

Co-Chairs – 350th Committee

Jonathan Dudley
Kevin Rudden

Treasurer – Brothers of the Brush

Tom Fichtner

Mendon Board of Selectmen

Mark Reil - Chair
Richard Schofield
Christopher Burke



MENDON'S 350TH ANNIVERSARY

Sponsored by:

THE MENDHAM BROTHERS OF THE BRUSH

mendonma.gov/350

General Committee Members:

Dan Byer - Secretary
AJ Byrne
Theresa Clifton
Sharon Cutler
Sorcha DeFrancesco
Dick Ferrucci
Jeanne Fichtner
Kathleen Sedgeley Nicholson
Alan Tetreault
Wayne Wagner

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Meeting Date: 10/23/2017

Meeting Location: Memorial Park Classroom, 45 Taft Ave. Mendon, MA

Minutes Approved: DRAFT

Committee Members Present: Dan Byer, AJ Byrne, Theresa Clifton, Dick Ferrucci, Jeanne Fichtner, Kathleen Sedgeley-Nicholson, Kevin Rudden

Absent: Sharon Cutler, John Dudley,, Wayne Wagner, Sorcha DeFrancesco,

Others: Anne & Russ Dudley, Tom Fichtner, Charlie Hawkes, Larry Pearson, Sally & Steve Riendeau, Kathy Schofield

The meeting was called to order at 7pm.

The committee discussed the remaining tasks. Kevin says we are chartered through the end of the calendar year. Tom says we should consider holding a final wrap-up meeting.

Dick made a motion to approve the minutes of the 5/15/17, 6/5/17, 6/26/17, 7/31/17 meetings, Sally seconded and all approved.

Kevin discussed the plan for the annual report. Dan will work on the draft and send it around for approval.

AJ arrived at the meeting at 7:05.

Tom discussed the funds. He is working on finalizing the records and will have a final report in a month or so. He reviewed a few events. The militia event on 6/24 cost \$892 with no revenue. The Block Party total income was \$14,211.22, Expenses were \$14,724.19, and the total profit was \$512.97. AJ said all the vendors made at least \$400-\$800 each.

Tom discussed the Farm to Table Festival. The total income was \$10,165.67, expenses were \$8,512.41 leaving a profit of \$1,653.26. Dan asked if Tom received an invoice for the porta-johns for that event, Tom said he hasn't yet.

Kevin said he heard great reviews on all the events. Dick said the intent was not to create a profit, all events were great. We provided a year and a half of great activities for the community. Kevin had heard from people in Milford they were very impressed by the 350th events and the effort everyone put in really shows.

Kathleen arrived at 7:10pm.

Tom reviewed the formal banquet. The income was \$8,683, expenses were \$10,646.88, profit was \$-1,965.88. Tom said the Parade took in \$11,800 in income including the \$9,000 from Milford National. The expenses totaled \$11,566.89 leaving a profit of \$233.11. Tom asked about the deposit paid to the Cobra Drum Line. Dan said their buss broke down and they never showed up. We had paid a \$1,000 deposit and working on locating the contract. Dan reviewed the parade expenses from the town account. There are some remaining expenses waiting on invoices to process.

Terry brought up the parking at the Block Party. She explained the scouts handled the parking and had discussed a \$500 donation in lieu of them charging individuals to park. The committee agreed that was our arrangement. *Tom will issue a check.*

Tom says the remaining account balance in the 350th account is \$16,185.11. Dan believes there will be around \$6,000 remaining in the town account but there are still some outstanding invoices. The committee discussed the remaining funds. All agree it is best to let the money roll over to free cash.

Tom brought up the issue of 3 outstanding payments. There are 2 checks, \$300 from the Milford Cultural Council and \$15 from a DVD sale. Both were written to the Town of Mendon and not the 350th and the bank will not cash them. The committee discussed and agree to just deposit these funds with the town.

Dan made a motion to deposit the \$300 from the Milford Cultural Council and %15 from a DVD sale to the Town General Fund, Dick seconded and all approved.

Tom explained there is also a \$2,000 payment from the Mendon Cultural Council outstanding. The Town requires a W9 form in order to process the payment however the Brothers are not able to fill one out. The other option is for the Town to issue the check to itself but then we will lose the money as it would go to the general fund. Dan explained he spoke with Joyce and she believes he can apply for it personally as a member of the event sub-committee. Dan would then sign the check over to the Brothers as originally planned. The committee agrees Dan should attempt to apply for the cultural grant.

The committee discussed the \$256 in tips from the Farm to Table event. At the event the committee had discussed donating it to "local aid". Kevin recommends we donate the funds to the taxation aid account. After further discussion the committee decided to donate \$350 to the taxation aid fund.

The committee discussed the remaining merchandise. Kevin asked if the store was cleaned out. Sally said the banks still have a few mugs and keychains remaining. She says most of the remaining clothing is odd sizes. The committee discussed possible donations. Sally suggests we give the glow sticks and lanyards to the Brothers for future events. Sally will send Dan a final inventory list and Dan will post online to see if anyone is interested in any final sales.

The committee discussed donating some of the remaining prints of the downtown to the various donors involved in the celebration. The committee agrees and will work on a list. Tom asked about the possibility of destroying the unsold prints to preserve the value of the ones sold.

Kathy mentioned the future of the Historic Society. She explained they are looking into a new location for the museum and will need to generate revenue to support the organization. They would be interested in selling any reaming 350th merchandise as a fundraiser for the society.

Kevin discussed the DVD. He said they took in 1 pre-sale. The committee discussed selling a DVD of the celebration. All are in favor. Dick asked about the film from the 300th. Dan explained that the original film along with a digital copy and gold archival DVD are now stored in the Town Vault. He is also working on providing the Library with DVD copies. Kathleen asked if we could make a short clip for the annual town meeting. Kathy asked about newspaper clippings. Sharon has been collecting them.

Kevin discussed the future of the committee. In the past a festival committee was formed from the 325th. All agree we need volunteers beyond the 350th members and brothers. Dick asked about the remaining 350th funds. Tom said the account is under the Brothers and will be under their control. Dan suggests forming a group with formal 501(c)3 designation. If the brothers aren't interested then perhaps the festival committee can become the official group and allow the brothers to continue to operate behind the scene.

Kathleen updated the committee on the quilt award. At the final dance they chose a name and Beverly Fior was the winner. They had a ceremony at the Town Hall and presented her with the quilt on 10/11. She was thrilled and may eventually consider donating it back to the Town.

Dick asked about a Halloween banquet next October. The committee agree there is some interest in that event.

Kevin thanked everyone for their work. The committee discussed the next meeting. Dan will work on a draft of the annual report and Tom will work on the financials. The co-chairs will let everyone know if there is a plan for future meetings.

The meeting was adjourned at 8:15pm.