mega watt in area towns. Chairman Tinio asked that Northeast Real Estate Solutions let Diane know when test holes will be done.

**Selectman Goddard made and Selectman Reil seconded a motion to authorize Public Safety Department to enter into a contract for the lease of Police Vehicles in accordance with Town Meeting approval on March 19, 2013 not to exceed \$42,000 annually. The motion carried unanimously.**

Chairman Tinio explained that the ABCC denied the alcohol license to the Imperial gas station because they are not allowed to hold both a restaurant and package store license.

Selectman Goddard recommended scheduling a review of Special Town Meeting articles with the Finance Committee on June 4.

Members agreed to continue to make the Municipal Hearings Officer appointment rotate between trained employees.

*Action: Diane Willoughby to send estimate for annual testing of fire alarms to Mr. Schofield and the Selectmen.* Chairman Tinio explained a server upgrade is needed. A quote for a permanent server is pending and will be sent to the Capital Planning Committee. The Finance Committee will have suggestions for funding mechanisms for FY14 needs in 3 months. Chairman Tinio explained Virtual Town Hall is being considered as a new web site. Mr. Schofield suggested reaching out to department heads for their input. Chairman Goddard suggested reaching out to Master Plan Committee, as well. Mr. Schofield offered to assist..

Linda Hawkes joined the board to update on the Treasurer/Collector's Office. She worked with Selectman Goddard on a job ad and description. The Finance Clerk will not be returning and the Assistant Treasurer/Collector (T/C) will be retiring in the summer. She needs to replace the Assistant T/C with someone with a solid financial background who can be adequately trained. She would like to hold money from this FY Salaries and Wages line item into next FY to hire the Clerk and Asst. Collector which will allow a July 1 start date. Selectman Goddard had hoped to reduce hours in the T/C office. Rich said that money is needed to covers snow and ice account. Members discussed how to make tasks run more efficiently. Selectman will meet with the Finance Committee on this subject June 4. Linda will run an ad for a Municipal Clerk.

Mr. McDonald approached the board to discuss Powers Road and Mr. Trask wanting to access the road. Chairman Tinio has given counsel all documents and he has not heard back from him yet. Mr. McDonald referenced MGL 82 §21 2.8.2 —definition of abandoned vs. discontinued. He believes the road was discontinued and it needed to be moved to give frontage to a piece of property.

Members reviewed Special Town Meeting Articles. Mr. Schofield confirmed money was derived from free cash and stabilization. Members would like the Highway Department to attend the June 4 meeting to discuss the \$2485 needed.

**Selectman Goddard made and Selectman Reil seconded a motion to approve the May 3, 2013 regular meeting minutes and the May 6, 2013 regular and executive session meeting minutes not to be released. The motion carried unanimously.**

**Selectman Goddard made and Selectman Reil seconded a motion to enter into Executive session under (M.G.L.c30A, Sec. 21(3) to discuss strategy relating to collective bargaining with the Fire Department, Town Hall Union and Mendon Police Civilian's Employees Association. We'll reconvene only to adjourn. Roll call vote needed—Reil-aye, Tinio-aye, Goddard-aye.**

Respectfully submitted,

Diane Willoughby  
Administrative Assistant

Documents Discussed Located in the 'Administrative Secretary's' Office:  
Hawker's & Peddlers License for Lambert's Flowers, 1 Cape Road  
General On-Premises Wine & Malt Beverages Only Alcohol License by ATLK, LLC d/b/a  
Deluxe Pizza at 32 Hastings Street, Suites 112 & 113  
License to Grow and Harvest Forage Crops for Milford Street. (Lot 20 North Avenue/Lot 3) and  
Inman Hill Road Lots 16, 26 & 33 Town Fields (721766v1)  
Request for Proposals for the Lease of a Portion of the Taft Orchard Property in Mendon, MA  
for Use as a Solar Energy Facility  
Custom Alarm Proposal dated May 15, 2013, Clean Smoke Detectors and Test Fire Alarm 100%  
in Town Owned Buildings  
Special Town Meeting Warrant dated June 27, 2013