

**MINUTES OF MEETING-----AUGUST 29, 2017**

*Meeting called to order at 5:00 P.M. in the Assessor's Office. Assessor Chairman Ken O'Brien, Assessor Kevin Rudden, Assessor Susan Edmonds and Principal Assessor Jean Berthold were present.*

*Motion made by Susan and seconded by Kevin to approve the minutes of August 1, 2017. Unanimous vote.*

*The Board signs the roll back certificate and warrant for Chapter 61A roll back taxes for a property owned by Larry & Sandra Pearson located at 40 Quissett Road which is being withdrawn from classification. The lien release will be prepared for submission once the tax has been remitted.*

*The Board discusses Assessor sign off on all Building Occupancy Permits. Ken is working on this.*

*The Board discusses articles for the upcoming November Special Town Meeting. The Board will request an article be placed on said warrant to transfer \$1300 from Update Valuation Account to Assessors Supplies Account. These funds were originally a stipend for late Tom Hackenson that the Assessors transferred into an account where they were secure. The funds are now needed for various supplies for the office and field work.*

*The two standard articles regarding the Stabilization and Capital Improvements Accounts will be requested.*

*The Board discusses the current Overlay Account. Jean advises that due to the multi-year abatements granted this year the overlay account is too low. In order to receive DOR approval for our FY18 tax rate the overlay account will need to be funded at a more appropriate amount. The Board discusses this and decides to advise the Selectmen to place an article on the November Special Town Meeting requesting a transfer of \$100K be made into the overlay account.*

*Motion made by Kevin and seconded by Susan to adjourn the meeting at 7:00 PM. Unanimous vote.*

*Respectfully submitted,*

*Kevin Rudden, Clerk*

**MINUTES APPROVED: September 19, 2017**

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