

## MENDON BOARD OF SELECTMEN

**MINUTES OF MEETING----- June 4, 2013**

**APPROVED----- June 17, 2013**

Chairman Goddard, Selectmen Tinio and Reil are present.

Chairman Tinio called the meeting to order at 7:05 p.m. and led the pledge.

Judy Leonelli assisted the Taft Library Building Committee with the purchase of the St. Michael's property. She presented a check to the Friends of the Library \$3000. She encouraged other businesses to also donate their services to the Town.

Chairman Tinio said the Town Hall Union contract was signed. There are still two unions with whom contracts have not been signed yet. A four percent increase was included. **Selectman Goddard made and Selectman Reil seconded a motion to grant a cost of living increase of four percent to the Mendon non-contracted employees. The motion carried unanimously.**

**Selectman Goddard made and Selectman Reil seconded a motion to appoint Monika Schmid to the Mendon Cultural Council with a term to expire June 30, 2015. The motion carried unanimously.**

Chairman Tinio announced the Mendon Summerfest. **Selectman Goddard made and Selectman Reil seconded a motion to grant a Malt Beverages only One-Day License for June 7 through June 10, 2013 to the Nipmuc Youth Softball Program & Mendon Junior Baseball for the Summer Fest on Saturday, June 8 with a rain date of Sunday, June 9, 2013 at the Memorial Field. The motion carried unanimously.**

Chairman Tinio announced the Mendon Beach Blast. **Selectman Goddard made and Chairman Tinio stepped down and seconded a motion to grant a Wines and Malt Beverages only One-Day License for Friday, June 21 through Monday, June 24, 2013 to the Mendon Parks Department for the Mendon Beach Blast on Saturday, June 22, 2013 at the Mendon Town Beach. The motion carried unanimously.**

Anne Mazar explained that Community Preservation Committee is doing an appraisal for the Millville St. property to preserve it. She is working on a matching grant application which involves updating the Open Space and Recreation Plan. The acquisition will have to be voted upon at a fall town meeting. Selectman Tinio requested to be kept updated every couple of months on what the committee is planning.

Linda asked about the process for interviewing candidates in her office. She suggested that she would narrow down to three candidates for each position and the Selectmen can interview three. Selectmen agreed. Selectman Goddard would like to see all resumes. Linda has money in the 2014 budget to train them. Chairman Tinio would like to make sure numbers are confirmed with Mr. Schofield, Finance Committee Chairman. Mr. Schofield said he will set aside time to meet with Linda. Chairman Tinio

asked that the discussion of candidates for Treasurer/Collector's office be put on the agenda for the June 17 meeting.

Options were discussed for funding Town Coordinator/Administrator in BOS Office: Reduce services elsewhere, ask for another override at a ballot vote, fund a portion through savings through public safety dispatch, build into FY15 budget if there is enough new growth, make position part time. Information must be distributed to the public to inform them of the need for the position to be filled. Chairman would like to have a plan in place how to progress forward by the end of August. Mr. Schofield suggested getting together with Shirley & Claudia to look at options without touching stabilization. Mr. Tinio asked that this be put on as the first item on each upcoming agenda.

Anne Mazar explained sending a flyer to residents regarding controlling mosquitoes in their yards. It costs \$500 to put one flyer in the Town Crier. Tire recycling would be covered under the \$2400 they would like to see on the warrant. Mr. Schofield had considered using this money to help fund the snow and ice removal accounts.

The decision who is the proponent will be made after BOH meeting tomorrow night. Chairman Tinio was not concerned whether BOS or BOH presents the article to the voters. The majority of BOS are in favor of spending \$500 as long as the financial team agrees. Members continued to review other line items.

Mr. Schofield and BOS agreed to add a new Article 13 to fund Snow and Ice Removal Expenses from stabilization fund because a 2/3 vote is needed. Existing Article 13 will be Article 14. **Selectman Goddard made and Selectman Reil seconded a motion to accept the warrant with the addition of an article for the snow and ice removal account from stabilization. The motion carried unanimously.**

Mr. Tetreault said Chapter 90 funds are coming in less than expected. Bellingham Street at the end of Bates Street and Millville Street were on his list to repair it. He will not be able to do much as he anticipated.

Chairman Tinio read the Special State Senate Election Warrant for June 25, 2013. Members signed.

**Chairman Goddard made and Selectman Reil seconded a motion to appoint the following people to serve in the named positions for a term of one year, expiring June 30, 2014.**

Com. or Position	Name
ADA Coordinator	Kevin Rudden
Affordable Housing Coordinator	William McHenry
Assistant Building Inspector	John Erickson
Building Commissioner/Inspector	Timothy Aicardi
Custodian of Soldiers and Sailors Graves	Robin Fletcher
Deputy Election Warden	Kathryn Rich
Election Warden	Carol Cook
Emergency Management Director	Mark Bucchino
Insurance Advisory Committee	Claudia Cataldo
	Alan Tetreault
	Mark Ricard

**Master Plan Committee**

**Peter Coffin  
Sharon Cutler  
Mark Mortimer  
Steve Parent  
William Ambrosino  
Shirley Smith  
Shirley Grant  
Alan Tetreault  
Robin Fletcher  
Robin Fletcher  
William Ambrosino  
Jack Grenga  
Albert Jones  
Shirley Grant  
Shirley Smith**

**Municipal Hearings Officer  
Highway Dept. Procurement Officer  
Veteran's Agent  
Veteran's Burial Agent  
Website Committee  
Wiring Inspector  
Assistant Wiring Inspector  
Zoning Board of Appeals Alternate Member  
Zoning By-Law Review Committee  
The motion carried unanimously.**

**Chairman Goddard made and Selectman Reil seconded a motion to appoint the following people to serve in the named positions for a term of three years, expiring June 30, 2016.**

<b>Com. or Position</b>	<b>Name</b>
<b>Agricultural Committee:</b>	<b>Maximilian Carbone Jane Belleville</b>
<b>Capital Planning Committee:</b>	<b>Richard Schofield Willem Angenant</b>
<b>Conservation Commission</b>	<b>Timothy Aicardi Peter Coffin</b>
<b>Counsel on Aging</b>	<b>Kevin Rudden James Negri</b>
<b>Finance Committee</b>	<b>Christopher Burke Willem Angenant Eric Peterson</b>
<b>Historical Committee</b>	<b>Ellen Wagner Jane Lowell</b>
<b>Land Use Committee, Member at Large</b>	<b>Anne Mazar</b>
<b>Land Use Committee, Planning Board Member</b>	<b>Barry Iadarola</b>
<b>Land Use Committee, Con. Com.</b>	<b>Peter Coffin</b>
<b>Zoning Board of Appeals</b>	<b>James Carty</b>
<b>The motion carried unanimously.</b>	

**<Recessed to change DVD>**

**Chairman Goddard made and Selectman Reil seconded a motion to appoint Claudia Cataldo as Town Accountant for a term of five years, expiring June 30, 2018. Motion carried unanimously.**

**Chairman Goddard made and Selectman Reil seconded a motion to appoint the following individuals to the Taft Library Building Committee through project completion: Joseph Cronin, Donald Morin, Daniel Labastie, Moritz Schmid, Kevin Rudden, Susan Darnell, Jay Washburn, Paul Fitzgerald, Amy Fahey and Chuck Noel. The motion carried unanimously.**

**Selectman Goddard made and Selectman Reil seconded a motion to enter into the contract with Lycott Environmental, Inc., Proposal/Contract Number: M277-13, Rev. May 29, 2013, for the Mechanical Aquatic Vegetation Management of Nipmuc Lake Outlet. The motion carried unanimously.**

**Selectman Goddard made and Selectman Reil seconded a motion to sign the contract with Potter's Office Cleaning for \$742 per month. The motion carried unanimously.**

Mike Watson said he will cut grass at the church for the rest of the month. *Action: Diane Willoughby to solicit prices for lawn service from local companies for the new library and the Fire Department.*

Chairman Tinio explained that Mendon is considered an impacted community in regards to the proposed Milford casino due to Route 16. Selectmen have been attending meetings.

**Selectman Goddard made and Selectman Reil seconded a motion to adjourn the meeting. The motion carried unanimously.**

Respectfully submitted,



Diane Willoughby  
Administrative Assistant

Documents Discussed Located in the 'Administrative Secretary's' Office:  
Potter's Office Cleaning Contract July 2013 to June 30, 2014  
Lycott Environmental, Inc., Proposal/Contract Number M277-13, Rev. May 29, 2013 for the  
Mechanical Aquatic Vegetation Management of Nipmuc Lake Outlet  
Notice of Approval of Special License for Sale of Wines & Malt Beverages only, Nipmuc Youth  
Softball Program & Mendon Junior Baseball  
Notice of Approval of Special License for Sale of Malt Beverages only, Mendon Parks Department  
June 27, 2013 Special Town Meeting Warrant  
June 25, 2013 Special Senate Election Warrant  
Personal Protection from Mosquitos Flyer for Town Crier Insert