



TOWN OF MENDON

BOARD OF SELECTMEN

20 Main Street, Mendon, MA 01756
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Notice of Meeting

**Tuesday, Jan 31, 2017
Mendon Town Hall
6:30 PM**

Board Members

**Richard W. Schofield, Jr., Chairman
Mark W. Reil, Jr.
Christopher Burke**

**Board of Selectmen
Meeting Minutes
January 31, 2017**

Open Meeting & Pledge

A regular Board of Selectmen meeting was called to order at 6:30 P.M. Present: Richard Schofield, Chris Burke, Mark Reil and Kim Newman.

Mr. Schofield led the Pledge of Allegiance.

Discuss Funding of Police Study by CBI

Present for the discussion was Police Chief and Building Committee members for the Police Station.

The committee stated they have narrowed it down to three locations. One is Morrison Drive, renovate the old fire station at the Town Hall and the third is to make improvements in current location. We will need to do cost estimates for the town hall campus and already have cost estimates for Morrison Drive.

The Building Committee stated there are two pricing options. Both are under 10,000. They are \$9750.00 and \$9,900.00.

Mr. Burke made a motion to authorize the Police Station Building committee to select the firm that will conduct the police station study at a cost not to exceed \$10,000 with Ms. Newman as authorized signature. Mr. Reil seconded. All in Favor.

Discuss The Emergency Transportation Services Invoice from 6/18/16 for Breno de Abreu (Continuation from the 1/23/17 Board of Selectmen Meeting)

Mr. Reil stated the last meeting this abatement was for \$780.00. The request is actually looking into a reduction or payment plan.

Police Chief stated that the Assistant Fire Chief agreed to set up a payment plan at their recommendation.

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Mr. Burke made a motion to abate the Emergency Transportation Services Invoice from 6/18/16 for Breno de Abreu from \$780.00 to \$500.00 and go on a payment plan Mr. Reil seconded. All were in favor.

FY18 Budget Discussion

Ms. Newman stated that the budget is up about 4 percent and is having a conversation regarding items the boards wants to prioritize. Ms. Newman stated she has a request of about \$5100.00 of requests from departments.

Ms. Newman stated we are up 14 percent in revenue. We are in a better financially position but the solar revenue money is temporary.

Ms. Newman provided the following information regarding the budget:

- The Board of Selectmen has a decrease
- Town Accountant has a contractual increase
- Board of Assessors has requested for increase in software program and contractual increase. They are budgeted to the middle of the range, these numbers may change again because of vacancies.
- Town counsel there is a decrease our contracts are settled,
- Town Clerk is requesting a raise. The elections are down.
- Conservation has hired a new person. \$900.00 for training.
- Town Hall increase of salary line because of the HR position.
- Going to outsource cleaning contract.
- There is a \$10,000 cost for software for online services. The recurring cost will be \$7,000-\$10,000 yearly.
- Public Safety salary has been removed.
- Police Department has change in budget. The administration assistant has requested a classification change. This would change their grade. Part of Chief's organization plan.
- The fire department has budgeted for middle of range.
- Inspectional Services redesign of department with a 12,000 increase for coy machine and software.
- Tree Warden is requesting additional funding to increase for issues with gypsy moths.
- School budget will be up about \$225,000
- BVT will have a 14 percent increase. These numbers will change.
- Public Works will have change in increase for salary, \$20,000 in road materials and equipment.
- Snow and Ice is same as previous year.
- Water is still budgeted, has previous amounts for now.
- Board of Health expenses went up due to contractual increase due to tonnage costs and engineer costs.

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- COA budget increase for an administration assistant for 18 hours.
- Veterans Agent has asked for increase for benefits.
- The Library is looking to increase time for the Children's Librarian, increase more hours, books budget increase and increase in library programs.
- Parks increase is in director's salary. Special events \$37,600 for the 350 years' celebration.
- Debt service increase about \$7,000.
- Worcester County Retirement will have slight increase and the same for Workers Compensation
- Health insurance increase about 10 percent range.
- Overlay has had increase of \$10,000. Recommend a 4 percent increase not including numbers from Schools.

Other Time Sensitive Topics Not Reasonably Anticipated 48 hours prior to Meeting

Motion by Mr. Reil to deficit spend 40,000 for Highway Department, Second by Mr. Burke. All in favor.

Consider the Transfer of Funds from Fin Com Reserves to Pay for Unanticipated Construction Issues at the Old Taft Library

Ms. Newman is looking for \$8,000 for the remediation for the construction issues at the Old Taft Library.

Motion by Mr. Burke to approve 8,000 for the remediation for the construction issues at the Old Taft Library, Second by Mr. Reil. All in favor.

Executive Session- Purpose 2 for Executive Session, M.G.L. c. 30A, § 21(a)(2) – To conduct contract negotiations for the Treasurer/Collector

Executive Session- Purpose 2 for Executive Session, M.G.L. c. 30A, § 21(a)(2) – To conduct contract negotiations with the Police Chief

Mr. Schofield made a motion into enter Executive Session- Purpose 2 for Executive Session, M.G.L. c. 30A, § 21(a)(2) – To conduct contract negotiations for the Treasurer/Collector and to conduct contract negotiations with the Police Chief, Second by Mr. Reil. All in favor

By Roll Call Vote: Mr. Burke-aye, Mr. Schofield-aye, and Mr. Reil-aye

Adjournment

Submitted by: Loriann M Braza

Approval Date: 3/20/17