



**Town of Mendon**  
**Board of Health**  
18 Main Street  
Mendon, MA 01756

**MINUTES APPROVED**

By Board of Health on  
FEBRUARY 28, 2024

**Board of Health • Meeting Minutes | Wednesday – December 20, 2023**

BOARD OF HEALTH	ATTENDANCE	ATTENDED
Alan Greenberg • Chairman	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Remote
Tom Fichtner • Vice-Chairman	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Remote
Joyce Gilmore • Member	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Remote
Jack McLellan – Inspectional Svcs. Office Coord.   Health Admin.	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	<input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Remote
Colleen Strapponi – Health Agent	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent	<input type="checkbox"/> In-Person <input type="checkbox"/> Remote
MEETING LOCATION		START TIME
<input checked="" type="checkbox"/> Microsoft Teams <input checked="" type="checkbox"/> Taft Public Library – Downstairs Meeting Room • 29 North Avenue, Mendon MA		6:30 PM
		END TIME
		8:30 PM

At 6:30 PM, BOH Meeting has been called to order by Chairman Greenberg and begins with the 1<sup>st</sup> Item on tonight's agenda.

**1<sup>st</sup> Item on Agenda**

**Mendon Old Landfill Discussion**

Tom Fichtner gives an overview to Karis North, Town Counsel, who is joining tonight's meeting virtually, of the history of the Mendon Landfill on 28 Bellingham Street. One of the aspects of the landfill is the monitoring and maintenance of the property, as the Town of Mendon is currently paying for the monitoring services and during the monitoring process, that depressions in the landfill cap has been noticed and was advised by the Massachusetts Department of Environmental Protection, to fill in those depressions. The Board is looking for Town Counsel's opinion on the responsibility of the maintenance of the property. Karis responded that she would need the court documents and other documentation that pertains to the landfill so that she may review that information before offering any insight. The Board and Town Counsel discusses further and Chairman Greenberg asks Jack to send Town Counsel the Files the Board currently has in possession to Town Counsel for her review. After Town Counsel has reviewed the information, Town Counsel and the Board will schedule a future meeting to discuss. The Board thanks Karis for joining tonight and Chairman Greenberg moves onto the 2<sup>nd</sup> Agenda Item.

**2<sup>nd</sup> Item on Agenda**

**BOH Annual Report 2023 for Review and Approval**

Jack updates the Board that he has Drafted the BOH Annual Report for their review and approval before submitting to the Assistant to the Town Administrator. The Board has reviewed it and there are no changes.

**Chairman Greenberg calls for a motion to accept the Board of Health Annual Report for 2023.**

Tom Fichtner makes the motion to accept the Board of Health Annual Report for 2023 as written. Joyce seconds the motion. The motion is passed. **Roll call vote: Greenberg-Aye, Fichtner-Aye, Gilmore-Aye.**

Chairman Greenberg thanks everyone for joining on this topic and moves on to the 3<sup>rd</sup> Agenda Item.

**3<sup>rd</sup> Item on Agenda**

**Food Permits for Non-Profit/Charitable Groups for Town Events**

Tom Fichtner wanted to explore the possibility of waiving the Food Permit Fees to Non-Profit/Charitable Groups for Town Events and wanted to get the Boards thought on that. The Board discusses the possibility and is on board with the waiving of the Food Permit Fee on a case by case basis but would like Colleen's input before making a final decision. Colleen was unable to make tonight's meeting, so Chairman Greenberg would like this topic back on the

Agenda for the next BOH Meeting. Chairman Greenberg thanks everyone and moves on to the 4<sup>th</sup> Agenda Item.

**4<sup>th</sup> Item on Agenda**

**EL Harvey Contract Update**

Jack updates the Board that EL Harvey Counsel has it in their possession and just awaiting on their final approval of Town Counsels revisions. Within this topic, Jack updates the Board that he spoke with Jody Kurczy, the Town's Finance Director, and Eric Kinsherb, the Town Accountant, about the budgeting costs associated with the Municipal Trash being separated from the Subscribers costs. Jack shares the email from Jody in response to the separation of costs, that outlines the indirect costs for administrative support with providing the program to subscribers. Jody and Eric think that the municipal costs stay intact with the subscribers as indirect costs would balance out those costs of administrative support. The Board discusses and after careful consideration, the Board requested that Jack reach out to Jody and Eric to schedule a meeting with the Board so all can understand each other's point of view and understand the process more completely. Jack said he will reach out to Jody and Eric and update the Board with a scheduled date. Chairman Greenberg thanks everyone and since Colleen is unavailable for the 5<sup>th</sup> Agenda Item, Chairman Greenberg moves on to the 6<sup>th</sup> Agenda Item.

**5<sup>th</sup> Item on Agenda**

**Health Agent Updates**

NOT DISCUSSED

**6<sup>th</sup> Item on Agenda**

**Outstanding Old Business Review & Discussion**

Joyce mentions that in regard to the EL Harvey Contract, that she received a call from a Resident, inquiring about the Senior Discount, as they rent property and the renter is a senior, and not the property owner, therefore not getting the discount. Jack mentions that one of the requirements to get the Senior Trash Discount is to be the property owner of the service address. The Board discusses the pros and cons of changing the Senior Discount requirements, and determined that it should remain as is, without changes.

Tom Fichter asked Jack if there was an update from November's meeting regarding Danielle Edmands, the Animal Inspector, in regard to getting the Rabies Preventative Vaccine, in case she comes into contact with an animal who is positive for rabies. Jack said he hasn't heard anything back from Danielle and will follow-up with her tomorrow.

Tom Fichter asked Jack if there was anything from Tom Ryder, the BOH Engineer, in regard to the updates of the Well Regulations. Jack said he did speak with Tom Ryder and said that he was still working on them as Tom Ryder has been very busy this month, but still on his radar.

**7<sup>th</sup> Item on Agenda**

**Topics Not Anticipated Within 48 Hours**

NONE

The Board set its next meeting for Wednesday – January 10, 2024, at 6:30 pm.

**Chairman Greenberg calls for a motion to adjourn tonight's meeting.**

Tom Fichtner makes the motion to adjourn tonight's BOH Meeting. Joyce seconds the motion. The motion is passed.

**Roll call vote: Greenberg-Aye, Fichtner-Aye, Gilmore-Aye.**

Meeting is ended at 8:30 PM.