

Chairman Reil, Selectmen Schofield and Burke and Town Administrator Kimberly Newman are present in the Upper Town Hall, Mendon.

Chairman Reil called the meeting to order at 6:30 p.m. and led the pledge.

Selectman Schofield made and Selectman Burke seconded a motion to approve the regular session minutes of January 20, March 14, January 25 and the executive session minutes of March 30, 2016 and to approve the executive session minutes of April 6, 2016 not to be released. The motion carried unanimously.

Selectman Schofield made and Selectman Burke seconded a motion to approve the executive session minutes of January 25, March 14, and April 12, 2016 not to be released. Selectman Reil abstained. The motion passed by majority.

Chairman Reil glanced through the annual scholarship applications. Ms. Willoughby explained timeliness of selection for awards nights. Selectmen Schofield and Burke agreed to let Chairman Reil choose the recipients.

Selectman Schofield made and Selectman Burke seconded a motion to approve the renewal of annual junk licenses for Bob White, 50 Cape Road, David Lowell, 4 Main Street, and Michael Smith, 188 Providence Street pending return of positive routing slips. The motion carried unanimously. Ms. Willoughby confirmed these were renewals.

Selectman Schofield made and Selectman Burke seconded a motion to establish a seven-member New Police Station Building Committee with terms to expire upon project completion. Members agreed at their meeting on Saturday that seven would be a good number. Selectman Burke suggested having a set number of people from the Police Department, Finance Committee, etc. He didn't think they need to be mandated from certain committees. Selectman Schofield felt in order to have a quorum, you need people from separate committees: one from the Police Department, one from the Finance Committee and one person from the Master Plan Committee. He suggested recommending this to the committee and not mandating it. Ms. Newman suggested not having employees on the committee. Selectman Burke said the Chief should assign a liaison. Selectman Schofield agreed forming with composition recommendations. Finance Committee Chairman Merolli said he is interested in volunteering to be on the Committee. **The motion carried unanimously.**

Ms. Newman explained a panel comprised of the Finance Committee Chairman, Interim Town Accountant and BOS Chairman interviewed candidates for the Town Accountant position. One candidate was recommended. Before formally making a recommendation, she wanted to know what level of involvement the Selectmen want. Do they want to meet the top candidate or the top two? She needs to make a conditional offer to start background checks. Selectman Schofield and Burke have confidence in the panel. Selectman Schofield doesn't feel that it is necessary to be involved. Ms. Newman will contact the candidate and have the person sign a waiver to start the background check. The candidate will also present a wage recommendation. Payroll is still in the budget to be outsourced. It would take more hours than the 25 offered to the candidate.

6:45 p.m. Selectman Schofield made and Selectman Burke seconded a motion to open the public hearing for Southwick Wild Animal Farm's fuel storage. The motion carried unanimously. Chris

Hague, Branch Manager, Osterman Propane, explained the need for a permit which includes all the tanks currently located throughout the property. There is an additional tank for the new restaurant. **Selectman Schofield made and Selectman Burke seconded a motion to close the public hearing for Southwick Wild Animal Farm's fuel storage. The motion carried unanimously. Selectman Schofield made and Selectman Burke seconded a motion to issue a fuel storage permit to Southwick Wild Animal Farm pending return of positive routing slips. The motion carried unanimously.**

Selectman Schofield made and Selectman Burke seconded a motion to sign the Annual Report for the Municipal Separate Storm Sewer Systems (MS4) Permit. Highway Surveyor Alan Tetreault explained the permit is for the state and includes what is stored at the Highway Department and other facilities. **The motion carried unanimously.**

Members discussed citizens' zoning by-law petitions and who will put forward the motions. Selectmen agreed they are not comfortable supporting or not supporting either one. *Action: Ms. Newman to make sure citizens who made the petition will be at town meeting to present the article.*

Attorney Antonellis distributed a proposal for a Request For Proposals (RFP) prompted by Mr. Meehan's interest in the town's former Taft Orchard property and its potential use. He recommended a draft RFP to move forward with the sale of the property. Mr. Meehan explained the price the town previously sought was too high and the use was too restrictive. The original RFP did not have a timeline, future tax revenue or other criteria that other towns typically use. Mr. Meehan does plan to submit a proposal. This RFP does include a potential zoning by-law change. It includes 77 acres minus the solar area. Attorney Antonellis offered to send the MS Word document to Ms. Willoughby to forward to counsel and for recommended changes.

7:15 p.m. **Selectman Schofield made and Selectman Burke seconded a motion to open the public hearing to consider laying out and accepting proposed 'Irons Way'. The motion carried unanimously.** Selectman Schofield read the legal notice. Selectmen reviewed the plan which had already been reviewed by Highway Surveyor Tetreault. Selectman Burke said there are many private ways in the community. If we accept this private way as a town-owned road that has to be maintained, it will have to be done for other private ways. He doesn't know how many other private roads would have to be accepted. Mrs. Irons said there are three others living on the road. Mr. Tetreault said 8 Rod Road, Harrington, Kinsley Lane, Hill Street, Kim's Way, and Strawberry Lane are private roads. Ms. Irons recommended the street name to the Selectmen on February 1. The Planning Board accepted waivers so it is not considered a subdivision. She wants the Town to take the ownership and maintenance of it. She owns lot 1 including the road. A one-lot subdivision was created. She was required by the Planning Board to get the pole removed and clean up brush. The town engineer inspected it and said their requirements were met. The Spindels have a home, child care business which uses that road causing a burden on her lot. She cannot get someone to buy her house with the road maintenance and traffic burden. The Planning Board decision said her road improved drainage on Providence Street. Mr. Tetreault has not received any feedback in response to the letters mailed to abutters. Selectman Burke noted that an association typically maintains unapproved roads. Ms. Irons said this one-lot subdivision was allowed when it was created but is no longer allowed per the Planning Board. Mr. Spindel noted that there is no way for her to sell her house the way it is now. Selectman Reil explained they want to be cautious before approving the plan. Ms. Irons spoke with Principal Assessor Berthold who indicated the Town has always taken the land instead of an easement for property. Ms. Irons said the Safety Officer

didn't have an issue with the cul-de-sac. Selectman Schofield noted there is no gain for the town and gain for the home owner. **Selectman Schofield made and Selectman Burke seconded a motion to close the public hearing to consider laying out and accepting proposed 'Irons Way'. The motion carried unanimously. Selectman Schofield made and Selectman Burke seconded a motion to lay out and accept the proposed 'Irons Way' as described by Andrews Survey & Engineering, Inc. and on 'Road Acceptance Plan of Irons Way in Mendon, MA Owned by Mary Irons' dated March 16, 2016. The motion carried by majority. Selectman Burke was the descending vote. The article will be on the November Special Town Meeting warrant.**

Selectman Schofield made and Selectman Burke seconded a motion to open the public hearing to consider laying out and accepting Haywood Circle, Russell Court, Warfield Drive and Puffer Drive. The motion carried unanimously. Selectman Schofield read the legal hearing notice. Attorney Thomas Wickstrom approached the Selectmen. There were no questions from the audience. Chairman Reil confirmed the roads will be plowed and maintained. Selectman Schofield made and Selectman Burke seconded a motion to open the public hearing to consider laying out and accepting Haywood Circle, Russell Court, Warfield Drive and Puffer Drive. The motion carried unanimously. Selectman Schofield made and Selectman Burke seconded a motion to lay out and accept Warfield Drive, Russell Court, Haywood Circle, and Puffer Drive as shown on "Roadway Acceptance Plan Warfield Drive, Russell Court, Haywood Circle, and Puffer Drive in Mendon Massachusetts" dated January 15, 2015, Prepared by Outback Engineering. The motion carried unanimously.

7:40 p.m. **Chairman Reil made and Selectman Schofield seconded a motion to enter into executive session, M.G.L. c.30A, § 21(a) purpose 2 to conduct a strategy session in preparation for and contract negotiations with Town Administrator Kimberly Newman and to conduct a strategy session in preparation for collective bargaining with the Highway Department Union. Also, under purpose 3 to discuss strategy with respect to Showtime Entertainment litigation as an open meeting may have a detrimental effect on the bargaining position of the Selectmen and I so declare. We will reconvene in regular session only to adjourn. A roll call vote is needed. Schofield-aye, Burke-aye, Reil-aye.**

9:58 p.m. **Selectman Schofield made and Selectman Burke seconded a motion to adjourn the meeting. The motion carried unanimously.**

Respectfully submitted,



Diane Willoughby
Executive Assistant

Documents Discussed located in Selectmen's Office:

Town of Mendon, Request for Proposals (RFP) Disposal of Real Property, May, 2016

Town of Mendon, NPDES PII Small MS4 General Permit Annual Report, April 1, 2015-March 31, 2016

Regular Session Minutes of January 20, 25 and March 14, 2016

MENDON SELECTMEN MINUTES OF MEETING----- May 2, 2016
APPROVED-----June 20, 2016

Executive Session Minutes of January 20, March 14, April 6 and April 12, 2016

New License Southwick Street, L-P Gas

Application for Standard Permit Southwick Zoo, 2 Southwick Street, Osterman Propane

Board of Selectmen's Laying Out of a Town Way, Warfield Drive, Russell Court, Haywood Circle and Puffer Drive

Board of Selectmen's Laying Out of a Town Way, Irons Way

Citizen's Petition for Zoning Bylaw Change, Received February 23, 2016

Citizen's Petition for Rezoning of 16 Cape Road, Mendon, MA dated March 28, 2016

Documents Discussed located in Town Clerk's Office:

Road Acceptance Plan of Irons Way in Mendon, MA Owned by Mary Irons dated March 16, 2016, Andrews Survey & Engineering, Inc.

Roadway As-Built Cobbler's Knoll in Mendon, MA dated January 15, 2015, Sheets 1 through 6, Outback Engineering, Inc.