

Co-Chairs – 350th Committee

Jonathan Dudley
Kevin Rudden

Treasurer – Brothers of the Brush

Tom Fichtner

Mendon Board of Selectmen

Richard Schofield - Chair
Christopher Burke
Mark Reil



MENDON'S 350TH ANNIVERSARY

Sponsored by:

THE MENDHAM BROTHERS OF THE BRUSH

mendonma.gov/350

20 Main St, Mendon, Massachusetts 01756

mendon350@mendonma.gov

General Committee Members:

Dan Byer - Secretary
AJ Byrne
Theresa Clifton
Sharon Cutler
Sorcha DeFrancesco
Dick Ferrucci
Jeanne Fichtner
Kathleen Sedgeley Nicholson
Alan Tetreault
Wayne Wagner

Meeting Date: 1/2/2017

Meeting Location: Old Taft Library, 18 Main St. Mendon, MA

Minutes Approved: 2/13/2017

Committee Members Present: Dan Byer, AJ Byrne, Sorcha DeFrancesco, Jonathan Dudley, Jeanne Fichtner, Dick Ferrucci, Kevin Rudden, Kathleen Sedgeley-Nicholson, Alan Tetreault

Absent: Theresa Clifton, Sharon Cutler, Wayne Wagner

Others: Anne Dudley, Russ Dudley, Tom Fichtner.

The meeting was called to order at 7:07pm.

Dick made a motion to approve the minutes of the 11/28/16 meeting, AJ seconded, all approved.

The committee discussed a proposed "Farm to Table" event. Larry Pearson and Ken O'Brien have discussed with members of the 350th committee about a possible event to feature the local farmers and celebrate agriculture in Mendon. The committee agrees this event is a great idea. They will invite Larry to the next meeting. It was suggested to consider Southwick's as a possible location.

Sorcha has been looking into a possible Native American event. She made contact with someone who can organize a tree planting ceremony and possible kid's activities. The committee thinks late April might be best for a tree planting. Dan will meet with Sorcha and figure out the details.

Anne explained she may have a contact for a war reenactment.

Kevin updated the committee on the May birthday celebration. That committee will need to meet again to review. They are concerned the costs for a tent are too high. Kevin is working on the cakes from a local baker.

The committee discussed the fishing derby. Jon asked how we would split the money. He suggests a 50/50 split. If we bring in double the participants than the Lake Nipmuc Assoc. will make the same money they usually do. Dan will reach out to Mark and see what they want to do.

The St Paddy's day committee gave an update. Jeanne explained they are meeting with the End Zone to review the final costs. The meal will be buffet style. Kathleen asked about kids. The committee discussed and all feel that decision should be made by the sub-committee after checking with the End Zone. AJ asked about the capacity and Anne says it is around 400. Dick said the band is all set, Belfast Cowboys and will cost \$750. It was suggested to invite Father Mahoney and the committee agrees. Dan requested an update from the sub-committee so he can post the details on the web page. The committee discussed the ticket sales. Dan recommends collecting all the money upfront to avoid any confusion. Members of the

committee are concerned that tickets be available to the general public rather than a few people buying all the tables. Sorchia also asked about the 350th buttons. The committee discussed and agreed the sub-committee should discuss this further. Jon stated we need to move on.

Jon updated the committee on the Polar Plunge. The event was great and brought in \$1,290. There were 30 registrations and 28 went in. Jon said there was a lot of interest in making it an annual event, possible to support a local charity. AJ and Dan suggest the Parks Dept can sponsor it. Tom asked for clarification that all expenses for this event were the 350th and not Brothers and Jon agreed.

Dan updated the committee on the Parade. A meeting was scheduled but due to weather no one came. Kathleen asked about coordinating with the Dinner Banquet. Dan said the sub-committee will meet again.

The committee discussed their finances. Kevin reviewed the money from the state. The Governor has made 9C cuts and that money is now most likely gone for good. He said we should consider it a done deal at this point and assume it is out. Tom explained that due to tech issues he doesn't have a print copy of the financial report and will instead email it later in the week. **(Exhibit A)** The previous 350th balance was \$17,821.11. Since the last meeting there was \$5,971.73 in expenses leaving \$11,849.38 for a balance. Jon says he will check into the Turkey Trot 5K. Lyndsey is waiting on invoiced from the vendors and we may owe her reimbursements still.

Tom requested the committee reimburse the Clifton's for purchasing pizza for the Santa Parade decorating party. They donated the committee the use of their garage, truck and trailer for the parade.

Alan made a motion to reimburse the Clifton's \$73.25 for the purchase of pizza for the Santa Parade Decorating group, Kevin seconded and all approved.

Kathleen discussed the 350th quilt. It is at the library on display. Kevin says it will be in a future Town Crier article. Dan will post it on Facebook again.

The merchandise committee gave their update. Kevin explained we are not going to re-order bracelets or keychains. The quantities to order are too high. The bracelets are all gone and there are 10-12 keychains left. We have sold 38 of the Chuck Noel prints. Kevin asked for a vote to donate one to Chuck as a thank you for creating it. The committee agreed. Kevin will set up a photo op with print #1 at the library with Chuck for the paper. The framing was donated.

Kevin made a motion to donate one of the \$50 prints back to Chuck Noel, Alan seconded and all approved.

Dan updated the committee on the Mendon Sings Event. To date we have received Cultural funding from Mendon, Bellingham, Millville, Hopedale, Upton, and Northbridge. We are still waiting on Milford and Uxbridge. The total is \$3,400 so far. These are reimbursement grants so we will need to apply for the money after the event. Dick asked about the cost of the event and Dan explained that worst case it will break even. Kathleen asked about memberships. She spoke with a member of the Mendon Minstrels and they were asking. Dan explained that we are contacting the local chorus groups as well as opening it up to the community. He has made contact with the minstrels and they will be included.

Kevin asked about merchandise sales. Dan explained they are considering either refreshments at intermission or afterwards. Jon suggested intermission.

The committee discussed their next meeting date. They agreed on Tuesday Jan 31st at 7, location TBD.

The meeting was adjourned at 8pm.

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Brothers' 350th Anniversary Account

As of the 11.28.16 350th Anniversary Committee meeting, working balance was

\$11,835.26

Financial Adjustments:

Revenue Side:

| | | | |
|--------------------|---------------|--|------------|
| Deposit - 11.28.16 | Square | merchandise sales via credit cards | \$63.21 |
| Deposit - 12.05.16 | | monies received from Turkey Trot; deposited by Jon D. NOTE: As of 01.07.07, breakdown not yet submitted. | \$1,750.00 |
| Deposit - 12.12.16 | Square | merchandise sales via credit cards | \$625.89 |
| Deposit - 12.27.16 | cash / check | \$625.00 cash & \$777.50 checks deposited by Tom F. for the following: * \$140.00 checks for Costume Ball tickets * \$87.50 donations for Costume Ball (per Kevin R.) * \$450.00 auction winner of print #1 at Costume Ball * \$100.00 quilt raffle tickets purchased at Costume Ball * \$175.00 merchandise sales at store front (11.19.16) * \$105.00 merchandise sales at Mendon Greenhouse (11.19.16) * \$75.00 merchandise sales at Turkey Trot (11.24.16) * \$270.00 merchandise sales at store front (11.26.16) | \$1,402.50 |
| Deposit - 12.28.16 | cash / check | \$605.00 cash & \$85.00 check deposited by Tom F. for the following: * \$285.00 merchandise sales from Milford National Bank * \$185.00 merchandise sales from Charles River Bank * \$110.00 merchandise sales from Santa Parade (12.02.16) * \$110.00 merchandise sales at store front (12.03.16) | \$690.00 |
| Balance Adjustment | | Check #124 not used; this was an advance provided for Trivia Night | \$500.00 |
| Balance Adjustment | | Check #126 not used; this was original check given to Clough School but was lost | \$954.25 |
| Deposit - 01.07.17 | cash / checks | \$1,220.00 cash & \$750.00 checks deposited by Tom F. for the following: * All monies were sponsorship money brought in by the participants | \$1,970.00 |

Expenditure Side:

| | | |
|-------------------------------------|---|------------|
| Check #130 - Anne Dudley | reimbursement for Costume Ball tickets | \$70.00 |
| Check #131 - Alan Tetreault | reimbursement for Costume Ball tickets | \$70.00 |
| Check #132 - MURSD | replacement check issued to replace lost check #126 | \$954.25 |
| Check #133 - iolabs | purchase of 100 additional prints (#101- #200) plus backings/protective bags | \$1,181.00 |
| Check #134 - BVT | purchase of banner made for Trivia Night event | \$55.00 |
| Check #135 - Xpression Prints, Inc. | purchase of 350th merchandise (Invoice #16698) | \$2,184.14 |
| Check #136 - Karen Pisani | reimbursement for Costume Ball expenses (centerpieces, lights, skeleton, Gronk frame) | \$249.68 |
| Check #137 - Shelly Dudley | reimbursement for refreshments supplied at Fire station for Santa Parade | \$116.00 |
| Check #138 - Xpression Prints, Inc. | purchase of Polar Plunge T-shirts (Invoice #16741) | \$295.00 |
| Check #139 - Jeanne Fichtner | reimbursement for float decorations at Santa Parade | \$98.00 |
| Check #140 - Simeon Morrow | 1st of 3 payments for Conductor services for Mother Mendon Sings event in March | \$666.66 |
| Check #141 - Jon Dudley | reimbursement for refreshments supplied at the Polar Plunge event | \$55.00 |
| Check #142 - Kevin Rudden | reimbursement for purchase of 350th merchandise (96 mugs) | \$675.52 |
| Check #143 - Bruce Clifton | reimbursement for food provided to float decorating crew (Santa Parade) | \$74.00 |
| Check #144 - ADC Septic | purchase of 2 - Porta Johns for Polar Plunge event (Invoice #1157) | \$200.00 |
| Check #145 - Valley Chapel | use of facility (2 days) for the Mother Mendon Sings event in March | \$550.00 |
| Bank Fee - Milford National | stop payment fee for lost check #126 made out to MURSD | \$32.00 |

Current working balance as of 01.07.17 is

\$12,264.86

POLAR PLUNGE - 01.01.17

Venue - Town Beach

REVENUE (as of 01.07.17)

Sign-Ups

| | |
|--------|------------|
| Cash | \$1,220.00 |
| Checks | \$750.00 |

TOTAL REVENUE (as of 01.07.17) \$1,970.00

EXPENSES (as of 01.07.17)

| | |
|------------|----------|
| Check #138 | \$295.00 |
| Check #141 | \$200.00 |
| Check #144 | \$55.00 |

purchase of Polar Plunge T-shirts; paid to Xpression Prints, Inc. (Invoice #16741)
set up of 2 - Porta-Johns; paid to ADC Septic (Invoice #1157)
reimbursement to Jon Dudley / refreshments

TOTAL EXPENSES (as of 01.07.17) \$550.00

TOTAL PROFIT (as of 01.07.17) \$1,420.00

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SANTA PARADE - 12.02.16

Venue - Founders Park

REVENUE (as of 01.07.17)

N/A

NOTES: Free event; no revenue proceeds expected

EXPENSES (as of 01.07.17)

Check #129 \$121.34

reimbursement to Kevin Rudden / trophies

Check #137 \$116.00

reimbursement to Shelly Dudley / refreshments served at Fire Station

Check #139 \$98.00

reimburement to Jeanne fichtner / parade float decorations

Check #143 \$74.00

reimbursement to Bruce Clifton / refreshments served to float decorating crew

TOTAL EXPENSES (as of 01.07.17) \$409.34

TOTAL PROFIT (as of 01.07.17) \$0.00

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TURKEY TROT - 11.24.16
Venue - Mendon Drive-In

REVENUE (as of 01.07.17)

Deposit 12.5.16 \$1,750.00 **NOTES:** monies deposited by Jon D.

TOTAL REVENUE (as of 01.07.17) ???? **NOTES:** As of 01.07.17, revenue report not yet submotted.

EXPENSES (as of 01.07.17)

???? **NOTES:** As of 01.07.17, expense report not yet submitted.

TOTAL PROFIT (as of 01.07.17) ???? **NOTES:** As of 01.07.17, final numbers pending submittal of financial spreadsheets.

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HAM & BEAN SUPPER - 09.10.16

Venue - Clough School

REVENUE (as of 01.07.17)

Ticket Sales

| | |
|--------|----------|
| Cash | \$475.00 |
| Checks | \$380.00 |

Note: All cash / checks provided by Alan T. on 9/25/16, except for a \$150.00 check provided by Kevin R. on 9/26/16. These monies deposited on 10/7/16.

Anniversary Buttons

| | |
|--------|----------|
| Cash | \$760.00 |
| Checks | \$180.00 |

Note: All cash / checks provided by Alan T. on 9/25/16. Monies deposited on 10/7/16.

Merchandise Sales

| | |
|--------|------------|
| Cash | \$1,655.00 |
| Checks | \$60.00 |

Note: Cash/check received for Merchandise Sales & Jail House was deposited along with other other monies on 9/26/16.

Jail House

| | |
|------|----------|
| Cash | \$400.00 |
|------|----------|

TOTAL REVENUE (as of 01.07.17) **\$3,910.00**

EXPENSES (as of 01.07.17)

| | |
|------------|----------|
| Check #111 | \$30.50 |
| Check #115 | \$50.63 |
| Check #119 | \$69.37 |
| Check #125 | \$10.63 |
| Check #126 | \$954.25 |
| Bank Fee | \$32.00 |
| Check #132 | \$954.25 |

Dan Byer - reimbursement for printing Ham & Bean Supper tickets

Brian Dudley - reimbursement for cake purchase

Alan Tetreault - reimbursement for sign supplies

Theresa Clifton - reimbursement for tablecloths

MURSD - Clough School expenses incurred for food useage (**NOTE: Check lost / not cashed**)
stop payment fee on lost check (Check #126)

MURSD - Clough School expenses incurred for food useage (replacement check)

TOTAL EXPENSES (as of 01.07.17) **\$1,147.38**

TOTAL PROFIT (as of 01.07.17): **\$2,762.62**

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COSTUME BALL - 10.29.16

Venue - Grand View Ballroom

REVENUE (as of 01.07.17)

Ticket Sales

| | |
|--------|------------|
| Cash | \$2,800.00 |
| Checks | \$9,780.00 |

NOTES: 1st deposit of ticket sales (\$5,265.00) made on 10.7.16.
2nd deposit of ticket sales (\$3,150.00) made on 10.11.16
3rd deposit of ticket sales (\$3,395.00) made on 10.25.16
4th deposit of ticket sales (\$770.00) made on 10.31.16
5th deposit of ticket sales (\$140.00) made on 12.27.16

| | |
|-----------------------|----------|
| Gronk Jersey: | \$769.00 |
| Pumpkin Centerpieces: | \$125.00 |
| Graphic Print: | \$450.00 |
| Quilt : | \$100.00 |
| Jail: | \$95.00 |
| Donations: | \$87.50 |

Raffle of autographed jersey and pumpkin centerpieces held at the Costume Ball on 10.29.16
Table centerpieces at Costume Ball on 10.29.16
Auction of Print #1 held at the Costume Ball on 10.29.16 (auction winner - Kevin Rudden)
proceeds collected at the Costume Ball for this on-going raffle to be held thruout the year
proceeds collected at the Costume Ball for guest incarcerations
checks received (2) on 11.29.16 from Kevin Rudden labeled as donations

TOTAL REVENUE (as of 01.07.17) **\$14,206.50**

EXPENSES (as of 01.07.17)

| | |
|------------|------------|
| Check #106 | \$300.00 |
| Check #558 | \$200.00 |
| Check #127 | \$9,019.00 |
| Check #130 | \$70.00 |
| Check #131 | \$70.00 |
| Check #136 | \$249.68 |
| Cash | \$1,000.00 |

BAHA Brothers - deposit provided on 3/30/16 for entertainment
Imperial Ballroom - deposit provided on 10/29/15 for use of venue for Costume Ball (10.29.16)
Grand View - remaining balance paid on 10/28/16
ticket reimbursement to Anne Dudley
ticket reimbursement to Alan Tetreault
expense reimbursement to Karen Pisani
BAHA Brothers - remaining balance paid on 10/29/16

TOTAL EXPENSES (as of 01.07.17) **\$10,908.68**

TOTAL PROFIT (as of 01.07.17): **\$3,297.82**

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