***MINUTES OF MEETING--------------------------------------------------DECEMBER 16, 2020***

*Meeting called to order at 5:30 P.M. Assessor Chairman Kevin Rudden, Assessor Susan Edmonds and Principal Assessor Jean Berthold are present. Ken O’Brien was present via conference call.*

*Motion made by Ken and seconded by Sue to approve the minutes of October 13, 2020. Unanimous vote.*

*Motion made by Ken and Kevin steps down as Chairman to second approving the minutes of November 3, 2020. Motion carries.*

*Motion made by Ken and seconded by Sue to approve the minutes of November 23, 2020. Unanimous vote.*

*The Board signs the Fiscal Year 2021 Real Estate and Personal Property Tax Warrant. Ken authorizes Jean to sign for him.*

*The Board signs the “Assessors’ Notice To All Persons Subject to Taxation in the Town of Mendon” for Personal Property Tax and Tax Exemption status. Ken authorizes Jean to sign for him.*

*The Board signs the end of month Real Estate Tax Exemptions. Ken authorizes Jean to sign for him.*

*The Board signs the end of month CPA Surcharge Exemptions. Ken authorizes Jean to sign for him.*

*The Board signs the end of month Motor Vehicle Excise Tax Abatements Reports. Ken authorizes Jean to sign for him.*

*The Board discusses the four Personal Property Tax Exemptions given to the Solar Companies due to PILOT agreements. Jean advises all have been processed.*

*The Board discusses approval of the FY2021 Tax Rate in the amount of $16.79.*

*Motion made by Sue and seconded by Ken to adjourn the meeting at 5:40PM. Unanimous vote.*

*Respectfully submitted,*

*Susan Edmonds*

*Assessor Clerk*

*MINUTES APPROVED: 1/19/2021*