

**MINUTES OF MEETING-----MAY 17, 2017**

*Meeting called to order at 5:00 P.M. in the Assessor's Office. Assessor Chairman Ken O'Brien, Assessor Kevin Rudden, Assessor Susan Edmonds and Principal Assessor Jean Berthold were present.*

*Motion made by Kevin and Ken steps down as Chairman to approve the minutes of April 25, 2017.*

*The Board reorganizes and welcomes new Assessor Susan Edmonds.*

*Motion made by Kevin and seconded by Susan to appoint Ken O'Brien as Chairman of the Board. Motion carries.*

*Motion made by Susan and Ken steps down as Chairman to appoint Kevin Rudden as Clerk. Motion carries.*

*Motion made by Kevin and seconded by Susan to reappoint Jean Berthold as Principal Assessor for Fiscal Year 2018. Unanimous vote.*

*The Board signs the #2017-90 excise commitment.*

*The Board signs the Fiscal Year 2017 monthly Real Estate Tax Exemption Report.*

*The Board signs the end of month Motor Vehicle Abatement Reports.*

*The Board signs the monthly special reports for Personal Property Tax Abatements for Fiscal Year 2010 and 2011 for Verizon New England Inc.*

*The Board signs the monthly special reports for Real Estate Tax Abatements for Fiscal Year 2013 and 2014 for D. Bruce Wheeler, Trustee of Sylvan Springs subdivision.*

*The Board discusses the remaining outstanding abatement requests from Sylvan Springs. A new counteroffer is anticipated.*

*The Board discusses the UMass Amherst Assessors School taking place in August. Susan Edmonds, Kevin Rudden and Jean Berthold will attend.*

*The Board discusses to ongoing fieldwork being completed by Ken O'Brien.*

*Motion made by Kevin and seconded by Susan to adjourn the meeting at 6:00 PM. Unanimous vote.*

*Respectfully submitted,*

*Kevin Rudden, Clerk*

---

