

## MENDON BOARD OF SELECTMEN

**MINUTES OF MEETING----- July 1, 2013**

**APPROVED----- July 29, 2013**

Chairman Tinio, Selectmen Goddard and Reil are present.

Chairman Tinio called the meeting to order at 7:05 p.m. and led the pledge.

Selectman Goddard explained he met with Mr. Schofield and consolidated time lines for town coordinator/administrator not including the dispatch option. A ballot date needs to be chosen, potentially October 8. The Town Clerk needs the wording by September 3. We also need to know whether another Special Town Meeting (STM) is needed and if so, when. Chairman Tinio suggested having a STM the last week of September or beginning of October. Mr. Schofield will check with Margaret to see if a mid-September meeting is possible, if needed. He will also check with Claudia to see when free cash will be certified. Susan Darnell and Diane Willoughby volunteered to help gather public information needs to be gathered. Also, leverage social media and set time aside during a selectmen's meeting. Also, reach out to town committees to meet with them during their meetings. Need to determine what type of search committee will be used. The town could do it themselves or hire an outside company. An outside company would charge approximately \$5,000. July 15 will look at ROI and an informational flyer.

Linda Hawkes explained there is one 18-hour position open in the Treasurer/Collector's office. There are also nine hours in the Town Clerk's office and 19 in the Parks Dept., 10 hours in Conservation Commission (56 total). The Parks Department & Town Clerk's Clerk position need to be separated as far as the union is concerned. Discussion surrounded efficiencies in several dept. *Action: Diane Willoughby to send a letter to the Town Hall Employees' Union to discuss separating positions. Is a meeting required or can a decision be made without?* Linda interviewed candidates for clerical position in her office and has made a recommendation. Selectmen agreed to make a decision after review other town hall clerical positions.

Patrice Murphy joined the Selectman to discuss the 100-acre parcel the Community Preservation Committee would like to purchase for passive recreation. An appraisal is being sought. Deadline to apply for a matching grant is July 17. They match at 58 percent. This has to be approved at a special town meeting if the grant is awarded. **Selectman Goddard made and Selectman Reil seconded a motion to authorize the application for a Grant to Purchase a 100-acre parcel North of Pleasant Street and West of Millville Street and to appoint Patrice Murphy as the Project Manager for the grant application. The motion carried unanimously.**

**Selectman Goddard made and Selectman Reil seconded a motion to enter into the Electricity Aggregation Agreement with the Hampshire Council of Governments pending town counsel review. The motion carried unanimously.**

Blythe Robinson, Upton Town Manager, informed the selectmen and Bill Ambrosino about regional E-Permitting opportunity. There is a fee to join. Action: *D. Willoughby to put this subject on the July 15 agenda and invite any departments that do permitting.*

**Selectman Goddard made and Selectman Reil seconded a motion to enter into the Mechanical Aquatic Vegetation Management of Nipmuc Lake Outlet, Proposal Contract Number: M 277-13, Revised June 18, 2013. The motion carried unanimously.** The contract that Selectmen previously signed was written between the Lake Nipmuc Association and Lycott instead of between the town and Lycott.

**Selectman Goddard made and Selectman Reil seconded a motion to appoint Joyce Firth to the Cultural Council with a term to expire June 30, 2015. The motion carried unanimously.**

The Murphy Dog Hearing decision still needs to be revised by town counsel.

Selectman Reil has concerns with Roy Ventures Corp. customers parking on town property. Mark is concerned that there is nothing in writing authorizing it and it could be a liability. He is concerned with inebriated people crossing the street and whether the state approves of them crossing Route 16. Chairman Tinio said a detail officer is hired when needed, every Friday. Action: *Diane Willoughby will ask town counsel to review town bylaw Chapter 9 Section 7 for overflow parking of End Zone and town's liability for any incidents from that parking and crossing a state highway.*

Members discussed the possibility that Aerosmith may play at the Imperial Car Show. Police are meeting with Imperial on July 9 to discuss public safety for the Car Show. Action: *Diane to invite Mr. Meehan and Public Safety for July 15.*

**Selectman Goddard made and Selectman Reil seconded a motion to approve the meeting minutes of June 17 and June 21, 2013 as written. The motion carried unanimously.**

Members agreed that no executive session is needed.

**Selectman Goddard made and Selectman Reil seconded a motion to appoint Ms. Barbara L. Mola of Uxbridge, MA as a part-time Police Matron effective immediately at a rate of \$11.00 per hour. Police Matron Read Motion. Motion carried unanimously.**

**Selectman Goddard made and Selectman Reil seconded a motion to sign the Chapter 90 Project Requests #50882 for the re-surfacing of Millville Street for \$62,000 and Bates Street for \$15,500. The motion carried unanimously.**

Alan Tetreault explained he is ready to start renovating the recycling center. He sent them a plan showing three containers. One will contain building debris for residents. Money will come out of recycling revolving account. Mr. Tetreault assured Selectmen that a record will be kept of the money spent out of that account. Mr. Tetreault will see if Millville is interested in using this facility and how much tonnage they anticipate. **Selectman Goddard made and Selectman Reil seconded a motion to approve the Recycling Bin System sketch dated June 11, 2013. The motion carried unanimously.**

Alan also has reimbursement requests which he did not have ready for tonight.

Diane Willoughby explained that an attorney is looking for a release of 35 Miscoe Road. In 2009 selectmen did not opt to purchase the property under Chapter 61B. There is no record of the decision. **Selectman Goddard made and Selectman Reil seconded a motion to not exercise the Town of Mendon's option under Chapter 61B to purchase Lot E, 35 Miscoe Road. The motion carried unanimously.**

R. Schofield joined the Selectmen to inform them that he met with Clark Rowell to discuss library bond funding. Proposal A was the library committee's first choice with a substantial portion of debt going away in 2017. There is light principal and heavy interest first then accelerated principal in middle with a 12-year bond. Proposal B is a 20-year debt.

Selectmen agreed they would have a quarterly review during the middle of August.

**Selectman Goddard made and Selectman Reil seconded a motion to adjourn the meeting. The motion carried unanimously.**

Respectfully submitted,

A handwritten signature in cursive script, reading "Diane Willoughby". The signature is written in dark ink on a white background.

Diane Willoughby  
Administrative Assistant

Documents Discussed Located in the 'Administrative Secretary's' Office:  
Hampshire Council of Governments' Electricity Aggregation Agreement  
Consolidated Time Line for Town Administrator/Coordinator  
LAND Grant Application Signature Page  
Lycott Proposal/Contract Number: M 277-13, Revised June 18, 2013  
BOS Meeting Minutes of June 17 and June 21, 2013  
Chapter 90 Project Requests #50882, Millville Street and Bates Street  
Conigliaro Block Recycling Bins Sketch dated June 11, 2013