



# TOWN OF MENDON

BOARD OF SELECTMEN

20 Main Street, Mendon, MA 01756

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## **Notice of Meeting**

**Monday, February 6, 2017**

**Mendon Town Hall**

**6:30 PM**

## **Board Members**

**Richard W. Schofield, Jr., Chairman**

**Mark W. Reil, Jr.**

**Christopher Burke**

## **Board of Selectmen**

**Meeting Minutes**

**February 6, 2017**

## **Open Meeting & Pledge**

A regular Board of Selectmen meeting was called to order at 6:30 P.M. Present: Richard Schofield, Chris Burke, Mark Reil and Kim Newman. Mr. Schofield led the Pledge of Allegiance.

## **Announcements**

Mr. Schofield read a letter from Council on aging stating that on January 27, 2017, Grace Lovely was awarded a replica of the Boston Post Cane by the Mendon Council on Aging and the Friends of Elders in a ceremony congratulating her as Mendon's oldest resident.

## **Consider the Request of David Kurczy for Compensation of 66 Hours of Expiring Accrued Time**

Chief Kurczy stated the new contract does have no compensation time built in it.

Mr. Burke made a motion to approve the compensation for Chief Kurczy of 66 Hours of expiring accrued Time in the amount of \$3,490.58. Mr. Reil seconded. All were in favor.

## **Consider Signing Multi-Year Agreement with David Kurczy as Full Time Mendon Police Chief**

Mr. Burke made a motion to sign the Multi-Year Agreement with David Kurczy as Full Time Mendon Police Chief. Mr. Reil seconded. All were in favor.

## **Consider the Appointment of Jennifer Welch as Treasurer/Collector**

Present was Jennifer Welch, Assistant Treasurer/Collector

Ms. Newman stated that Ms. Welch agrees to terms of the Treasurer/Collector contract M3, Step 2 (\$29.06 per hour). On July 1<sup>st</sup> she will received Cost of Living Adjustment (COLA) along with all other town employees. This contract is retroactive to December 5, 2016. She will be working 40 hours until the office is fully staffed.

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Mr. Burke made a motion to appoint Jennifer Welch as Treasurer/Collector M3 Step 2, Mr. Reil seconded. All were in favor.

### **Consider the Appointment of the Human Resources Coordinator Position**

Ms. Newman stated that 8 candidates were interviewed and recommends Tanya Bureau at 18 hours per week, Grade M5, Step 12 (25.30 per hour) pending successful competition of a background check.

Mr. Burke made a motion to appoint Tanya Bureau to Human Resources Coordinator, 18 hours per week, Grade M5, Step 12 (\$25.30 per hours). 18 hours per week, M5 Step12 with a successful background check. Mr. Reil seconded. All were in favor.

### **Presentation of the Mass Save Community Initiative – Anne Mazar**

Mrs. Mazar addressed the Board and stated that they had applied to the Mass Save Community Initiative program and Mendon was one of town s that was chosen. The idea is to have residents to audit for free and then do projects. The advantage is for National Grid to help meet their goals. The advantage for the town is more people that sign up for energy audits the town can make money up to 10,000 for energy efficient projects. Will have workshops no cost to town. It will be a yearlong project.

### **Town Administrator Report**

#### **Update on Treasurer Collector Office Positions-**

Ms. Newman stated that the Town has advertised for a part time municipal clerk in the treasurer's office for 18 hours per week. And that she will start the process of advertising for the Assistant Treasurer/Collector position.

#### **Update on FY18 Budget**

Ms. Newman stated that she met with Fin Com, there is a deficit of \$85,000 to balance the budget we had to reduce hours for the Library and reduced funding materials for the Highway Department to half.

#### **Executive Session- Purpose 2 for Executive Session, M.G.L. c. 30A, § 21(a)(2) – To conduct a strategy session in preparation of contract negotiations with non-union personnel.**

Mr. Schofield made a motion to enter in Executive Session- Purpose 2 for Executive Session, M.G.L. c. 30A, § 21(a)(2) – To conduct a strategy session in preparation of contract negotiations with non-union personnel. Mr. Reil seconded. All were in favor.

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By Roll Call Vote: Mr. Burke-Aye, Mr. Schofield-Aye, and Mr. Reil-Aye

**Adjournment**

At 7:16 PM, Mr. Burke made a motion to adjourn, Mr. Reil seconded. All were in favor.

Submitted by: Loriann M Braza

Approval Date: 3/20/17