

MENDON BOARD OF SELECTMEN

MINUTES OF MEETING----- July 15, 2013

APPROVED-----August 12, 2013

Chairman Tinio, Selectmen Goddard and Reil are present.

Selectman Goddard called the meeting to order at 7:08 p.m.

Kevin Meehan and Lt. Blanchette addressed the board regarding the Car Show Permit. Mr. Meehan has not been told that Aerosmith is coming to the Car Show. He cannot afford the \$1 million they charge. Selectman Goddard is concerned with large numbers of people attending no matter who is featured. There are weekly meetings with Public Safety and Imperial to handle influx of people. One hundred officers are scheduled to work. There will be a single lane for trolleys, one for east and one for west-bound traffic. Electronic signs will be put up one week prior. *Action: Diane Willoughby to review Certificate of Liability with Brandon Moss.*

Selectman Goddard made and Selectman Reil seconded a motion to allow Meehan Automobiles, 8 Uxbridge Road, to hold a car show on Friday, August 16 from 4:00 p.m. to 11:00 p.m. pending insurance coverage is reviewed by town counsel and appropriate routing slips are obtained. Vendors must apply to the Board of Health individually for food permits. The motion carried unanimously.

Keith Usher, owner of 179 Blackstone Street, Michael Ammendolia, Conservation Commission member, Tim Aicardi, Building Inspector/Conservation Commission member, Sharron Luttrell and Tom Tierney, abutters approached the board to discuss activity on 179 Blackstone Street. Mr. Ammendolia and Mr. Tinio explained the Conservation Commission's role about clearing trees. Peter Coffin determined there were no wetland violations. *Action: D. Willoughby to ensure there is a formal written response to address resident issues.* Tim Aicardi said he received an email from the Principal Assessor regarding structures on the property for which permits were not issued. There is a variance on file for a cabana and pool. Mr. Usher was not aware permits were needed. Selectman Tinio requested an inspection be done so we can ensure things are done properly. Mr. Usher will look to see what permits he has obtained. Mr. Aicardi received a complaint regarding some loud noise. He investigated and found out it was a rock crushing machine. Mr. Aicardi said the owner had the machine on site for just one day. Mrs. Luttrell is concerned with heavy equipment coming in and out of the property and wouldn't expect this activity to be done in a residential area. There is a large pile of wood on the property. Abutters are concerned with their property value. Mr. Usher said he buys the wood in bulk and processes it to get a discount for his personal consumption. Mr. Usher offered to plant some pine trees to block the neighbors' view. Selectmen agreed there is no noise or conservation issue. If there is more building to be done, the owner should contact the Building Department. The property owners must work the issue out amongst themselves. *Action: D. Willoughby to*

write up a conclusion and send to the Building Department, Conservation Commission and property owners.

Chairman Tinio spoke with the Town Hall Union and they are okay with Conservation and Highway Department positions being separate again. The Parks Department and Town Clerk clerical positions have been separated. Those positions will be part time. Linda Hawkes recommended Janet LeBlanc be hired for the clerical position in her office. **Selectman Goddard made and Selectman Reil seconded a motion to appoint Janet LeBlanc as Part-Time Municipal Clerk (Treasurer's Office) effective August 5, 2013 subject to Ms. LeBlanc accepting an offer of employment at the non-union, pay grade of Step 4 Grade 1 (\$18.02 per hour) for 18 hours per week. The motion carried unanimously.** Mrs. Bonderenko addressed the board to say she would like to advertise the position for her office at the same rate of pay. She is concerned that if a municipal clerk is hired for several offices he/she may be pulled to handle an issue in another office as has happened in the past. Selectman Goddard said the job of a Town Administrator/Coordinator is to manage the schedules of personnel. The job can be posted for ten days in the town hall.

Paul Fitzgerald, Vice Chairman of the Library Building Committee, Don Morin, and Susan Darnell, Building Committee Members and Mary Bolso, Project Manager, Lamoureux Pagano Associates approached the board. Mr. Fitzgerald gave an overview of the project status and introduced Mary. Chairman Tinio gave Mary permission for her counsel to work with our town counsel. **Selectman Goddard made and Selectman Reil seconded a motion to enter into a contract for with Lamoureux-Pagano for Owner's Project Management Services for the Renovation of 29 North Avenue as the New Taft Public Library for the Town of Mendon. The motion carried unanimously.**

Chairman Tinio said there was discussion regarding repurposing the rectory for police trailers or for the Building Department. The proximity to the police station is an issue. Handicap access is an issue for the Building Department. Selectmen agreed rationale needs to be put in writing why the rectory cannot be used for these purposes. Linda explained she needs signatures from the board to draw money from general funds before borrowing is authorized. She is researching 12-year bond (highest payments) versus a 15- or 20-year bond. A 15-year bond allows a decrease in payments in 2017.

Bill Ambrosino and Barry Iadarola approached the board to discuss regional e-permitting. It will cost \$7,000 to join and \$2,000 annually. It will cost \$6,000 to set up and \$3,000 annually for on line mapping with People GIS. Bill Ambrosino will send the board a copy of the proposal. These three items will be submitted to the Capital Expense Committee. Anything below the limit will go to the Finance Committee. Mr. Hammer, Meridian Land Services, suggested talking to neighboring towns about usability. He is aware that towns are dropping E-GIS. *Action: W. Ambrosino to send all three items to Rich.*

Mike Hammer is a Land Surveyor representing Gail Razvi who wants to market three houses on her lot for Approval Not Required (ANR). Miscoe Hill Road is discontinued. ANR approval requires it being on a public way but lot needs to have vital access. He wants to use frontage on Old Road to Upton. Mr. Ambrosino was having problem with the vital access. Based upon a similar situation with Mr. Philbrick's property, Mrs. Razvi would like access to her property. The road would be discontinued when construction on Mr. Philbrick's property was completed. Mr. Ambrosino has an issue with when the road is discontinued as each property owner would own half. The selectmen want town counsel to look at the request. Mr. Ambrosino suggested repositioning to change frontage. Mr. Hammer said there are wetland issues and doesn't know the process in MA as he is from NH. *Action: Mr. Ambrosino will work with town counsel and contact Mr. Hammer.*

Discussion of Chapter 77 transfers and invoice processing was tabled as Mr. Schofield was not ready to talk about them. They can be put on the agenda when the quarterly review is scheduled.

Chairman Tinio read the restraint portion of the Notice of Decision for the Murphy dog hearing. **Selectman Goddard made and Selectman Reil seconded a motion to issue the Notice of Decision dated July 15, 2013 to Mr. Michael and Elizabeth Murphy. The motion carried unanimously.**

An application for live entertainment has not been received yet for the car show. Members signed the license pending receipt of live entertainment application.

Chairman Tinio read the request for the Braking AIDS Ride to travel through Mendon **Selectman Goddard made and Selectman Reil seconded a motion to grant permission for the Braking AIDS Ride to travel through the Town of Mendon on Friday, September 27, 2013 at approximately 8:15 a.m. to 10:30 a.m. The motion carried unanimously.**

Selectman Goddard made and Selectman Reil seconded a motion to approve the meeting minutes of June 27, 2013 as written. The motion carried unanimously. Minutes of July 1 will be reviewed for approval at the next meeting.

Selectmen discussed a letter to be sent to the CMRPC to indicate the board's intention to work with them in regards to the Milford casino. They agreed they may want to do their own traffic study. The town does not intend to collect funds. *Action: Selectman Goddard and Diane Willoughby will draft a letter regarding the impact on Mendon from a casino in Milford. Selectman Goddard will involve the Master Planning Committee.* The response is due tomorrow.

Members agreed to meet August 12 & 26, 2013

Selectman Goddard made and Selectman Reil seconded a motion to enter into Executive Session (M.G.L.c30A, Sec. 21(3)) to discuss strategy relating to collective bargaining with the Town Hall Union and under choice 2 to conduct contract negotiations with the Mendon Permanent Fire Fighters Union, Local 4936. A roll call vote is needed. The meeting will reconvene only to adjourn. Goddard-aye, Tinio-aye, Reil, aye.

Respectfully submitted,

A handwritten signature in cursive script, reading "Diane Willoughby". The signature is written in dark ink and is positioned above the printed name and title.

Diane Willoughby
Administrative Assistant

Documents distributed located in 'Administrative Secretary's' Office:

Report of Advance of Funds in Lieu of Borrowing dated July 15, 2013

Letter dated June 16, 2013 from Sharron Luttrell to Board of Selectmen

Letter dated June 25, 2013 from Jim Dreher, Braking AIDS ride

Email dated July 15, 2013 from Jean Berthold, 179 Blackstone Street

ANR Subdivision Concept Sketch, Lands of M. Gail Razvi, dated April 29, 2013