***MINUTES OF MEETING---------------------------------------------------SEPTEMBER 6, 2023***

*Meeting called to order at 5:30 P.M. Assessor Chairman Kenneth O’Brien, Assessor Clerk Kevin Rudden and Principal Assessor Jean Berthold are present. This meeting is being held in person, remote and being recorded. Roll call vote, Rudden, aye, O’Brien, aye. Assessor Susan Edmonds is absent.*

*Motion made by Ken and seconded by Kevin to appoint Kevin Rudden as Chairman of the Board of Assessors. Roll call vote, Ken aye, Kevin, aye.*

*Motion made by Kevin and seconded by Ken to appoint Kenneth O’Brien as Clerk of the Board of Assessors. Roll call vote, Kevin, aye, Ken, aye.*

*The minutes of May 24, 2023 will not be approved at this meeting as we do not have a quorum of members that were present.*

*Principal Assessor Jean advises the Board that she had a discussion with Select Board Chair Merolli regarding moving the Assessor’s Property Information file cabinets upstairs to a location more available to the Assessor’s needs. The current office location is much smaller than the previous location which will not support these files. Chairman Merolli agreed to have the file cabinets relocated to the hallway outside of the Assessor’s Office for the interim.*

*The Board discusses the ongoing Cyclical Inspection Program. Principal Assessor Jean Berthold advises the Board that the first phase has been successfully completed which consisted of 450 homes. The second phase will most likely occur in the Spring of next year.*

*The Board discusses a late filed 3ABC Return of Property Held for Charitable Purposes Form from The Garrison Speed Shop located at 45 Uxbridge Road. The Board peruses the forms and requests that the owner supply them with more information as to their charitable purpose.*

*The Board discusses the Senior Means Tested Exemption Program. Kevin explains how the program will be handled. Kevin will attend the Select Board meeting tonight and request the Select Board vote a percentage of what the applicants have received as their State Circuit Breaker tax credit. This first year we had 17 qualifying applicants with a total of $17,932. In Circuit Breaker tax credit. Kevin has prepared a spread sheet indicating what various percentages totals would be spread across property owners tax bills. An example would be at 50% - an average of $4.55 annually, 100% - an average of $9.09 annually and at 200% - an average of $18.19 annually.*

*Motion made by Ken and Kevin steps down as Chairman to adjourn the meeting at 5:58PM in order to attend the Select Board meeting. Roll call vote, Ken, aye, Kevin, aye.*

*Respectfully submitted,*

*Kenneth O’Brien, Clerk*

*MINUTES APPROVED: 11/15/2023*